

Exhibit I

	FEATURES	FUNDAMENTAL	PRO
SOFTWARE	MSDS	✓	✓
	DOT	✓	✓
	LMS – Haz-Com, ER, Haz-Waste & MVAC	✓	✓
	LMS – PPE, Back, Eye, DOT, Drive...		✓
	Haz-Com & ER	✓	✓
	Safety Program (I ₂ P ₂) & PPE		✓
	Action Item Management	✓	✓
	Online Accident Reporting	✓	✓
	Self-Inspection (Safety)		12 / year
	Self-Inspection (Environmental)		
	Self-Inspection (DOT)		
	Loss Run Imports		✓
ACTIVITIES PER YEAR	ONSITE VISITS	1	4
	WEBINAR CONSULTATION		
	EMERGENCY TELEPHONE SUPPORT	✓	✓
	EMERGENCY ONSITE SUPPORT	✓	✓
SERVICES	SCM Management		✓
	CA HPP & Future(I ₂ P ₂)		✓
	Onsite Environmental Audits	✓	✓
	Onsite Safety Audits		✓
	Onsite Best Practices Audits	✓	✓
	Audit Review (by webinar)		
	Management Meeting (by webinar)		
	Management Training	✓	✓
	Onsite Training (HC, ER & HW)	✓	✓
	Onsite Training (PPE, EYE...)		✓
+ BP(CA)	Remote Authoring of HMMBP		✓
	Onsite Authoring of HMMBP	✓	✓
	Facility Map w/ Haz Mat Locations	✓	✓
	Document Hosting in myKPAonline	✓	✓

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Packaged Services, Software Feature Definition

MSDS: Assist Client in completing and periodically updating its hazardous substance chemical inventory. For MSDS/DOT & ELEMENTS packages client is responsible for providing KPA with an initial chemical inventory for system population. Client is responsible for routinely updating inventory with new or previously unidentified chemical products. Obtain Material Safety Data Sheets (MSDS) to the extent available to KPA from manufacturers or suppliers for substances listed on initial Client chemical inventory and make those MSDSs available online through use of the KPA MSDS Online service. When requested by Client for new chemicals or when KPA determines it advisable from time-to-time, KPA will update MSDS listing for new chemicals listed on Client's chemical inventory, subject to availability from manufacturers and suppliers and accessibility to KPA. Client is responsible for routinely obtaining MSDSs for new or previously unidentified chemical products.

DOT: Provide 24-hour shipping emergency hotline use. Provide a 24-hour telephone number to be used by Client as an "emergency contact number" on all shipments leaving the facility involving hazardous materials. Provide unlimited access to KPA's Online DOT Hazardous Materials Certification Course. Provide online access to myKPAonline resources, where online training instructions, posters explaining the shipping hotline system, posters with the shipping hotline number, and completed training documentation are available. Provide on-site, ongoing program support using KPA staff engineers during regularly scheduled visits, (if applicable).

LMS – Haz-Com, ER, Haz-Waste & MVAC: Access to online training courses for Hazard Communication, Emergency Response, Hazardous Waste and Motor Vehicle Air Conditioning Section 609 Trainings. Access to online content is subject to the Terms of Use and Privacy Policy statements posted on the site at www.mykpaonline.com and accepted by each user upon initial use of the site.

LMS – PPE, Back, Eye...: Access to online training courses for Personal Protective Equipment, Back Injury Prevention, Eye Injury Prevention, Forklift Safety Training, Forklift Training Requirements for Supervisors, Accident Investigation Techniques. Access to online content is subject to the Terms of Use and Privacy Policy statements posted on the site at www.mykpaonline.com and accepted by each user upon initial use of the site.

Haz Com & ER programs: Write and update Client's Hazard Communication Program to comply with the federal Hazard Communication Standard. This document will include an explanation of how Client can meet requirements for labeling, MSDS and employee information and training, along with a written employee training program. Write the Client's Emergency Response Plan to be followed in the event of a release or threatened release of a hazardous material. This plan will include the following: 1) Procedures for emergency notification of administering agency(s) and local emergency personnel. 2) Steps to mitigate damage to persons, property and the environment. 3) Evacuation procedures, if applicable. 4) Facility diagram as required by regulatory agencies.

Safety Program (I2P2) & PPE: Prepare a written Client Health and Safety Policy and Injury Prevention Program that is consistent with management objectives.

Action Item Management: Leveraging the myKPAonline system KPA will assist management in establishing procedures for Client to evaluate and correct workplace hazards identified by Client.

Online Accident Reporting: Access to the online accident reporting system in myKPAonline.com and accompanying reporting tools.

Self Inspection (Safety), (Environmental) & (DOT): Access to periodically published, (frequency listed in services table), self inspection safety, environmental and DOT forms that can be completed by users of the myKPAonline system. Deficient items identified by client during self inspections will be promoted into the issue management system for follow up by Client.

Incident Management: Online training will be made available to employees of client involved in accident investigation. This training will educate clients on best management practices for incident management to drive a reduction in future losses.

Loss Run Imports: Availability of a loss run import system where Client provides electronic Loss Run Data for direct import into myKPAonline system by KPA. Import subject to data limitations.

Packaged Services, Services Feature Definition:

SCM Management: Assist Client management in selecting members of the Safety Committee for Client. Assist the Safety Committee in maintaining an ongoing employee Safety program.

CA IIPP & Future(I2P2): Serve as assistant to the Safety Committee as that committee carries out its responsibility to: 1) Schedule and conduct Safety Committee meetings, 2) Ensure that mandated periodic worksite inspections are conducted by designated Client personnel, 3) Establish procedures to communicate with workers on safety matters.

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Onsite Environmental, Safety and Best Practices Audits: Assist Client in identifying hazardous wastes generated at the Client's facility. Periodically review existing hazardous waste management procedures for identified hazardous wastes generated at the Client's facility. This will include a review of Client's existing registration as a hazardous waste generator (EPA I.D. No.), procedures for managing collection manifests, receipts and other records, hazardous waste handling and storage practices, and hazardous waste container labeling. Provide management information on proper handling and administration of identified hazardous wastes generated at the Client's facility as required by final federal, state and local administrative regulations. Provide guidance for each identified hazardous waste generated at the Client's facility. Identify opportunities where Client can reduce either the volume and/or costs of hazardous waste disposal.

Management Training: KPA will conduct management training on use of the myKPAonline system. This training will be provided to ensure that all Client representatives who attend the training session are familiar with system functionality and use.

Onsite Training (HC, ER & HW): Provide Hazard Communication training to those employees of Client who attend training sessions announced by Client. Provide emergency response training on safety procedures to be followed in the event of a release or threatened release of a hazardous material. Perform annual refresher training for employees of Client who attend training sessions announced by Client.

Onsite Training (PPE, EYE...) Prepare and/or administer employee training to those employees of Client who attend training sessions announced by Client that are consistent with Client's safety program and with direction provided by Client's Committee. KPA onsite training administration will be limited to a maximum of 1 hour per client visit. Training may include any of the following, as agreed to by KPA and the client during each visit:

Asbestos Awareness	Eye Injury Prevention	Hand Injury Prevention	Housekeeping
Back Injury Prevention	First Aid Awareness	Hazardous Waste	Personal Protective Equipment
Driving Safety	Forklift Safety	Hazard Communication	Slips, Trips and Falls
Electrical Safety	General Office Safety	Hearing Conservation	
Emergency Response	General Shop Safety	Heat Illness Prevention	

+ SPCC Add-On Service Feature Definition:

Spill Prevention Control & Countermeasures Plan (SPCC) KPA will prepare a Spill Prevention, Control and Countermeasure Plan for client facility. Plan will be based upon federal SPCC regulation and guidelines, which are final, and in effect as of the date of this Agreement or as modified by subsequent Exhibits. Any changes and additions to those regulations and guidelines after the date of this Agreement may require an addition to one of the Exhibits, an amendment to this Agreement, or both, to provide for additional services and related services. Spill Prevention, Control and Countermeasure Plan will be signed / stamped by a Professional Engineer.

+ RPP Add-On Service Feature Definition:

Written Program: Provide Client's Respiratory Protection Program based on state and federal regulations. This document will include information on: 1) Physical limitations for respirator wearers, 2) Respirator selection, 3) Instruction and training, 4) Inspection, maintenance, cleaning and storage of respirators, 5) Employee training, 6) Client responsibility to ensure adequate medical surveillance of prospective respirator wearers. The written program will be stored in the myKPAonline system and KPA will provide management orientation on respirator program and recordkeeping requirements.

Online Respiratory Training: Provide employee training on respirator use and maintenance. Training to include: reasons for respiratory protection, effects of respiratory hazards, discussion of engineering controls versus respirator use, respirator selection, discussion of operation capabilities and limitations of selected respirator(s), instruction in inspecting, donning, checking the fit and wearing respirators, fit testing, maintenance and storage of respirators.

Online 6H Training (available January 2011): Access to an online training courses to address federal 6H regulations. Access to online content is subject to the Terms of Use and Privacy Policy statements posted on the site at www.mykpaonline.com and accepted by each user upon initial use of the site.

Onsite Fit Testing: Prepare and/or administer employee training to those employees of Client who attend training sessions announced by Client. Training may include testing for respirator fit, instruction on donning, checking the fit, wearing respirators, maintenance and storage of respirators.

+ CR Add-On Service Feature Definition:

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Data Gathering Interview Consult: KPA will work with management over the phone to identify and quantify applicable Client hazardous waste management expenses. Such expenses to be reviewed and, as required, updated annually. KPA will perform calculations necessary to allocate these expenses to particular maintenance functions.

Written Program: Prepare cost recovery documentation, including a matrix summarizing cost recovery calculations. Documentation to be prepared and updated in a manner consistent with guidance provided to KA by the overseeing regulatory agency. Provide a customer notification sign with wording identifying the nature of these customer charges.

Onsite Documentation Gathering KPA will work with management onsite to identify and quantify applicable Client hazardous waste management expenses. Such expenses to be reviewed and, as required, updated annually. KPA will perform calculations necessary to allocate these expenses to particular maintenance functions.

Onsite Management Training: Provide onsite management training on installing Client cost recovery system.

+ BP(CA) Add-On Service Feature Definition:

Remote Authoring of HMMBP: Assist management over the phone to develop and, as required by the California, Certified Program Agency (CUPA), update a Client's business Plan (Hazardous Materials Management Plan) based on CUPA requirements. This plan will include the hazardous material inventory, the Emergency Response Plan and an employee training plan. Update plan as required by CUPA.

Onsite Authoring of HMMBP: Assist management onsite to develop and, as required by the California, Certified Program Agency (CUPA), update a Client's business Plan (Hazardous Materials Management Plan) based on CUPA requirements. This plan will include the hazardous material inventory, the Emergency Response Plan and an employee training plan. Update plan as required by CUPA.

Facility Map w/ Haz Mat Locations Prepare a Facility map that shows the locations of Hazardous Materials in quantities above CUPA reporting thresholds.

Document Hosting in myKPAonline: Host the Business Plan in the myKPAonline system in the documents section.

Hourly Consulting Services can include...

The following programs can be customized and, at upon request, will be quoted on an hourly basis:

Bloodborne Pathogen Control Program	DOT Safety for drivers Program
Lockout Tag-out / Mark-out Program	HazWopper training
Fall Protection Program	Underground Storage Tank Program
Hot Works / Fire Safety / Welding Program	Storm Water Pollution Prevention Plan
Ergonomics Program	Industrial Waste Water Audit / Program
Subcontractor Safety Program	Lead Abatement Assessment / Program
Confined Space Entry Program	Methylene Chloride Safety Program
Hearing Conservation Program	Preliminary Environmental Assessment
Mobile Service Safety Program	FIFRA Compliance