

**AMENDMENT NO. 1
TO AGREEMENT FOR PROFESSIONAL SERVICES**

FCG Consultant, Inc.

I-15/Main Street Interchange Improvements – Construction Management & Inspection

This Amendment No. 1 to Agreement for Professional Services is made and entered into as of 9/12/2023, by and between the City of Lake Elsinore, a municipal corporation ("City"), and FCG Consultants, Inc., a Corporation ("Consultant").

RECITALS

A. The City and Consultant have entered into that certain Agreement for Professional Services dated as of 10/13/2020, (the "Original Agreement"). Except as otherwise defined herein, all capitalized terms used herein shall have the meanings set forth for such terms in the Original Agreement.

B. The Original Agreement provided for compensation to Consultant in an amount of Seven Hundred Forty-Three Thousand Four Hundred Ninety-One dollars and Thirty-Five cents (\$743,491.35).

C. The parties now desire to amend the scope of services and increase the payment for such services as set forth in this Amendment No 1.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, City and Consultant agree as follows:

1. Section 1, Scope of Services, of the Original Agreement is hereby amended to add the following:

Consultant shall also perform the services described in Consultant's 8/14/2023 Proposal (attached to this Amendment No. 1 as Exhibit A-1). Consultant shall provide such services at the time, place, and in the manner specified in Exhibit A-1, subject to the direction of the City through its staff that it may provide from time to time.

2. Section 3, Compensation, of the Original Agreement is hereby amended to read in its entirety as follows:

Notwithstanding the foregoing, for purposes of Amendment No. 1 and the term thereof, compensation to be paid to Consultant shall be in accordance with the Schedule of Charges set forth in Consultant's Proposal (referenced collectively as Exhibit A-1 Amendment No. 1). In no event shall Consultant's compensation related to Exhibit A-1 to Amendment No. 1 exceed Three Hundred Forty-Nine Thousand Nine Hundred Forty-Four dollars and Forty-Eight cents (\$349,944.48) without additional written authorization from the City Council. Total compensation shall not exceed One Million Ninety-Three Thousand Four Hundred Thirty-Five dollars and Eighty-Three cents (\$1,093,435.83).

Notwithstanding any provision of Consultant's Proposal to the contrary, out of pocket expenses set forth in Exhibit A-1 respectively, shall be reimbursed at cost without an inflator or administrative charge. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to the City at the time of payment.

3. Except for the changes specifically set forth herein, all other terms and conditions of the Original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 1 to be executed on the respective dates set forth below.

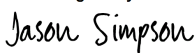
"CITY"

CITY OF LAKE ELSINORE, a municipal corporation

"CONSULTANT"


FCG Consultants, Inc.

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City Manager

Date: 11/13/2023 | 2:35 PM PST


DocuSigned by:


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Maha Fakhouri, President & CEO

Date: 11/13/2023 | 2:30 PM PST


ATTEST:

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City Clerk 11/13/2023 | 2:52 PM PST

APPROVED AS TO FORM:

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City Attorney 11/13/2023 | 2:28 PM PST

DocuSigned by:


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Assistant City Manager 11/13/2023 | 11:17 AM PST

Attachments: Exhibit A-1 – Consultant's Proposal

EXHIBIT A-1

CONSULTANT'S PROPOSAL

[ATTACHED]



22885 Savi Ranch Pkwy, Suite G
Yorba Linda, CA 92887
Phone: 714.312.0317
Fax: 714.720.5885

August 14, 2023

Mr. Bradley Brophy, PE
Traffic Engineer
City of Lake Elsinore
130 South Main Street
Lake Elsinore, CA 92530

RE: I -15 / Main Street Project – FCG CM & Inspection Budget

This letter is to inform you that due to contractor delay and change orders to complete the work within the original project schedule, the FCG budget for this contract will be depleted prior to completion of work on the project. See attached spread sheet showing anticipated work hours by FCG staff to complete the work based on anticipated schedule of work due to reasons mentioned.

The original Project completion date was for May 2023 (300 Working Days). Due to Contractor delay in completing the project on time with original completion date of May 17th, 2023, the Project is now anticipated to be completed in December 2023 (approximately 465 Working Days).

The original contract amount is \$743,491.35 amounts needed for each project is \$349,944.48 for a grand total of \$1,093,435.83

See attached table for details on all charges per company so far.

Should you have any questions or comments, please do not hesitate to contact AB Fakhouri or myself.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Maha Fakhouri'.

Maha Fakhouri
President and CEO
Cell 714.883.8068

CC: Abdallah Fakhouri, Project Manager / Resident Engineer

FCG Consultants Inc. - DBE			City of Lake Elsinore	
Construction Management & Inspection Services				
Revised Cost Proposal - 8/11/23		CM & Inspection for Main St. Interchange Improvement Project		
Classification	Hours	Hourly Rate		Cost
Pre-construction Phase (20 Working Days)				
Resident Engineer	80	\$	187.05	\$ 14,964.38
Structures Representative - RTEA	40	\$	168.53	\$ 6,741.00
Public Outreach Officer - RTEA	40	\$	89.88	\$ 3,595.20
Office Engineer - RTEA	20	\$	80.89	\$ 1,617.84
Subtotal (FCG Only)	180		\$	14,964.38
Construction Phase (465 Working Days)				
Resident Engineer	930	\$	187.05	\$ 173,960.89
Structures Representative - RTEA	800	\$	168.53	\$ 134,820.00
Construction Inspector	3600	\$	124.70	\$ 448,931.34
Electrical Inspector	480	\$	124.70	\$ 59,857.51
Public Outreach Officer - RTEA	80	\$	89.88	\$ 7,190.40
Office Engineer - RTEA	400	\$	80.89	\$ 32,356.80
Subtotal (FCG Only)	6,290		\$	682,749.75
Post-Construction Phase (20 Working Days)				
Resident Engineer	40	\$	187.05	\$ 7,482.19
Structures Representative - RTEA	20	\$	168.53	\$ 3,370.50
Construction Inspector	20	\$	124.70	\$ 2,494.06
Office Engineer - RTEA	20	\$	80.89	\$ 1,617.84
Subtotal (FCG Only)	100		\$	14,964.59
Misc. Expenses	Months	Monthly Cost		Total
Vehicles	14	\$	-	\$ -
Laptops	14	\$	-	\$ -
Cell Phones	14	\$	-	\$ -
Office Supplies	14	\$	-	\$ -
Field Office	14	\$	-	\$ -
Subtotal (FCG Only)			\$	-
		DBE %		
FCG Total		65.18%	\$	712,678.72
Subconsultants				
		DBE %		
RTEA - DBE	Project Support	17.50%	\$	191,309.58
MB Pro - Material Testing	Materials Testing		\$	120,000.00
ZTC	Source Inspection		\$	54,447.53
HES	Envi. Monitoring		\$	15,000.00
		Subtotal	\$	380,757.11
		Total Cost (NOT TO EXCEED)	\$	1,093,435.83
		Original Cost	\$	743,491.35
		Additional Amount Needed	\$	349,944.48
Limitations & Conditions:				
Construction duration is estimated at 465 Working Days with 20 Working Days for preconstruction & 20 Working Days for closeout phase.				
Inspectors will be fully equipped with vehicles, computers, and tools and equipment required to perform their tasks.				
Overtime and Weekend work is not included. Overtime is to be charged at 1.5 the above rate.				
Cost proposal is subject to prevailing wage rates, and prevailing wage rate change for inspectors.				
Miscellaneous expenses includes stationeries and other items needed for CM team.				
All costs are subject to negotiations.				

Month	FCG	RTEA	MB Pro	ZTC	HES	Total
January-22	\$ 5,486.80					\$ 5,486.80
February-22	\$ 6,110.30	\$ 14,072.26				\$ 20,182.56
March-22	\$ 17,208.60	\$ 5,730.02		\$ 10,533.60		\$ 33,472.22
April-22	\$ 26,062.30	\$ 3,707.66		\$ 3,121.69		\$ 32,891.65
May-22	\$ 17,458.00	\$ 3,249.21		\$ 7,974.23	\$ 2,580.80	\$ 31,262.24
June-22	\$ 30,302.10	\$ 8,486.81			\$ 1,430.85	\$ 40,219.76
July-22	\$ 26,436.40	\$ 8,480.06		\$ 3,092.13	\$ 1,144.68	\$ 39,153.27
August-22	\$ 30,052.70	\$ 15,956.02		\$ 7,684.87	\$ 1,144.68	\$ 54,838.27
September-22	\$ 29,304.50	\$ 14,317.97	\$ 3,410.00	\$ 10,424.10		\$ 57,456.57
October-22	\$ 27,059.90	\$ 10,933.87	\$ 4,260.00	\$ 1,446.60	\$ 858.51	\$ 44,558.88
November-22	\$ 24,565.90	\$ 9,552.10	\$ 8,360.00	\$ 6,439.17		\$ 48,917.17
December-22	\$ 29,740.95		\$ 11,630.00	\$ 882.40		\$ 42,253.35
January-23	\$ 28,681.00	\$ 24,335.16	\$ 15,503.75	\$ 1,595.33		\$ 70,115.24
February-23	\$ 29,242.15	\$ 15,416.79	\$ 13,072.50	\$ 1,253.41		\$ 58,984.85
March-23	\$ 33,419.60	\$ 15,258.28	\$ 5,210.00	\$ -	\$ 596.20	\$ 54,484.08
April-23	\$ 33,232.55	\$ 4,651.34	\$ 5,091.00	\$ -		\$ 42,974.89
May-23	\$ 34,167.80			\$ -	\$ 288.27	\$ 34,456.07
June-23	\$ 40,028.70	\$ 26,499.16	\$ 1,830.00	\$ -		\$ 68,357.86
	\$ 468,560.25	\$ 180,646.71	\$ 68,367.25	\$ 54,447.53	\$ 8,043.99	\$ 780,065.73
						\$ (36,574.38)

July-23	\$ 40,000.00	\$ 15,000.00	\$ 12,925.00		\$ 1,750.00	\$ 69,675.00
August-23	\$ 45,000.00	\$ 15,000.00	\$ 10,000.00		\$ 1,750.00	\$ 71,750.00
September-23	\$ 40,000.00	\$ 7,500.00	\$ 10,000.00		\$ 1,750.00	\$ 59,250.00
October-23	\$ 36,000.00	\$ 2,500.00	\$ 2,500.00		\$ 1,706.01	\$ 42,706.01
November-23	\$ 25,000.00	\$ 2,500.00	\$ 2,500.00			\$ 30,000.00
December-23	\$ 35,989.09	\$ 2,500.00	\$ 1,500.00			\$ 39,989.09
	\$ 221,989.09	\$ 45,000.00	\$ 39,425.00	\$ -	\$ 6,956.01	\$ 313,370.10

	FCG	RTEA	MB Pro	ZTC	HES	Total
Original Contract Amount	\$ 438,462.51	\$ 149,919.84	\$ 104,945.00	\$ 39,714.00	\$ 10,450.00	\$ 743,491.35
Paid to Date	\$ 468,560.25	\$ 180,646.71	\$ 68,367.25	\$ 54,447.53	\$ 8,043.99	\$ 780,065.73
Subtotal						\$ (36,574.38)
Ammendment Amount	\$ 221,989.09	\$ 45,000.00	\$ 39,425.00	\$ -	\$ 6,956.01	\$ (349,944.48)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Germani Insurance Services 3415 S Sepulveda Blvd 1100 Los Angeles CA 90034	CONTACT William Germani NAME: PHONE (A/C, No, Ext): (310) 733-2390 FAX (A/C, No): EMAIL: william@germaninsurance.net ADDRESS:														
INSURED FCG CONSULTANTS, INC. 22885 SAVI RANCH PKWY, Unit #G YORBA LINDA CA 92887-4659	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: VALLEY FORGE INSURANCE COMPANY</td> <td>20508</td> </tr> <tr> <td>INSURER B: OHIO SECURITY INSURANCE COMPANY</td> <td>24082</td> </tr> <tr> <td>INSURER C: CONTINENTAL CASUALTY COMPANY</td> <td>60606</td> </tr> <tr> <td>INSURER D: AMERICAN CASUALTY CO OF READING, PENNSY</td> <td>20427</td> </tr> <tr> <td>INSURER E: UNDERWRITERS AT LLOYDS</td> <td>32727</td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: VALLEY FORGE INSURANCE COMPANY	20508	INSURER B: OHIO SECURITY INSURANCE COMPANY	24082	INSURER C: CONTINENTAL CASUALTY COMPANY	60606	INSURER D: AMERICAN CASUALTY CO OF READING, PENNSY	20427	INSURER E: UNDERWRITERS AT LLOYDS	32727	INSURER F:	
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INSURER F:															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			7012791991	06/22/2023	06/22/2024	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 2,000,000
	OTHER:						GENERAL AGGREGATE \$ 4,000,000
							PRODUCTS - COMP/OP AGG \$ 4,000,000
							\$
B	AUTOMOBILE LIABILITY			BAS66391043	06/22/2023	06/22/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB			7012792025	06/22/2023	06/22/2024	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 5,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			6021566857	06/22/2023	06/22/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N						E.L. EACH ACCIDENT \$ 1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	PROFESIONAL LIABILITY			FEIAEP11933	06/22/2023	06/22/2024	EACH CLAIM \$ 1,000,000
							AGGREGATE \$ 2,000,000
							DEDUCTIBLE \$ 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

The City of Lake Elsinore, its employees, officers and agents

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

William Elias Germani

BUSINESS LICENSE

This business license is issued for revenue purposes only and does not grant authorization to operate a business. This business license is issued without verification that the holder is subject to or exempted from licensing by the state, county, federal government, or any other governmental agency.

Business Name: FCG CONSTRUCTION
Business Location: 31900 MISSION TRL STE 110
LAKE ELSINORE, CA 92530-4534
Owner Name(s): MAHA ALFAKHOURI

FCG CONSTRUCTION
22885 SAVI RANCH PKWY STE G
YORBA LINDA, CA 92887-4624

CITY OF LAKE ELSINORE

Administrative Services - Licensing
130 South Main Street, Lake Elsinore, CA 92530
PH (951) 674-3124

BUSINESS LICENSE NO. 027961
Business Type: CONSULTING SERVICES

Description: CONSTRUCTION MANAGEMENT |
CONSTRUCTION INSPECTION

Issue Date: 10/4/2023 **Expiration Date:** 11/30/2024

Starting January 1, 2021, Assembly Bill 1607 requires the prevention of gender-based discrimination of business establishments. A full notice is available in English or other languages by going to: <https://www.dca.ca.gov/publications/>

TO BE POSTED IN A CONSPICUOUS PLACE

THIS IS YOUR LICENSE • NOT TRANSFERABLE

Certificate Of Completion

Envelope Id: 00ACFC26F5649E08DC7778CD218BC7F

Status: Completed

Subject: Complete with DocuSign: CC approved Attachment 1 - Amendment No 1 FCG.pdf

Source Envelope:

Document Pages: 8

Signatures: 5

Certificate Pages: 5

Initials: 0

AutoNav: Enabled

Envelope Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:

Nicole McCalmont

130 S. Main Street

Lake Elsinore, CA 92530

nmccalmont@lake-elsinore.org

IP Address: 47.180.22.242

Record Tracking

Status: Original

11/13/2023 9:28:59 AM

Holder: Nicole McCalmont

nmccalmont@lake-elsinore.org

Location: DocuSign

Signer Events

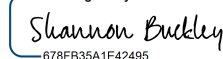
Shannon Buckley

sbuckley@lake-elsinore.org

Assistant City Manager

Security Level: Email, Account Authentication
(None)**Signature**

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Signature Adoption: Pre-selected Style
Using IP Address: 47.180.22.242**Timestamp**

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Signed: 11/13/2023 11:17:25 AM

Electronic Record and Signature Disclosure:

Accepted: 11/13/2023 11:16:44 AM

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Barbara Leibold

barbara@ceqa.com

City Attorney

Security Level: Email, Account Authentication
(None)

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Signed: 11/13/2023 2:28:08 PM

Electronic Record and Signature Disclosure:

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Maha Fakhouri

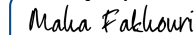
maha.fakhouri@fcgconsultants.com

ceo

fcg consultants inc

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Electronic Record and Signature Disclosure:

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Jason Simpson

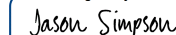
jsimpson@lake-elsinore.org

City Manager

city of Lake Elsinore

Security Level: Email, Account Authentication
(None)

DocuSigned by:



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Signature Adoption: Pre-selected Style
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Electronic Record and Signature Disclosure:

Accepted: 11/13/2023 2:35:43 PM

ID: 33a62340-b010-4f10-8b08-591c23eab52a

Signer Events	Signature	Timestamp
Candice Alvarez calvarez@lake-elsinore.org City Clerk City of Lake Elsinore Security Level: Email, Account Authentication (None)	<div>DocuSigned by:  2941B149748C400...</div> <div>Signature Adoption: Uploaded Signature Image Using IP Address: 47.180.22.242</div>	Sent: 11/13/2023 2:35:53 PM Viewed: 11/13/2023 2:50:55 PM Signed: 11/13/2023 2:52:27 PM
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Luz Reyes lreyes@lake-elsinore.org Deputy City Clerk City of Lake Elsinore Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 11/13/2023 2:52:28 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/13/2023 9:33:18 AM
Certified Delivered	Security Checked	11/13/2023 2:50:55 PM
Signing Complete	Security Checked	11/13/2023 2:52:27 PM
Completed	Security Checked	11/13/2023 2:52:28 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO City of Lake Elsinore (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

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To contact us by phone call: 951-674-3124 x269

To contact us by email send messages to: lreyes@lake-elsinore.org

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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files

Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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