



City of Lake Elsinore
City Council Meeting
Minutes – Draft

Meeting Date:
June 11, 2024

Steve Manos, Mayor
Brian Tisdale, Mayor Pro Tem
Timothy J. Sheridan, Council Member
Natasha Johnson, Council Member
Robert E. Magee, Council Member
Jason Simpson, City Manager

Closed Session: 6:00 PM
Public Session: 7:00 PM

Cultural Center
183 N. Main Street
Lake Elsinore, CA 92530

CALL TO ORDER

The Regular Meeting of the City Council was called to order at 6:00 p.m.

ROLL CALL

Present: 4 - Council Members Sheridan and Magee; Mayor Pro Tem Tisdale; and Mayor Manos

Absent: 1 - Council Member Johnson

PUBLIC COMMENTS FOR CLOSED SESSION ITEMS

There were no speakers.

CLOSED SESSION – 6:00 P.M.

- A. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
(Gov't Code Section 54956.8)
Property: APN 377-291-012
Agency negotiator: City Manager Simpson
Negotiating parties: City of Lake Elsinore and Bedia J. Erdle/Peter L. Funsten
Under negotiation: Price and terms of payment
- B. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
(Gov't Code Section 54956.8)
Property: APN 374-072-016, -015, -014, -12
Agency negotiator: City Manager Simpson
Negotiating parties: City of Lake Elsinore and Del Nuevo Nacimiento Familia
Under negotiation: Price and terms of payment



C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(Gov't Code Section 54956.8)

Property: APN 374-072-013

Agency negotiator: City Manager Simpson

Negotiating parties: City of Lake Elsinore and Rodriguez Ignacio Munguia Delgado Blanca

Under negotiation: Price and terms of payment

RECONVENE/CALL TO ORDER

The Regular Meeting of the City Council reconvened and the Regular Meeting of the Successor Agency was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Manos led the Pledge of Allegiance.

ROLL CALL

Present: 4 - Council/Agency Members Sheridan and Magee; Mayor Pro Tem/Vice Chair Tisdale; and Mayor/Chair Manos

Absent: 1 - Council/Agency Member Johnson

CLOSED SESSION REPORT

City Attorney Leibold reported that all three items were discussed; however, no reportable action was taken.

PUBLIC COMMENTS - NON-AGENDIZED ITEMS - 1 MINUTE

Douglas Norfolk was called to speak.

CITY COUNCIL CONSENT CALENDAR

A motion was made by Mayor Pro Tem Tisdale, seconded by Council Member Magee to approve the City Council Consent Calendar with Agenda Item No. 6 being removed for discussion. The motion carried by the following vote:

Aye: 4 Council Members Sheridan and Magee; Mayor Pro Tem Tisdale; and Mayor Manos

Nay: 0 None

Absent: 1 Council Member Johnson

1) **Minutes of the Regular City Council Meetings of May 14, 2024 and May 28, 2024**

Approve the Minutes.

This item was approved on the City Council Consent Calendar.

2) **CC Warrant Report Dated May 13, 2024 to May 23, 2024**

Receive and file.

This item was approved on the City Council Consent Calendar.

3) **Annual Adoption of Investment Policy**

Approve the 2024 Investment Policy.

This item was approved on the City Council Consent Calendar.

4) **Amendment No. 1 to On-Call Services Agreement with AK Security Alarm LLC for Minor Construction and Repair Services.**

Approve and authorize the City Manager to execute Amendment No. 1 to the Agreement for On-Call Services with AK Security Alarm LLC for minor construction and repair services in an amount not to exceed \$450,000.00 per fiscal year and extending the term in such final form as approved by the City Attorney.

This item was approved on the City Council Consent Calendar.

5) **Agreement with Willdan Financial Services for an Updated Cost Allocation Plan and User Fee Study.**

Approve and authorize the City Manager to execute a Professional Services Agreement with Willdan Financial Services for a Cost Allocation Plan (CAP) and User Fee Study in an amount not to exceed \$29,875 plus ten percent contingency of \$2,988 as approved by the City Attorney.

This item was approved on the City Council Consent Calendar.

6) **Agreement with Cotter Construction for the Construction of Four Pickleball Courts at Serenity Park and Three Pickleball Courts at Alberhill Park**

Approve and authorize the City Manager to execute a Public Works Construction Agreement with Cotter Construction in an amount not to exceed \$262,500.00 for the construction of four courts at Serenity Park and three courts at Alberhill Park (Project Code Z40023) in such final form as approved by the City Attorney, authorize the City Manager to execute change orders not to exceed the 10% contingency amount of \$26,250.00, and authorize the City Clerk to record the notice of completion once it is determined the work is completed.

This item was removed from the City Council Consent Calendar for discussion.

7) **2024 City of Lake Elsinore Legislative Platform**

Review and approve the updated Legislative Platform; and reaffirm the Legislative Policy 400-14.

This item was approved on the City Council Consent Calendar.

8) **Adopt Local Hazard Mitigation Plan (LHMP)**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING THE LAKE ELSINORE LOCAL HAZARD MITIGATION PLAN ANNEX FROM THE RIVERSIDE COUNTY OPERATIONAL AREA MULTI-JURISDICTIONAL LOCAL HAZARD MITIGATION PLAN AS REQUIRED BY THE FEDERAL DISASTER MITIGATION AND COST REDUCTION ACT OF 2000.

This item was approved on the City Council Consent Calendar.

9) **Downtown Projects Comprehensive Outreach Plan Professional Services Agreement with Arellano Associates**

Approve and authorize the City Manager to execute the Professional Services Agreement with Arellano Associates for a 2-year term in an amount not to exceed \$65,990.10 per year, or \$131,980.13 for the duration of the agreement and in such final form as approved by the City Attorney.

This item was approved on the City Council Consent Calendar.

10) **2024 Annual Consumer Price Index Increase for Refuse Collection Services Provided by CR&R**

Receive and file the 2024 Annual Consumer Price Index Increase for Refuse Collection Services provided by CR&R since the rate increases fall within the allowable amount per the Franchise Agreement.

This item was approved on the City Council Consent Calendar.

11) **Agreement with Lancet Contracting, Inc. for Minor On-call Construction and Repair Services**

Approve and authorize the City Manager to execute an agreement/contract with Lancet Contracting, Inc. in an amount not to exceed \$200,000 for On-Call construction and repair services in such final form as approved by the City Attorney.

This item was approved on the City Council Consent Calendar.

12) **Notice of Completion on Asphalt Repairs, Slurry Seal, and Striping for 11 Park Parking Lots (CIP Project #Z40023)**

Accept the improvements and authorize the City Clerk to file the Notice of Completion with the County Recorder for the Asphalt Repairs, Slurry Seal, and Striping for 11 Park Parking Lots (CIP Project #Z40023) completed by NPG, Inc.

This item was approved on the City Council Consent Calendar.

13) **Amendment No. 1 with Top Service Plumbing, Co. for Sewer Lift Station Pump Replacement at Summerly Park**

Approve and authorize the City Manager to execute Amendment No. 1 with Top Service Plumbing for Sewer Lift Station Pump Replacement at Summerly Park to increase compensation by an additional \$32,780.97 for a total not to exceed \$52,780.97 per Fiscal Year in such final form as approved by the City Attorney.

This item was approved on the City Council Consent Calendar.

14) **4th of July Road Closures**

Approve temporary street closures and traffic mitigation for July 4th activities in Downtown and at the Lake Elsinore Diamond Stadium July 4 - 6, 2024.

This item was approved on the City Council Consent Calendar.

ITEM REMOVED FROM THE CITY COUNCIL CONSENT CALENDAR FOR DISCUSSION

6) **Agreement with Cotter Construction for the Construction of Four Pickleball Courts at Serenity Park and Three Pickleball Courts at Alberhill Park**

Approve and authorize the City Manager to execute a Public Works Construction Agreement with Cotter Construction in an amount not to exceed \$262,500.00 for the construction of four courts at Serenity Park and three courts at Alberhill Park (Project Code Z40023) in such final form as approved by the City Attorney, authorize the City Manager to execute change orders not to exceed the 10% contingency amount of \$26,250.00, and authorize the City Clerk to record the notice of completion once it is determined the work is completed.

Jason Devor was called to speak.

A motion was made by Council Member Magee, seconded by Mayor Pro Tem Tisdale to continue the item to a future meeting. The motion carried by the following vote:

Aye: 4 Council Members Sheridan and Magee; Mayor Pro Tem Tisdale; and Mayor Manos
 Nay: 0 None
 Absent: 1 Council Member Johnson

SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Vice Chair Tisdale, seconded by Agency Member Magee to approve the Successor Agency Consent Calendar with Agenda Item No. 17 being removed for discussion. The motion carried by the following vote:

Aye: 4 Agency Members Sheridan and Magee; Vice Chair Tisdale; and Chair Manos
 Nay: 0 None
 Absent: 1 Agency Member Johnson

15) **Minutes of the Regular Successor Agency Meetings of May 14, 2024 and May 28, 2024**

Approve the Minutes.

This item was approved on the Successor Agency Consent Calendar.

16) **SA Warrant Report Dated May 13, 2024 to May 23, 2024**

Receive and file.

This item was approved on the Successor Agency Consent Calendar.

17) **Purchase Order for Monument Signs and Concrete Baseball Bollards with Quick Crete Products at Lake Elsinore Diamond Stadium**

Approve and authorize the Executive Director to execute a Purchase Order with Quick Crete Products in an amount not to exceed \$175,622.07 (including tax) for 2 Monument Signs and 12 Concrete Baseball Bollards at Lake Elsinore Diamond Stadium in such final form as approved by the Agency Attorney and authorize the Executive Director to execute change orders not to exceed a 10% contingency amount of \$17,562.00 for unanticipated costs.

This item was removed from the Successor Agency Consent Calendar for discussion.

18) **Agreement with RP Landscape & Irrigation, Inc., and the Successor Agency of the Redevelopment Agency of the Agency of Lake Elsinore for Maintenance Services at Lake Elsinore Diamond Stadium**

Approve and authorize the Executive Director to execute an Agreement with RP Landscape & Irrigation, Inc. in an amount not to exceed \$148,822.16 for Maintenance Services at Lake Elsinore Diamond Stadium in such final form as approved by the Agency Attorney and authorize the Executive Director to execute change orders not to exceed a 10% contingency amount of \$14,882.00 for uncertainties and adjustments.

This item was approved on the Successor Agency Consent Calendar.

ITEM REMOVED FROM THE SUCCESSOR AGENCY CONSENT CALENDAR FOR DISCUSSION

17) **Purchase Order for Monument Signs and Concrete Baseball Bollards with Quick Crete Products at Lake Elsinore Diamond Stadium**

Approve and authorize the Executive Director to execute a Purchase Order with Quick Crete Products in an amount not to exceed \$175,622.07 (including tax) for 2 Monument Signs and 12 Concrete Baseball Bollards at Lake Elsinore Diamond Stadium in such final form as approved by the Agency Attorney and authorize the Executive Director to execute change orders not to exceed a 10% contingency amount of \$17,562.00 for unanticipated costs.

Jason Devor was called to speak.

A motion was made by Council Member Sheridan, seconded by Council Member Magee to approve staff's recommendation. The motion carried by the following vote:

Aye: 4 Agency Members Sheridan and Magee; Vice Chair Tisdale; and Chair Manos
 Nay: 0 None
 Absent: 1 Agency Member Johnson

BUSINESS ITEM

19) **Adoption of the FY 2024-25 Annual Operating Budget, Schedule of Authorized Positions, and the Gann Limit**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING THE FY 2024-25 ANNUAL OPERATING BUDGET AND ESTABLISHING THE CONTROLS ON CHANGES IN THE APPROPRIATIONS;
2. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING THE 2024-2025 SCHEDULE OF AUTHORIZED POSITIONS; and
3. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS GANN LIMIT FOR FY 2024-25 AND SELECTING THE POPULATION AND INFLATION FACTOR ACCORDINGLY.

Assistant Administrative Services Director Rafferty presented the staff report.

There were no speakers.

A motion was made by Mayor Pro Tem Tisdale, seconded by Council Member Sheridan to adopt the three Resolutions. The motion carried by the following vote:

Aye: 4 Council Members Sheridan and Magee; Mayor Pro Tem Tisdale; and Mayor Manos
 Nay: 0 None
 Absent: 1 Council Member Johnson

PUBLIC COMMENTS - NON-AGENDIZED ITEMS - THREE MINUTES

There were no speakers.

CITY ATTORNEY COMMENTS

City Attorney Leibold had no comments.

CITY MANAGER'S COMMENTS

City Manager Simpson had no comments.

CITY COUNCIL COMMENTS/REPORTS ON MEETINGS ATTENDED

Council Member Magee shared that he will attend the Riverside County Transportation Commission Budget Review Committee meeting on June 12, 2024; shared photos from the Just 4 Kids Fishing Derby; and invited the community to attend the Lake Elsinore Car Cruise on June 22 and July 26, 2024 from 4:00 – 8:00 p.m. in Downtown.

Council Member Sheridan shared Riverside Transit Agency's summer promotions; and shared that the Riverside University Health System will hold a free vaccine clinic on Friday, June 14, 2024 from 11:00 a.m. – 3:30 p.m. at the Lake Elsinore Senior Activity Center.

Mayor Pro Tem Tisdale reported on his attendance at the Northwest Mosquito and Vector Control District Board meeting on May 23, 2024; provided updates on issues in District 1; announced that Ringside Bar & Grill will open on Saturday, June 29, 2024; reported that levee and inlet channel upgrades have been completed and shared that new solar lights will be installed along the levee and disc golf baskets and launch pads with LED lights will be installed at Launch Pointe; and invited the community to participate in 4th of July events July 4-6, 2024.

Mayor Manos recognized Jason Devor who spoke on Family Fun Fest which was held June 7-9, 2024; reported on his attendance at the Southern California Association of Governments Regional Council and Transportation Committee meetings on June 6, 2024; invited the community to discard items during the Neighborhood Cleanup event on Saturday, June 15, 2024 from 8:30 a.m. – 12:30 p.m. at the Lake Elsinore Outlets; announced and invited the community to attend the Live at the Lakefront Summer Concert Series beginning on June 27, 2024 at 7:00 p.m. at Launch Pointe; and advised that City Hall will be closed on Wednesday, June 19, 2024 in observance of the Juneteenth holiday.

ADJOURNMENT

The Lake Elsinore City Council adjourned at 8:00 p.m. to the next Regular meeting of Tuesday, June 25, 2024 in the Cultural Center located at 183 N. Main Street. Closed Session will commence at 5:00 p.m. or such later time as noticed on the Agenda, and the regular Open Session business meeting will commence at 7:00 p.m.