



**California Division of Boating and Waterways Floating Restrooms Grant
Lake Elsinore Launch Pointe Recreation Area Floating Restrooms Project FY 2024-25
City of Lake Elsinore**

Website: https://olga.ohv.parks.ca.gov/egramms_ohmvr/usee.aspx
Username: Adam Gufarotti
Password: Lake2024!

A. GENERAL INFORMATION

1. Applicant Information

- a. **Applicant Name:** City of Lake Elsinore
- b.
- c. **Organizational Unit:** Department of Public Works
- d. **Address:** 130 S. Main Street
- e. **Address 2:** Not Applicable.
- f. **City, State, Zip Code:** Lake Elsinore, CA 92530
- g. **Federal ID Number:** 95-6000070 **Unique Entity Id:** MXKFT7NUYL61
- h. **Agency Type:** City

*Please attach a Resolution from the Governing Body authorizing applicant to apply for funding.
Please See **Attachment A** – Notarized Letter in Lieu of a Resolution.

2. Project Information

- a. **Project Title:** Lake Elsinore Floating Restrooms Project FY2024-25
- b. **Is implementing agency same as Applicant:** Yes
- c. **If not, Implementing Agency Name:** Not Applicable.
- d. **Project Start Date:** 07/01/2025 **Project End Date:** 06/30/2026
- e. **Amount of Funds Requested:** \$0.00 **Project Cost:** \$0.00

3. Contacts

You are required to provide two contacts for your agency. Additional contacts can be added with the right arrow on this page.



Contact 1

Contact Type: Authorized Representative

- a. **Name:** Jason Simpson
- b. **Address:** 130 S. Main Street
- c. **Address II:** Not applicable.
- d. **City, State, Zip Code:** Lake Elsinore, CA 92530
- e. **Telephone:** 951-674-3124 **Extension:** 204 **Fax:** NA
- f. **E-mail Address:** jsimpson@lake-elsinore.org
- g. **Designation/Title:** City Manager

Contact 2

Contact Type: Program Director

- h. **Name:** Shannon Buckley
- i. **Address:** 130 S. Main Street
- j. **Address II:** Not Applicable.
- k. **City, State, Zip Code:** Lake Elsinore, CA 92530
- l. **Telephone:** 951-674-3124 **Extension:** 309 **Fax:** NA
- m. **E-mail Address:** sbuckley@lake-elsinore.org
- n. **Designation/Title:** Assistant City Manager

B. GENERAL PROJECT INFORMATION

1. Facility Information

- a. **Facility Name:** Lake Elsinore (Launch Pointe Recreation Destination and RV Park)
- b. **Facility Address:** 32040 Riverside Drive
City, State, Zip Code: Lake Elsinore, CA 92530
- c. **Facility Owner:** City of Lake Elsinore
- d. **Owner Address:** 130 South Main Street
City, State, Zip Code: Lake Elsinore, CA 92530

City of Lake Elsinore

DBW Floating Restrooms Grant FY 2024-25

e. Water body facility is located on (name of harbor, river, etc.): Lake Elsinore

f. County: Riverside County

g. Facility's NOAA Chart Coordinates:

Latitude: 33.6571

Longitude: -117.349

h. Type of Project:

☒ New Floating Restroom

☒ Replace Floating Restroom

i. Describe this facility:

Lake Elsinore (Lake), located on the southwest side of the City of Lake Elsinore (population 72,472) in Riverside County, is the largest natural freshwater lake in Southern California with 3,000 surface acres and over 14 miles of shoreline. The Lake accommodates a variety of recreational activities, including fishing, boating, jet skiing, water skiing, wake boarding, kayaking, paddle boarding, windsurfing, bird watching, and swimming. Public amenities include beaches with picnic and shade features, easy-access parking, and a four-mile levee for hiking and nature watching. Although the Lake has numerous private boat launches, the City owns and operates a public boat launch at the Launch Pointe Recreation Destination and RV Park (Launch Pointe). Launch Pointe draws visitors both locally and regionally to its numerous amenities and attractions, which include dining, shopping, a campground, a splash pad, a swimming pool, a spa, a yurt village for overnight stays, and a special events venue. A population of over 1.5 million are within a 30-minute drive of the Lake, and the City sells approximately 10,000 Lake use passes per year (on average) for motorized vessels.

j. Total Lake/Reservoir Surface Areas: 3,000 surface acres.

k. Please describe the most common vessel type utilizing this waterbody: Motorboats 26'-39'11".

l. Estimate number of boats using this waterbody per month by size, high season:

8' to 19'	2,025
20' to 25'-11"	2,475
26' to 39'-11"	2,625
40' to 64'-11"	100
over 65'	0

m. Estimate number of boats using this waterbody per month by size, low season:

8' to 19'	750
20' to 25'-11"	825
26' to 39'-11"	875
40' to 64'-11"	20
over 65'	0

n. Floating Restroom service now at this site: Yes

o. If yes, how many? : 2



p. If you answered yes to Questions 13, give coordinates for each floating restroom:

Latitude	Longitude	Description	Unit Number
33.66449	-117.36468	West quadrant of the Lake, southeast of Launch Pointe.	1
33.65019	-117.34476	South quadrant of the Lake, due north of Perret Park on the south shore.	2

q. For each restroom you are requesting, complete each line in the table below:

# of Floating Restrooms Requested	Is this request to replace a retiring Floating Restroom?	If Yes, what is the Unit #?	If Yes, what is the condition of the Unit:
1	Yes	1	Out of Service due to damage/wear and tear/mechanical issues.
1	Yes	2	Operating but has significant damage.
1	No	3	NA

r. If you have a floating restroom(s), estimate the number of users per month for each restroom:
60 per unit per month

s. Is this facility in a "No Discharge Zone"? No

t. If Yes, Name of Zone: Not applicable.

u. Is this facility in the following areas (Check all that apply):

Shellfish Harvest Area

Waters of National Significance

Waters that do not meet State Designated Usage

Sheltered Waters

Waters of Significant Recreational Value

State and Federal Designated Nursery Areas of Indigenous Aquatic Life

None of These

v. Are landside restrooms available on-site: Yes

C. PROJECT PROFILE

1. Describe the Project:

The City of Lake Elsinore (City) Department of Public Works is requesting three (3) floating restrooms from the California State Parks – Division of Boating and Waterways Floating Restrooms Grant Program for the Lake Elsinore recreational area (Lake). The Lake has two existing restrooms which were installed following the award of the 2013 Floating Restroom Grant. Due to their age and condition from cumulative wear and tear, neither restroom is functioning as needed – one is

completely defunct, and the other is minimally functional. For the past few years, the City has been taking parts from one of the restrooms to extend the life of the second and keep it functional. Both restrooms are heavily vandalized and are past their useful life (11 years old).

Lake Elsinore is one of Southern California's fastest growing cities. Between 2000 and 2023, the overall population grew by 144% ([Nielsen Insights](#)). The average growth rate for the last ten years has been approximately 2.45% per year. In response to population growth and increased demand for recreational opportunities, the City has invested heavily in developing numerous amenities at the Lake over the past decade. Population growth and the draw of these amenities have placed a strain on the existing floating restrooms. As such, the City aims to replace both existing restrooms and add a third to accommodate growing demand and use of the Lake by residents as well as local and regional visitors. A grant award from the DBW will allow the City to have three fully functioning floating restrooms at this heavily trafficked and popular Lake.

2. [Intended Placement and Location of Floating Restroom Equipment \(provide area map and GPS coordinates\):](#)

Unit 1: Latitude 33.66449, Longitude -117.36468

Unit 2: Latitude 33.65019, Longitude -117.34476

Unit 3: Latitude 33.67099, Longitude -117.35448

Please see **Attachment A** for a Project Site Map.

3. [How many hours per day will the floating restroom facilities be made available to the public?](#)

10-16 (dawn to dusk across the seasons)

4. [How are the floating restroom\(s\) emptied?](#)

Floating restroom(s) are towed to landside and discharged.

a. [Floating restroom\(s\) are towed to landside and discharged to:](#)

- A public wastewater collection system – collected by Rightway, a local vendor for sewage pumping.

If you selected 'Directly to an on-site septic system', please attach documentation of approval from local health official certifying that sufficient sewage disposal capacity is available for the floating restroom facility(ies).

5. [Do you plan to charge for floating restroom use?](#) No

6. **Partnerships:** Partnerships with others such as a local government, private sector, or other community based organizations are encouraged. List all organizations who will be participating with you on the project, their contact person, address, phone number, and their role in the project.

(Partnerships are groups/individuals who are providing financial assistance to the project either in cash, labor, or materials necessary to deploy, operate or maintain the floating restroom.)

Organization Name	Contact Name	Address	Telephone	Role
City of Lake Elsinore - Community Services Department	Beau Davis – Assistant Director	130 S. Main Street, Lake Elsinore, CA 92530	951-674-3124, ext. 405	Community Services will support Public Works by responding to complaints, concerns, and communicating maintenance needs to Public Works.

- 7. Permits:** The applicant is responsible for obtaining all necessary State and local permits associated with their proposed project, if applicable.

All necessary permits must be issued prior to deployment and a copy of each permit must be on file with the DBW before any request for reimbursement is approved. List only permits required for your project, if applicable:

Name of Permit	Status	Date	Copy of Permit
Not Applicable.			

APPENDIX A

Risk Assessment Questionnaire

- 1. History -** List previous federally funded projects at your facility.

The Lake Elsinore State Recreation Area was transferred by the State to the City of Lake Elsinore in 1993, requiring the City to maintain the lake for public park and recreation purposes in perpetuity. To support ongoing operations, the City of Lake Elsinore has applied for and received nine (9) grants over the past three decades from the California State Parks - Department of Boating and Waterways via allocated Federal funding for various critical projects. These include the following:

- **1995** – *Boat (Small Craft) Launching Facilities Grant Program*. \$800,000 to construct a new public boat launching facility for a term of 20 years.
- **2001** – *Floating Restrooms Grant Program*. \$10,000 to install two (2) new floating restrooms, for a term of 10 years.
- **2002** – *Boating Safety and Enforcement Equipment Grant Program*. \$45,000 to purchase a new patrol boat, trailer, and related equipment for a term of 15 years.
- **2005** – *Boat Launching Facilities Grant Program*. \$3 million to fund improvements to an existing boat launching facility constructed in 1995 to include additional amenities and expand access. This project was completed in several phases.

- **2011** – *Floating Restrooms Operations and Maintenance Grant Program*. \$8,000 to pay for the operations and maintenance of the two restrooms received from the 2001 grant with a term of 2 years.
- **2013** – *Boat Launching Facilities Grant Program*. \$149,999 for two new 100-foot long boarding floats with a term of 10 years (replaced two original floating restrooms received).
- **2013** - *Floating Restrooms Grant Program*. \$10,000 to install two (2) new floating restrooms, for a term of 10 years.
- **2014** – *Aquatic Center Grant Program*. \$34,800 to provide boating safety courses, on-the-water training of small watercraft, loaner life jackets, access to paddle craft, and promote environmental stewardship.
- **2016** - *Boating Safety and Enforcement Equipment Grant Program*. \$74,470 to purchase a new patrol boat and trailer for boating safety and enforcement action for a term of 15 years.

2. **Staff** - Describe the level and qualifications of key staff that will be managing the federally funded project.

Two key City of Lake Elsinore Staff will be managing the Lake Elsinore Floating Restrooms Project:

- **Grant Manager:** Department of Public Works Management Analyst Karla Khalil will oversee all aspects of the grant, including managing the financial reports, performance reports, final performance report, payments, and invoicing associated with the grant project. Ms. Khalil has worked for the City for a total of 8 years, four of which have been serving in this capacity. Her main duties include researching and preparing grant applications for federal, state, and local funding sources in accordance with applicable standards, regulations, and guidelines, and administering and monitoring grants and preparing quarterly, annual, and/or other periodic reports, as required by granting agencies. Ms. Khalil works collaboratively with the City's Finance Department to maintain accurate funding documentation for auditing purposes.
- **Project Manager:** Chris Erickson, Public Works Supervisor, will function as the Project Manager and will be responsible for overall Project operations and management, including coordinating delivery and installation of the new restrooms, and removal of the defunct restrooms. The Project Manager serves as the primary contact with the California State Parks - Division of Boating and Waterways and will be responsible for the project's schedule. Chris has worked with the City of Lake Elsinore for over 21 years and has been in the position of supervisor for 6 ½ years. During his time with the City, he has worked with numerous contractors overseeing projects in City parks. In his current position, he oversees the day-to-day operations of the lake, beaches, multiple city landscape sites, and 22 city parks, and began overseeing lake maintenance operations in January 2017.

3. **Performance** - Describe results of past federally funded projects. Include outcome of deliverables, if schedules were met, and if scope items were completed as planned.

The Public Works Operations Department of the City of Lake Elsinore is responsible for maintaining the City's buildings, facilities, and parks, and maintaining public infrastructure in a manner that respects the environment. Public Works has extensive experience managing

federal funds, with a proven track record of successfully completing previously funded DBW grants on time, within the scope and budget, and in compliance with all operation and maintenance requirements. The deliverables for each DBW grant-funded project have been realized, supporting the success of Lake Elsinore as a local and regional recreation destination. Successfully completed projects funded by DBW Grant Programs are listed under question #1 above.

4. Reporting - Describe your agency's experience in providing project status reports to DBW in a timely manner.

The City has nearly 30 years of experience providing required project status reports to DBW for a variety of grant programs, including the Floating Restrooms program. The City has consistently delivered reports to DBW in a timely manner, fully meeting all specified reporting requirements. Each report is ensured to accurately reflect project progress, challenges encountered, and key milestones by using strict adherence to the DBW guidelines and timelines. Karla Khalil, Grant Manager for the project, has experience delivering complete and on-time required project status reports to both DBW and other granting agencies. Consistent and reliable reporting supports transparency, enabling the DBW to stay well informed on project progress.

5. Audit History - Describe any adverse/disclaimer audit findings of your agency. Has your agency been found to have internal control issues or been found to be non-compliant with federally funded programs regulations. Include any requirement to submit an audit report as required by 2 CFR 200 subpart F to the Single Audit Clearing House.

This statement affirms the City's compliance with the uniform audit requirements stipulated by the federal government for grant recipients. The City adheres to the standards and guidelines outlined in 2 CFR 200, Subpart F – Audit Requirements. It is committed to undergoing a single or program-specific audit conducted by an independent auditor, as required, based on the nature and amount of federal funds expended during the audit period.

The City submitted Single Audit Reports for both the 2021/2022 and 2022/2023 Fiscal Years. These reports are available on the Federal Audit Clearinghouse website under Unique Entity Identifier (UEI) Number MXKFT7NUYL61. Both audits had no findings of internal control issues and were found to be compliant with federally funded program regulations. The City has never had any adverse or disclaimer audit findings. The City is currently preparing a Single Audit Report for the 2023/2024 Fiscal Year, and it is expected to be complete in mid-January 2025.

APPENDIX B

Debarment and Suspension Certification

Title 49, Code of Federal Regulations, Part 29

The Code of Federal Regulations requires that any recipient of federal funding (grantee, vendor, etc.), must be free from department or suspension by any federal agency. Therefore, both the grantee and its vendors/supplies must certify as such. This certification must be provided by the grantee when submitting the application for funding. Certification by vendors/suppliers is required prior to execution of grant agreement.



Provide a signed statement on grantee letterhead certifying the following:

(Applicants Name and Title), under penalty of perjury, I certify that, except as noted below, (owner) or any other person associated therewith in the capacity of owner, partner, director, officer, and manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;*
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;*
- Does not have a proposed debarment pending; and*

Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

Signature:

Date:

Please upload a signed statement on the grantee letterhead as specified above. If there are any exceptions to this certification, attach to certification letter. For any exception noted in the attachment, indicate to whom it applies, initiating agency, and dates of action. Exceptions will not necessarily result in the denial of award but will be considered in determining bidder responsibility. The signed letter will become part of the Application.

Please See **Attachment C**, Debarment and Suspension Certification.

CERTIFICATIONS

I certify that I am the authorized representative for this organization, the above is true and correct, and I hereby submit this application for consideration for federal funding:

Signature: Jason Simpson, City Manager

Date: 11/18/24



Attachment A

Notarized Letter in Lieu of a Resolution



Jason Simpson
City Manager
City of Lake Elsinore
130 South Main Street
Lake Elsinore, CA 92530

November 7, 2024

Mr. Ethan Tratner
California State Parks
Division of Boating and Waterways
P.O. Box 942896
Sacramento, CA 94296-0001

Re: Notarized Letter from the City of Lake Elsinore in Lieu of a City Council
Resolution for the California State Parks, Division of Boating and Waterways -
Floating Restrooms Grant Program

Dear Mr. Tratner:

On behalf of the City of Lake Elsinore, I, Jason Simpson, City Manager of the City of Lake Elsinore, located at 130 South Main Street in Lake Elsinore, California, 92530, hereby declare and affirm the following:

A resolution authorizing the City of Lake Elsinore (City) to apply for funding from the California State Parks, Division of Boating and Waterways (DWB) - Floating Restrooms Grant Program, will be presented for approval and signature to the City Council on the next available City Council meeting date of **December 10, 2024**. The approved and signed Authorizing Resolution will be submitted to the DWB via email to Ethan Tratner, Grant Program Manager, immediately upon approval.

I, the undersigned, declare that the contents of this letter are true and accurate to the best of my knowledge.

951-674-3124

130 S. MAIN STREET

LAKE ELSINORE, CA 92530

WWW.LAKE-ELSINORE.ORG



Signature: _____

Printed Name: JASON P SIMPSON

Date: _____

11/7/2024

Sincerely,

Jason P. Simpson
City Manager – City of Lake Elsinore

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Riverside

On November 7, 2024 before me, _____
Date

N. McCalmont, Notary Public
Here Insert Name and Title of the Officer

personally appeared _____

Jason P. Simpson
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

N. McCalmont
Signature of Notary Public

Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer is Representing: _____

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer is Representing: _____

ATTACHMENT B

Project Site Map

Attachment B: Project Site Map – Locations of Floating Restrooms
Lake Elsinore Floating Restrooms Project





ATTACHMENT C

Debarment and Suspension Certification



APPENDIX B

Debarment and Suspension Certification

Title 49, Code of Federal Regulations, Part 29

Jason Simpson, City Manager of the City of Lake Elsinore, under penalty of perjury, I certify that, except as noted below, the City of Lake Elsinore, City Manager's Office or any other person associated therewith in the capacity of owner, partner, director, officer, and manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

Signature:

Date:

Jason Simpson
November 7, 2024