



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Shannon Buckley, Assistant City Manager

Date: February 11, 2025

Subject: Amendment No. 1 to the Professional Services Agreement with Engineering Resources of Southern California, Inc. for Civil Engineering Services for the City Park Parking Lot (CIP Project Z40037)

Recommendation

Approve and authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement with Engineering Resources of Southern California, Inc. in the amount of \$27,500 for Civil Engineering Services for the City Park Parking Lot (CIP Project No. Z20037) in such final form as approved by the City Attorney.

Background

On February 27, 2024, the City awarded a professional services agreement to Engineering Resources of Southern California Inc. for the civil engineering design services of the City Park Parking Lot. The requirement placed on the project design exceeds the standard civil engineering services included in the original agreement scope of work. Currently, it is necessary to expand the professional civil engineering services to acquire Elsinore Valley Municipal Water District (EVMWD) approval.

Discussion

The expanded scope of work in this amendment includes the following requirements:

Plan Preparation: Prepare a set of sewer modification plans conforming to the requirements of the Elsinore Valley Municipal Water District (EVMWD). The plan set will include a title sheet, notes, details sheet, and layout sheet. The majority of the work involves adjusting manholes to grade (3) and the reconstruction of the shaft and cone on the fourth manhole. The plans will include the overall layout of the parking lot and affected sewer facilities details specific to each manhole being adjusted to grade and the reconstruction of the manhole shaft and manhole rim on the fourth structure.

Grading Plan Modifications: Modify the current grading and paving plans to show the construction of specific items required by EVMWD. These modifications include concrete pavement to support EVMWD maintenance vehicles, sidewalk enhancements in the vicinity of manholes, of all manholes, revised striping where parking is being eliminated and pavement markings to delineate the direction of travel.

Legal Documents: Provide data and forms for use during the preparation of legal documents including the termination of three existing easements, the preparation of a new non-exclusive easement over the property, and the Water Rights Grant Deed. Submit and process the required legal documents to EVMWD.

Fiscal Impact

The new corporate facility project (CIP Project Z40037) is included in the Fiscal Year 24/25 – 28/27 Capital Improvement Plan (CIP) budget and is funded with community development block grant (CDBG) funds.

Attachments

Attachment 1 - Amendment No. 1
Exhibit A - ERSC Proposal
Attachment 2 - Original Agreement

City Manager's Office