

**CITY OF LAKE ELSINORE, CALIFORNIA  
SCHEDULE OF AUTHORIZED POSITIONS  
FOR FISCAL YEAR 2024-2025**

		<b>AUTHORIZED FY24-25</b>	<b>CHANGES</b>	<b>AUTHORIZED FY24-25</b>	<b>MONTHLY LOW RANGE</b>	<b>MONTHLY HIGH RANGE</b>
<b><u>CITY COUNCIL</u></b>						
Council Member	Total	<b>5.00</b>	-	<b>5.00</b>	\$ 1,600	\$ 1,600
<b><u>CITY TREASURER</u></b>						
City Treasurer	Total	<b>1.00</b>	-	<b>1.00</b>	\$ 150	\$ 150
<b><u>COMMUNITY SUPPORT</u></b>						
Director of Community Support (Unfunded)		1.00	-	1.00	\$ 13,001	\$ 16,593
Community Support Manager		1.00	-	1.00	\$ 11,500	\$ 14,678
Senior Management Analyst (Unfunded)		1.00	-	1.00	\$ 8,390	\$ 10,709
Management Analyst		1.00	-	1.00	\$ 6,934	\$ 8,850
Administrative Assistant (Unfunded)		1.00	-	1.00	\$ 4,964	\$ 6,335
	Total	<b>5.00</b>	-	<b>5.00</b>		
<b><u>CITY CLERK</u></b>						
<b><u>PUBLIC SAFETY ADVISORY COMMITTEE</u></b>						
PSAC Commissioner - PT	Total	<b>5.00</b>	-	<b>5.00</b>	\$ 100	\$ 100
<b><u>CITY CLERK</u></b>						
City Clerk		1.00	-	1.00	\$ 12,609	\$ 16,093
Deputy City Clerk		1.00	-	1.00	\$ 6,554	\$ 8,365
Administrative Assistant		1.00	-	1.00	\$ 4,964	\$ 6,335
	Total	<b>3.00</b>	-	<b>3.00</b>		
<b><u>CITY MANAGER</u></b>						
City Manager		1.00	-	1.00	\$ 25,000	\$ 25,750
Assistant City Manager		1.00	-	1.00	\$ 17,637	\$ 22,510
Executive Assistant II		1.00	-	1.00	\$ 6,506	\$ 8,304
Executive Assistant I		1.00	-	1.00	\$ 5,409	\$ 6,903
	Total	<b>4.00</b>	-	<b>4.00</b>		
<b><u>ADMINISTRATIVE SERVICES</u></b>						
<b><u>FINANCE</u></b>						
Director of Administrative Services (Unfunded)		0.33	-	0.33	\$ 13,001	\$ 16,593
Assistant Director of Administrative Services		0.33	-	0.33	\$ 12,460	\$ 15,902
Finance Manager		1.00	-	1.00	\$ 11,500	\$ 14,678
Fiscal Officer		1.00	-	1.00	\$ 9,014	\$ 11,505
Senior Accountant (1 Unfunded)		2.00	-	2.00	\$ 8,390	\$ 10,709
Accountant I (1 Unfunded)		2.00	-	2.00	\$ 6,934	\$ 8,850
Account Specialist III		1.00	-	1.00	\$ 5,583	\$ 7,125
Account Specialist II (1 Unfunded)		2.00	-	2.00	\$ 5,409	\$ 6,903
	Total	<b>9.66</b>	-	<b>9.66</b>		
<b><u>HUMAN RESOURCES</u></b>						
Director of Administrative Services (Unfunded)		0.33	-	0.33	\$ 13,001	\$ 16,593
Assistant Director of Administrative Services		0.33	-	0.33	\$ 12,460	\$ 15,902
Human Resources Manager		1.00	-	1.00	\$ 11,500	\$ 14,678
Human Resource Specialist (Unfunded)		1.00	-	1.00	\$ 6,520	\$ 8,321
Payroll Specialist		1.00	-	1.00	\$ 6,520	\$ 8,321
	Total	<b>3.66</b>	-	<b>3.66</b>		
<b><u>PUBLIC SAFETY</u></b>						
<b><u>FIRE PREVENTION</u></b>						
Deputy Fire Marshal (Unfunded)		1.00	-	1.00	\$ 11,500	\$ 14,678
Administrative Assistant (Unfunded)		1.00	-	1.00	\$ 4,964	\$ 6,335
	Total	<b>2.00</b>	-	<b>2.00</b>		
<b><u>EMERGENCY SERVICES</u></b>						
Emergency Services Manager		1.00	-	1.00	\$ 11,500	\$ 14,678
	Total	<b>1.00</b>	-	<b>1.00</b>		
<b><u>COMMUNITY DEVELOPMENT</u></b>						
<b><u>PLANNING COMMISSION</u></b>						
Planning Commissioner - PT	Total	<b>5.00</b>	-	<b>5.00</b>	\$ 300	\$ 300
<b><u>PLANNING &amp; ZONING</u></b>						
Director of Community Development		1.00	-	1.00	\$ 13,001	\$ 16,593
Assistant Community Development Director (Unfunded)		1.00	-	1.00	\$ 12,460	\$ 15,902
Planning Manager (Unfunded)		1.00	-	1.00	\$ 11,500	\$ 14,678
Principal Planner		2.00	-	2.00	\$ 10,193	\$ 13,009

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	<b>AUTHORIZED FY24-25</b>	<b>CHANGES</b>	<b>AUTHORIZED FY24-25</b>	<b>MONTHLY LOW RANGE</b>	<b>MONTHLY HIGH RANGE</b>
Cannabis Coordinator (Unfunded)	1.00	-	1.00	\$ 10,193	\$ 13,009
Senior Planner (Unfunded)	1.00	-	1.00	\$ 8,286	\$ 10,576
Associate Planner	2.00	-	2.00	\$ 6,934	\$ 8,850
Assistant Planner (Unfunded)	1.00	-	1.00	\$ 6,241	\$ 7,965
Community Development Technician	2.00	-	2.00	\$ 5,027	\$ 6,416
Administrative Assistant	1.00	-	1.00	\$ 4,964	\$ 6,335
<b>Total</b>	<b>13.00</b>	<b>-</b>	<b>13.00</b>		
<b>BUILDING &amp; SAFETY</b>					
Building & Safety Manager	1.00	-	1.00	\$ 11,500	\$ 14,678
Senior Community Development Technician	1.00	-	1.00	\$ 6,205	\$ 7,919
Building Inspector	2.00	-	2.00	\$ 5,709	\$ 7,286
Community Development Technician	2.00	-	2.00	\$ 5,027	\$ 6,416
Administrative Assistant	1.00	-	1.00	\$ 4,964	\$ 6,335
<b>Total</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>		
<b>CODE ENFORCEMENT</b>					
Code Enforcement Manager	1.00	-	1.00	\$ 11,500	\$ 14,678
Code Enforcement Supervisor	1.00	-	1.00	\$ 7,281	\$ 9,293
Code Enforcement Officer II (1 Unfunded)	3.00	-	3.00	\$ 5,709	\$ 7,286
Code Enforcement Officer I	2.00	-	2.00	\$ 5,027	\$ 6,416
Parking Enforcement Officer - PT (Unfunded)	1.00	-	1.00	\$ 3,189	\$ 4,070
Community Development Technician I	1.00	-	1.00	\$ 5,027	\$ 6,416
<b>Total</b>	<b>9.00</b>	<b>-</b>	<b>9.00</b>		
<b>ECONOMIC DEVELOPMENT</b>					
Director of Economic & Legislative Affairs	1.00	-	1.00	\$ 15,235	\$ 19,445
Economic Development Manager	1.00	-	1.00	\$ 11,500	\$ 14,678
Management Analyst (Unfunded)	1.00	-	1.00	\$ 6,934	\$ 8,850
<b>Total</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>		
<b><u>PUBLIC SERVICES</u></b>					
<b>ENGINEERING</b>					
City Engineer	1.00	-	1.00	\$ 15,776	\$ 20,135
City Traffic Engineer	1.00	-	1.00	\$ 11,500	\$ 14,678
Assistant City Engineer	1.00	-	1.00	\$ 10,951	\$ 13,976
Senior Civil Engineer (1 Unfunded)	2.00	-	2.00	\$ 10,401	\$ 13,275
Land Development Engineer	1.00	-	1.00	\$ 8,286	\$ 10,576
CIP Engineer	1.00	-	1.00	\$ 8,286	\$ 10,576
Associate Engineer (Unfunded)	1.00	-	1.00	\$ 7,836	\$ 10,001
Senior Construction Inspector	1.00	-	1.00	\$ 7,505	\$ 9,578
Assistant Engineer	1.00	-	1.00	\$ 6,506	\$ 8,304
Engineering Inspector (1 Unfunded)	2.00	-	2.00	\$ 6,554	\$ 8,365
CIP Specialist	1.00	-	1.00	\$ 6,520	\$ 8,321
Engineering Technician I	1.00	-	1.00	\$ 5,201	\$ 6,638
Administrative Assistant	1.00	-	1.00	\$ 4,964	\$ 6,335
<b>Total</b>	<b>15.00</b>	<b>-</b>	<b>15.00</b>		
<b>PUBLIC WORKS ADMINISTRATION</b>					
Public Works Manager	1.00	-	1.00	\$ 11,500	\$ 14,678
Public Works Superintendent	1.00	-	1.00	\$ 9,725	\$ 12,412
Management Analyst	1.00	-	1.00	\$ 6,934	\$ 8,850
Public Works Supervisor	1.00	-	1.00	\$ 7,281	\$ 9,293
Public Works Inspector	1.00	-	1.00	\$ 6,414	\$ 8,186
Lead Worker	1.00	-	1.00	\$ 5,709	\$ 7,286
Maintenance Worker III	2.00	-	2.00	\$ 5,409	\$ 6,903
Maintenance Worker II	5.00	-	5.00	\$ 5,027	\$ 6,416
Maintenance Worker I	5.00	-	5.00	\$ 4,571	\$ 5,833
Account Specialist II	1.00	-	1.00	\$ 5,409	\$ 6,903
Administrative Assistant	1.00	-	1.00	\$ 4,964	\$ 6,335
<b>Total</b>	<b>20.00</b>	<b>-</b>	<b>20.00</b>		
<b>PARKS MAINTENANCE</b>					
Public Works Supervisor	1.00	-	1.00	\$ 7,281	\$ 9,293
Lead Worker	1.00	-	1.00	\$ 5,709	\$ 7,286
Maintenance Worker III	1.00	-	1.00	\$ 5,409	\$ 6,903
Maintenance Worker II	7.00	-	7.00	\$ 5,027	\$ 6,416
Maintenance Worker I	2.00	-	2.00	\$ 4,571	\$ 5,833
<b>Total</b>	<b>12.00</b>	<b>-</b>	<b>12.00</b>		

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	<b>AUTHORIZED FY24-25</b>	<b>CHANGES</b>	<b>AUTHORIZED FY24-25</b>	<b>MONTHLY LOW RANGE</b>	<b>MONTHLY HIGH RANGE</b>
<b><u>LAKE SERVICES</u></b>					
<b>LAKE MAINTENANCE</b>					
Maintenance Worker II	2.00	-	2.00	\$ 5,027	\$ 6,416
Total	<b>2.00</b>	-	<b>2.00</b>		
<b><u>COMMUNITY SERVICES</u></b>					
<b>RECREATION</b>					
Director of Community Services	1.00	-	1.00	\$ 13,001	\$ 16,593
Assistant Community Services Director	0.75	-	0.75	\$ 12,460	\$ 15,902
Senior Management Analyst	1.00	-	1.00	\$ 8,390	\$ 10,709
Special Events Manager	1.00	-	1.00	\$ 11,500	\$ 14,678
Management Analyst	1.00	-	1.00	\$ 6,934	\$ 8,850
Special Events Coordinator	1.00	-	1.00	\$ 5,201	\$ 6,638
Administrative Assistant	1.00	-	1.00	\$ 4,964	\$ 6,335
Project Assistant - PT	1.00	-	1.00	\$ 3,380	\$ 4,314
Recreation Specialist - PT	8.00	-	8.00	\$ 3,189	\$ 4,070
Total	<b>15.75</b>	-	<b>15.75</b>		
<b>COMMUNITY CENTER</b>					
Recreation Supervisor (Unfunded)	1.00	-	1.00	\$ 7,281	\$ 9,293
Community Services Coordinator	1.00	-	1.00	\$ 5,201	\$ 6,638
Aquatics Program Coordinator - PT	1.00	-	1.00	\$ 3,421	\$ 4,367
Recreation Specialist - PT	1.00	-	1.00	\$ 3,189	\$ 4,070
Water Safety Instructor - PT	9.00	-	9.00	\$ 3,102	\$ 3,960
Recreation Leader - PT	4.00	-	4.00	\$ 2,974	\$ 3,795
Recreation Aide - PT	6.00	-	6.00	\$ 2,773	\$ 3,540
Total	<b>23.00</b>	-	<b>23.00</b>		
<b>SENIOR CENTER</b>					
Recreation Supervisor	1.00	-	1.00	\$ 7,281	\$ 9,293
Community Services Coordinator	1.00	-	1.00	\$ 5,201	\$ 6,638
Recreation Specialist - PT	1.00	-	1.00	\$ 3,189	\$ 4,070
Recreation Leader - PT	2.00	-	2.00	\$ 2,974	\$ 3,795
Recreation Aide - PT	2.00	-	2.00	\$ 2,773	\$ 3,540
Total	<b>7.00</b>	-	<b>7.00</b>		
<b>NEIGHBORHOOD CENTER</b>					
Recreation Supervisor	1.00	-	1.00	\$ 7,281	\$ 9,293
Community Services Coordinator	1.00	-	1.00	\$ 5,201	\$ 6,638
Recreation Specialist - PT	1.00	-	1.00	\$ 3,189	\$ 4,070
Recreation Leader - PT	4.00	-	4.00	\$ 2,974	\$ 3,795
Recreation Aide - PT	4.00	-	4.00	\$ 2,773	\$ 3,540
Total	<b>11.00</b>	-	<b>11.00</b>		
<b><u>INTERNAL SERVICES</u></b>					
<b>RISK</b>					
Director of Administrative Services (Unfunded)	0.34	-	0.34	\$ 13,001	\$ 16,593
Assistant Director of Administrative Services	0.34	-	0.34	\$ 12,460	\$ 15,902
Total	<b>0.68</b>	-	<b>0.68</b>		
<b>INFORMATION TECHNOLOGY</b>					
Assistant Information Technology Director	1.00	-	1.00	\$ 12,460	\$ 15,902
Information Technology Administrator	1.00	-	1.00	\$ 9,725	\$ 12,412
GIS Tech	1.00	-	1.00	\$ 5,709	\$ 7,286
Information Technician II	1.00	-	1.00	\$ 5,409	\$ 6,903
Information Technician I	1.00	-	1.00	\$ 4,964	\$ 6,335
Total	<b>6.00</b>	-	<b>6.00</b>		
<b>FLEET</b>					
Public Works Supervisor	1.00	-	1.00	\$ 7,281	\$ 9,293
Lead Worker	1.00	-	1.00	\$ 5,709	\$ 7,286
Maintenance Worker II	1.00	-	1.00	\$ 5,027	\$ 6,416
Total	<b>3.00</b>	-	<b>3.00</b>		
<b>FACILITY MAINTENANCE</b>					
Maintenance Worker II	1.00	-	1.00	\$ 5,027	\$ 6,416
Maintenance Worker I	2.00	-	2.00	\$ 4,571	\$ 5,833
Total	<b>3.00</b>	-	<b>3.00</b>		

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	AUTHORIZED FY24-25	CHANGES	AUTHORIZED FY24-25	MONTHLY LOW RANGE	MONTHLY HIGH RANGE
<b>ENTERPRISE FUND</b>					
<b>LAUNCH POINTE</b>					
Assistant Community Services Director	0.25	-	0.25	\$ 12,460	\$ 15,902
Recreation Supervisor	1.00	-	1.00	\$ 7,281	\$ 9,293
Community Services Coordinator	4.00	-	4.00	\$ 5,201	\$ 6,638
Recreation Specialist - PT	2.00	-	2.00	\$ 3,189	\$ 4,070
Recreation Leader - PT	2.00	-	2.00	\$ 2,974	\$ 3,795
Recreation Aide - PT	11.00	-	11.00	\$ 2,773	\$ 3,540
Total	<u>20.25</u>	<u>-</u>	<u>20.25</u>		
<b>Total Staffing</b>	<u><b>215.00</b></u>	<u><b>-</b></u>	<u><b>215.00</b></u>		