



## **REPORT TO SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE AGENCY OF LAKE ELSINORE**

**To:** Honorable Chair and Members of the Successor Agency

**From:** Jason Simpson, Executive Director

**Prepared by:** Shannon Buckley, Assistant Executive Director

**Date:** February 13, 2024

**Subject:** Amendment No. 1 to On-call and Construction Contractor Services Agreements in Support of Successor Agency of the Redevelopment Agency of the Agency of Lake Elsinore Minor Construction and Maintenance Operations

### **Recommendation**

Approve and authorize the Executive Director to execute Amendment No. 1 to the On-Call Minor Construction Contractor Services Agreements with Endresen Development, Inc. in the amount of \$150,000, Cotter Construction in the amount of \$250,000, and Unique Builders of California, Inc. in the amount of \$285,000 in the forms attached and in such final form as approved by Agency Counsel.

### **Background**

On-call contracts allow the Agency to mobilize maintenance and construction services quickly and easily under pre-negotiated terms and conditions. The Agency may require services due to an urgent matter, or because the Agency is required to comply with certain enforceable obligations and is unable to provide or perform those services internally. The benefits of having an on-call contract in place include:

**Wide span of technical expertise**  
**Resource availability and flexibility**  
**Commitments as needed for services**  
**Accelerated procurement and authorization**  
**Independent and objective assessments and proposals**  
**Validation of resolution-oriented actions**

## 1<sup>st</sup> Amendment to On-Call Agreements

The on-call and minor construction services are an important resource to make essential repairs to the Lake Elsinore Diamond Stadium consistent with applicable agreements and to efficiently construct low-cost minor projects. Staff solicited proposals for time and material of minor construction contractor services. Utilizing the submittals from these contractors' additional agreements are needed to sustain these important services. All of these have provided essential contractor services in accordance with the agreement scope of work which includes but is not limited to the below maintenance/minor construction and repair trade areas commonly utilized by the Agency and listed below:

### **Minor Construction and Repair**

**Plumbing**

**Concrete**

**HVAC**

**Roofing**

**Finish Wood Working**

**Sheet Metal**

**Demolition & Disposal**

### **Carpentry (Framing)**

**Electrical**

**Masonry**

**Painting**

**Dry Wall**

**Welding**

**Flooring**

**Data & Communication**

### **Discussion**

These on-call contractors will perform a wide variety of on-call repair and minor construction work. All assigned work will be proposed in writing, reviewed, and negotiated by Staff, and approved prior to execution. Several of these contractors have performed as both contractors and sub-contractors on several Agency projects at the Diamond Stadium and various City projects including Rosetta Canyon Sports Park, Launch Pointe RV Resort, City Hall, The Neighborhood Community Center, Camino Del Norte, and The Anchor.

These amendments are needed to ensure continued on-call and minor construction contractor support is in place for immediate operational demands and minor construction projects. The anticipation of emergency on-call services is high considering the projected wet winter storm year.

Following the approval of this agenda item work and execution of the 1st amendments will be immediately available to the Agency. Staff has reviewed and verified that the contractors have valid licenses. A review of the contractor's references and General and Auto Liability Insurance and Workers' Compensation Insurance will be in place naming the Agency as additional insured.

### **Fiscal Impact**

Funds are budgeted in the Fiscal Year 2023/24 budget.

**Attachments**

Attachment 1 – Endresen Development Inc. 1st Amendment

Exhibit A – Endresen Proposal

Exhibit B – Endresen Development & SA Original Agreement from 01-24-2023

Attachment 2 – Cotter Construction Inc. 1st Amendment

Exhibit A – Cotter Proposal

Exhibit B – Cotter Construction & SA Original Agreement from 01-24-2023

Attachment 3 – Unique Builders of California, Inc. 1st Amendment

Exhibit A – Unique Builders of California, Inc Proposal

Exhibit B – Unique Builders of California, Inc & SA Original Agreement from 01-24-2023