



## **City of Lake Elsinore**

City Council Meeting  
Minutes – Draft

## **Meeting Date:**

November 12, 2024

**Closed Session: 6:00 PM**

**Public Session: 7:00 PM**

*Steve Manos, Mayor*

*Brian Tisdale, Mayor Pro Tem*

*Timothy J. Sheridan, Council Member*

*Natasha Johnson, Council Member*

*Robert E. Magee, Council Member*

*Jason Simpson, City Manager*

## **Cultural Center**

183 N. Main Street

Lake Elsinore, CA 92530

## **CALL TO ORDER**

The Regular Meeting of the City Council was called to order at 6:00 p.m.

## **ROLL CALL**

**Present:** 5 - Council Members Sheridan, Johnson, and Magee; Mayor Pro Tem Tisdale; and Mayor Manos

**Absent:** 0 - None

## **PUBLIC COMMENTS FOR CLOSED SESSION ITEMS**

There were no speakers.

## **CLOSED SESSION - 6:00 P.M.**

### **A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: DS & RS Investment LLC, et al. v. City of Lake Elsinore, et al.;  
Riverside Superior Court Case No. CVME2402627

### **B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Gov't Code Section 54956.8)

Property: APNs: 374-072-013

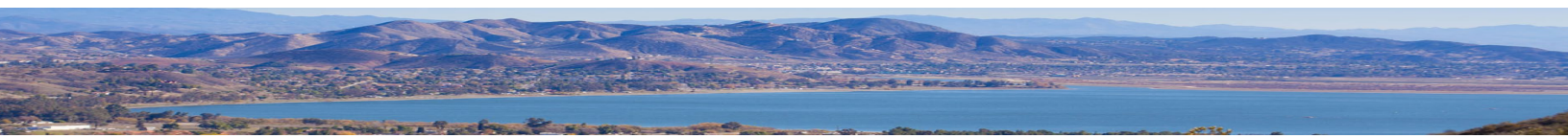
Agency negotiator: City Manager Simpson

Negotiating parties: City of Lake Elsinore and Ignacio Munguia Rodriguez and Blanca Delgado

Under negotiation: Price and terms of payment

## **RECONVENE/CALL TO ORDER**

The Regular Meeting of the City Council reconvened and the Regular Meeting of the Successor Agency was called to order at 7:00 p.m.



**PLEDGE OF ALLEGIANCE**

Mayor Manos led the Pledge of Allegiance.

**ROLL CALL**

**Present:** 5 - Council Members Sheridan, Johnson, and Magee; Mayor Pro Tem Tisdale; and Mayor Manos

**Absent:** 0 - None

**CLOSED SESSION REPORT**

City Attorney Leibold reported that both items were discussed. The City Council directed staff to reject the claim for Item No. A, and there was no reportable action taken on Item No. B.

**PRESENTATIONS/CEREMONIALS**

1) **Recognition of Manuel Acuna for Selection to Participate in the Honor Flight Program**

Present a Certificate of Recognition.

Mayor Manos presented the Certificate to Manuel Acuna.

**PUBLIC COMMENTS - NON-AGENDIZED ITEMS - 1 MINUTE**

There were no speakers.

**CITY COUNCIL CONSENT CALENDAR**

**A motion was made by Mayor Pro Tem Tisdale, seconded by Council Member Johnson to approve the City Council Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 Council Members Sheridan, Johnson, and Magee; Mayor Pro Tem Tisdale; and Mayor Manos

**Nay:** 0 None

2) **Minutes of the Regular City Council Meeting of October 22, 2024**

Approve the Minutes.

**This item was approved on the City Council Consent Calendar.**

3) **CC Warrant Report Dated September 23, 2024 to September 29, 2024**

Receive and File.

**This item was approved on the City Council Consent Calendar.**

4) **CC Warrant Report Dated September 30, 2024 to October 06, 2024**

Receive and File.

**This item was approved on the City Council Consent Calendar.**

5) **CC Warrant Report Dated October 07, 2024 to October 13, 2024**

Receive and File.

**This item was approved on the City Council Consent Calendar.**

6) **CC Warrant Report Dated October 10, 2024 to October 16, 2024**

Receive and File.

**This item was approved on the City Council Consent Calendar.**

7) **CC Investment Report for September 2024**

Receive and file the Investment Report for September 2024.

**This item was approved on the City Council Consent Calendar.**

8) **Certificate of Distinguished Budget Presentation Award for the Fiscal Year Beginning July 1, 2024**

Receive and file the Certificate of Distinguished Budget Presentation for the Fiscal Year Beginning July 1, 2024

**This item was approved on the City Council Consent Calendar.**

9) **Community Development Block Grant (C.D.B.G.) Allocation for Fiscal Year 2025-2026 and Community Support Allocation for Fiscal Year 2024-2025**

1. Adopt the Community Development Block Grant (C.D.B.G.) Program for Fiscal Year 2025-2026;
2. Approve the submittal of the City's program to the County of Riverside; and
3. Approve allocation of Community Support Funds.

**This item was approved on the City Council Consent Calendar.**

10) **Approval of Community Development Block Grant (CDBG) Supplemental Agreement 2024 - 2025 Program Year**

Approve and authorize the Mayor to execute the Supplemental Agreement between the County of Riverside and the City of Lake Elsinore for the Use of 2024 – 2025 Community Development Block Grant Funds.

**This item was approved on the City Council Consent Calendar.**

11) **Request by Property Owner That City Quitclaim Any Interest in Real Property Within Previous Alignment of Highway 74**

Authorize the City Manager to execute Quitclaim Deeds concerning the Subject Properties in favor of the Property Owner and take such other actions necessary to effectuate the dismissal of the City from the quiet title action concerning the Subject Properties, including executing a settlement agreement, in such forms as approved by the City Attorney.

**This item was approved on the City Council Consent Calendar.**

12) **Authorization to Apply for Additional Unclaimed Funds Under the Community Development Block Grant (CDBG) Set Aside Funds for Project Homekey Projects**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING AN AMENDMENT TO THE STANDARD AGREEMENT ISSUED UNDER THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CORONAVIRUS RESPONSE (CDBG-CV).

**This item was approved on the City Council Consent Calendar.**

13) **Update to Winterfest Road Closures for the 2024 Event**

Approve amended temporary road closures for the Winterfest Parade and Event in Historic Downtown and neighboring roads for the December 7, 2024 event, as identified in the attached traffic plans, and allow for changes as necessary and approved by the City Engineer.

**This item was approved on the City Council Consent Calendar.**

14) **Professional Services Agreement with SMAX Entertainment LLC**

Approve and authorize the City Manager to execute an agreement with SMAX Entertainment LLC in an amount not to exceed (1) \$16,000 for entertainment consulting services and (2) \$66,000 for artist fees and related booking fees, in such final form as approved by the City Attorney, and further authorize the City Manager to execute change orders not exceeding \$6,600 for uncertainties and adjustments.

**This item was approved on the City Council Consent Calendar.**

15) **Construction Contract Award for Marina Landscape, Inc. for the I15 Main Street Interchange Landscape Improvement Project CIP Z10094**

Award and authorize the City Manager to execute a Public Works Construction Agreement with Marina Landscape, Inc. in the amount of \$1,356,549.57 for the I-15 Main Street Interchange Landscape Improvement Project CIP No. Z10094, authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$135,654.96, and authorize the City Clerk to record the Notice of Completion once it is determined the work is complete and the improvements are accepted into the City-maintained roadway network.

**This item was approved on the City Council Consent Calendar.**

- 16) **Professional Design Services Agreement with KOA Corporation for Final Engineering Plans, Specifications, and Cost Estimate, and Construction Support for Highway Safety Improvement Program Cycle 11 Project**

Approve and authorize the City Manager to execute the agreement for Professional Design Services with KOA Corporation (KOA) in an amount \$79,989 plus an additional 10% contingency, in such final form as approved by the City Attorney.

**This item was approved on the City Council Consent Calendar.**

**SUCCESSOR AGENCY CONSENT CALENDAR**

**A motion was made by Agency Member Johnson, seconded by Agency Member Sheridan to approve the Successor Agency Consent Calendar with the amounts for Item Nos. 22 and 23 being changed to \$154,010 and \$110,400, respectively, to include prevailing wage requirements. The motion carried by the following vote:**

Aye: 5 Agency Members Sheridan, Johnson, and Magee; Vice Chair Tisdale; and Chair Manos  
Nay: 0 None

- 17) **Minutes of the Regular Successor Agency Meeting of October 22, 2024**

Approve the Minutes.

**This item was approved on the Successor Agency Consent Calendar.**

- 18) **SA Warrant Report Dated September 23, 2024 to September 29, 2024**

Receive and File.

**This item was approved on the Successor Agency Consent Calendar.**

- 19) **SA Warrant Report Dated September 30, 2024 to October 06, 2024**

Receive and File.

**This item was approved on the Successor Agency Consent Calendar.**

- 20) **SA Warrant Report Dated October 10, 2024 to October 16, 2024**

Receive and File.

**This item was approved on the Successor Agency Consent Calendar.**

- 21) **SA Investment Report for September 2024**

Receive and file.

**This item was approved on the Successor Agency Consent Calendar.**



22) **Public Works Construction Agreement with Sports Field Services for the Stadium Facility Project, CIP Project No. RDA Z20003**

Award and authorize the Executive Director to execute a Public Works Construction Agreement with Sports Field Services in an amount not to exceed \$128,770.00 for the baseball field removal and field preparation for new sod Sports Field Services in substantially the form attached and in such final form as approved by the Successor Agency Counsel, authorize the Executive Director to execute change orders not to exceed the 10% contingency amount of \$12,877.00, and authorize the Agency Secretary to record the Notice of Completion once the work is complete.

**This item was approved on the Successor Agency Consent Calendar.**

23) **Public Works Construction Agreement with West Coast Turf for the Stadium Facility Project, CIP Project No. RDA Z20003**

Award and authorize the Executive Director to execute a Public Works Construction Agreement with West Coast Turf in an amount not to exceed \$101,200.00 for the baseball field sod replacement in substantially the form attached and in such final form as approved by the Successor Agency Counsel, authorize the Executive Director to execute change orders not to exceed the 10% contingency amount of \$10,120.00, and authorize the Agency Secretary to record the Notice of Completion once the work is complete.

**This item was approved on the Successor Agency Consent Calendar.**

**PUBLIC COMMENTS - NON-AGENDIZED ITEMS - THREE MINUTES**

Angela Mayfield was called to speak.

**CITY MANAGER'S COMMENTS**

City Manager Simpson invited Assistant Administrative Services Director Rafferty and Domenico to share a presentation regarding Item No. 8 on the agenda, highlighting the City's receipt of the Certificate of Distinguished Budget Presentation for the Fiscal Year beginning July 1, 2024.

**CITY ATTORNEY COMMENTS**

City Attorney Leibold had no comments.

**CITY COUNCIL COMMENTS/REPORTS ON MEETINGS ATTENDED**

Council Member Magee provided an update on the Lake levels; invited the community to attend the SCCA LA Chapter Autocross November 16-17, 2024 at Diamond Stadium; and shared information regarding the Lake Elsinore Motorsports Park.

Council Member Johnson provided updates from the Homeless Task Force; congratulated the students of the month; and shared information on how to donate to the Cops for Kids Toy Drive.

Council Member Sheridan reported on his attendance at the Riverside Transit Agency Board of Directors meeting on October 24, 2024; shared his participation in Michelle's Place Walk of Hope on October 27, 2024 at the Promenade Mall; highlighted the Rediscover Downtown web page which contains information regarding revitalization projects happening in Downtown; and encouraged residents to share their thoughts for the Dream Your Extreme Parks Master Plan.

Mayor Pro Tem Tisdale reported on his attendance at the Western Riverside Council of Governments Executive Committee meeting on November 4, 2024; and shared the City's Climate Adaptation and Action Plan.

Mayor Manos reported on his attendance at the Southern California Association of Governments Regional Council and Transportation Committee meetings on November 7, 2024; and invited the community to attend the Winterfest event on December 7, 2024 from 5:00 p.m. to 8:30 p.m. on Downtown Main Street.

### **ADJOURNMENT**

The Lake Elsinore City Council adjourned at 7:51 p.m. to the next Regular meeting of Tuesday, December 10, 2024 in the Cultural Center located at 183 N. Main Street. Closed Session will commence at 5:00 p.m. or such later time as noticed on the Agenda, and the regular Open Session business meeting will commence at 7:00 p.m.