



## REPORT TO CITY COUNCIL

**To:** Honorable Mayor and Members of the City Council  
**From:** Jason Simpson, City Manager  
**Prepared by:** Rick DeSantiago, Public Works Manager  
**Date:** August 13, 2024  
**Subject:** Agreement with Cotter Construction Inc. for Serenity Park Fencing

### **Recommendation**

1. Approve and authorize the City Manager to execute a contractor services agreement with Cotter Construction Inc. for Serenity Park Fencing in a not-to-exceed amount of \$62,000.00 as approved by the City Attorney; and
2. Authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$6,200.00 for unanticipated costs.

### **Background**

Staff have determined the need for fencing around Serenity Park to limit the access to only foot traffic and pedestrian use. Motorcycles are driven through the park, causing damage to equipment, landscape, and irrigation infrastructure. Also, this unfortunate situation creates an unsafe park condition for the citizens enjoying the park.

### **Discussion**

The City has purchased all the fencing needed for this project, and the contractor shall install 2625 linear feet of fencing at the Serenity Park location. The general Scope of work includes the following elements:

Site preparation clear and grub Fence line only Minor Excavation Concrete fence pole concrete set Fence rails on Top and bottom Installation of 4 gates. The contractor is to remove any conflicting irrigation system if it is in the way.

On July 23, 2024, the request for proposal was posted in PlanetBids for installing the Serenity Park fencing. Five submittals were received for the fencing installation on or before the deadline of August 2, 2024. The amounts of each proposal are listed below:

Cotter Construction Serenity Park Fencing Agreement

Name of Company	Amount
Cotter Construction Inc.	\$ 62,000.00
Hemet Fence Corp	\$168,000.00
Harris Steel Fence Co.	\$278,588.25
J&A Fence	\$309,800.00
Aster Construction Services	\$338,658.00

Cotter Construction Inc. has provided the lowest, most responsible bid at \$62,000.00 and is prepared to start work on the fencing installation immediately following the award of the contract.

**Fiscal Impact**

Funds are available in the Fiscal Year 2024-2025 operating budget.

**Attachments**

Attachment 1 - Agreement  
Exhibit A - Proposal