



**City of Lake Elsinore**  
City Council Meeting  
Minutes – Draft

**Meeting Date:**  
June 25, 2024

*Steve Manos, Mayor*  
*Brian Tisdale, Mayor Pro Tem*  
*Timothy J. Sheridan, Council Member*  
*Natasha Johnson, Council Member*  
*Robert E. Magee, Council Member*  
*Jason Simpson, City Manager*

**Closed Session: NONE**  
**Public Session: 7:00 PM**

**Cultural Center**  
183 N. Main Street  
Lake Elsinore, CA 92530

**CALL TO ORDER - 7:00 P.M.**

*The Regular Meetings of the City Council and the Successor Agency will be called to order.*

**PLEDGE OF ALLEGIANCE**

Mayor Manos led the Pledge of Allegiance.

**ROLL CALL**

**Present:** 5 - Council/Agency Members Sheridan, Johnson, and Magee; Mayor Pro Tem/Vice Chair Tisdale; and Mayor/Chair Manos

**Absent:** 0 - None

**CLOSED SESSION - NONE**

**PRESENTATION/CEREMONIAL**

1) **Parks & Recreation Month Proclamation**

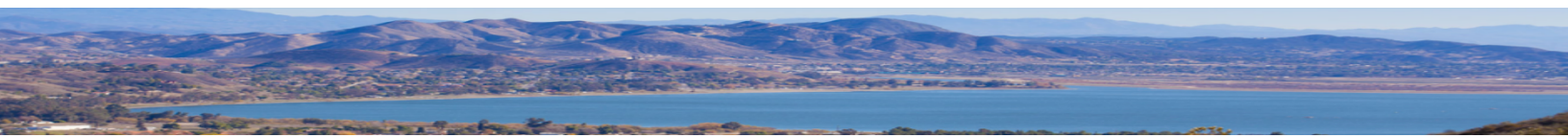
Present a Proclamation proclaiming the month of July 2024 as “Parks & Recreation Month” in the City of Lake Elsinore.

Mayor Manos presented the Proclamation to Community Services Director Skinner.

**PUBLIC COMMENTS - NON-AGENDIZED ITEMS - 1 MINUTE**

Douglas Norfolk was called to speak.

Ace Vallejos was called to speak.



**CITY COUNCIL CONSENT CALENDAR**

A motion was made by Mayor Pro Tem Tisdale, seconded by Council Member Sheridan to approve the City Council Consent Calendar with Item Nos. 8 and 9 being removed for discussion. The motion carried by the following vote:

Aye: 5 Council Members Sheridan, Johnson, and Magee; Mayor Pro Tem Tisdale; and Mayor Manos  
Nay: 0 None

2) **Minutes of the Regular City Council Meeting of June 11, 2024**

2. Approve the Minutes.

**This item was approved on the City Council Consent Calendar.**

3) **CC Warrant Report Dated May 27, 2024 to June 2, 2024**

3. Receive and File.

**This item was approved on the City Council Consent Calendar.**

4) **CC Warrant Report Dated June 3, 2024 to June 9, 2024**

4. Receive and File.

**This item was approved on the City Council Consent Calendar.**

5) **CC Investment Report for May 2024**

5. Receive and file the Investment Report for May 2024.

**This item was approved on the City Council Consent Calendar.**

6) **Professional Services Agreement with STK Architectural, Inc. for Architectural Services for City Library; Finding of Exemption Pursuant to Section 15332 of Title 14 of the California Code of Regulations (Class 32 – Infill)**

1. Approve and authorize the City Manager to execute an agreement with STK Architectural, Inc. in an amount not to exceed \$600,460.00 for architecture services related to the design development phase and construction document phase for the City Library in such final form as approved by the City Attorney and authorize the City Manager to approve change orders not to exceed a 10% contingency amount of \$60,046.00 for unforeseen expenses; and

6. Find that the new City Library project satisfies the conditions described in Section 15332 of Title 14 of the California Code of Regulations (Class 32 – Infill) and is therefore exempt from review under the California Environmental Quality Act (CEQA).

**This item was approved on the City Council Consent Calendar.**

7) **Fiscal Year 2024-25 Special Taxes for Community Facilities Districts and Assessment District No. 2021-1 (Canyon Hills)**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF SPECIAL TAXES WITHIN EACH COMMUNITY FACILITIES DISTRICT LISTED BELOW FOR FISCAL YEAR 2024-25; and
7. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN REASSESSMENT DISTRICT NO. 2021-1 (CANYON HILLS) FOR FISCAL YEAR 2024-25.

**This item was approved on the City Council Consent Calendar.**

8) **Agreement with American Lady Vet Services for Lake Maintenance and Liquid Algaecide Treatment**

Approve and authorize the City Manager to execute the Contractor Services Agreement with American Lady Vet Services, Inc., in an amount not to exceed \$84,865 in such final form as approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$8,486.5 for uncertainties and adjustments. Waive the formal bidding process per Municipal Code Section 3.08.070(G) for the purchase from American Lady Vet Services.

**This item was removed from the City Council Consent Calendar for discussion.**

9) **Agreements for Lake Water Quality Plan Projects with Moleaer, Inc., Ballard Marine Construction, and Poseidon LLC**

1. Approve and authorize the City Manager to execute an Equipment Purchase & Service Agreement with Moleaer, Inc., in an amount not to exceed \$1,595,847 in such final form as approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$160,000 for construction uncertainties and adjustments. Waive the formal bidding process per Municipal Code Section 3.08.070(G) for the purchase from Moleaer since it is a non-replicable, custom water treatment system;
2. Approve and authorize the City Manager to execute a Contractor Services Agreement with Ballard, Marine Construction in an amount not to exceed \$1,286,240 for installation of barges, mooring, anchoring, and electrical connections in such final form as approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$128,624 for construction uncertainties and adjustments. Waive the formal bidding process per Municipal Code Section 3.08.070(G) for the purchase from Ballard since it is a non-replicable, custom installation;
3. Authorize the City Manager to purchase custom barge systems from Poseidon LLC. in an amount not to exceed \$425,507 and to execute change orders not to exceed a 10% contingency amount of \$42,550 for construction uncertainties and adjustments; and

4. Find that the proposed Lake Water Quality Plan Projects are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Existing Facilities).

**This item was removed from the City Council Consent Calendar for discussion.**

10) **Professional Services Agreements for On-call Building Plan Check and Inspection Services**

Approve and authorize the City Manager to execute three (3) Agreements for Professional Services with TRB and Associates, SFA and Associates, and Bureau Veritas to provide on-call building plan check and inspection services in the amount of \$180,000 per firm per fiscal year, in such final form as approved by the City Attorney.

**This item was approved on the City Council Consent Calendar.**

11) **Resolution Denying a Request for Extension of Time for Tentative Tract Map No. 37922, Conditional Use Permit No. 2019-19, and Commercial Design Review No. 2019-27 (Lake and Mountain Commercial Center) and Making Findings in Support Thereof**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, DENYING A REQUEST FOR EXTENSION OF TIME FOR TENTATIVE TRACT MAP NO. 37922, CONDITIONAL USE PERMIT NO. 2019-19, AND COMMERCIAL DESIGN REVIEW NO. 2019-27 (LAKE AND MOUNTAIN COMMERCIAL CENTER) AND MAKING FINDINGS IN SUPPORT THEREOF.

**This item was approved on the City Council Consent Calendar.**

12) **Amendment No. 3 to the Contractor Services Agreement with Blue Triton Brands, Inc. (DBA ReadyRefresh) for Additional Water Delivery Services**

Approve and authorize the City Manager to execute Amendment No. 3 with Blue Triton Brands, Inc. (DBA ReadyRefresh) for additional water delivery services and increase compensation by an additional \$1,494.26 for a total not to exceed \$10,994.26 per Fiscal Year in such final form as approved by the City Attorney.

**This item was approved on the City Council Consent Calendar.**

13) **Agreement with County of Riverside Waste Management Department for Household Hazardous Waste Collection**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AUTHORIZING APPROVAL OF THE AGREEMENT BETWEEN COUNTY OF RIVERSIDE AND CITY OF LAKE ELSINORE FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM; and
2. Approve and authorize the City Manager to execute an Agreement with County of Riverside Waste Management Department for collection of Household Hazardous Waste in such final form approved by the City Attorney.

**This item was approved on the City Council Consent Calendar.**

14) **Change Order No. 1 to Purchase Order of Trash Cans and Recycle Bins for Citywide Parks with BearSaver**

Approve and authorize the City Manager to execute Change Order No. 1 with BearSaver for additional fees for changes in design setup in the amount of \$6,555.97 in such final form as approved by the City Attorney.

**This item was approved on the City Council Consent Calendar.**

15) **Contractor Services Agreement with Knorr Systems, Inc. for Splashpad Equipment Maintenance at Canyon Hills Park, Yarborough Park, and Launch Pointe RV Park**

Approve and authorize the City Manager to execute an Agreement with Knorr Systems, Inc. in an amount not to exceed \$12,000.00 annually for Splashpad Equipment Maintenance at Canyon Hills Park, Yarborough Park and Launch Pointe RV Park in such final form approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency of \$1,200.00 for unanticipated costs.

**This item was approved on the City Council Consent Calendar.**

16) **Construction Contract Award to NPG, Inc. for the Citywide Annual Asphalt Maintenance and Repair, New Installation's Program, and On-call Emergency Construction Services (CIP Project No. Z10002)**

Approve and authorize the City Manager to execute a Construction Agreement with NPG, Inc. in the amount of \$2,000,000.00 for Citywide Annual Asphalt Maintenance and Repair, New Installation's Program, and On-Call Emergency Construction Services (CIP Project No. Z10002) and authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$200,000.00 for construction uncertainties and adjustments.

**This item was approved on the City Council Consent Calendar.**

17) **Amendment No. 1 with CM Wash Equipment for Additional Maintenance Services of Wash Stations and Equipment for Citywide Facilities**

Approve and authorize the City Manager to execute Amendment No. 1 with CM Wash Equipment for additional maintenance of wash stations and equipment for Citywide Facilities and to increase compensation by an additional \$12,000.00 for a total not to exceed \$61,007.95 per Fiscal Year plus ten percent contingency of \$6,100.80 in such final form as approved by the City Attorney.

**This item was approved on the City Council Consent Calendar.**



**ITEMS REMOVED FROM THE CITY COUNCIL CONSENT CALENDAR FOR DISCUSSION****8) Agreement with American Lady Vet Services for Lake Maintenance and Liquid Algaecide Treatment**

Approve and authorize the City Manager to execute the Contractor Services Agreement with American Lady Vet Services, Inc., in an amount not to exceed \$84,865 in such final form as approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$8,486.5 for uncertainties and adjustments. Waive the formal bidding process per Municipal Code Section 3.08.070(G) for the purchase from American Lady Vet Services.

Community Support Manager Gufarotti presented the staff report.

**A motion was made by Council Member Johnson, seconded by Council Member Sheridan to approve The motion Carried by the following vote:**

Aye: 5 Council Members Sheridan, Johnson, and Magee; Mayor Pro Tem Tisdale; and Mayor Manos

Nay: 0 None

**9) Agreements for Lake Water Quality Plan Projects with Moleaer, Inc., Ballard Marine Construction, and Poseidon LLC**

1. Approve and authorize the City Manager to execute an Equipment Purchase & Service Agreement with Moleaer, Inc., in an amount not to exceed \$1,595,847 in such final form as approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$160,000 for construction uncertainties and adjustments. Waive the formal bidding process per Municipal Code Section 3.08.070(G) for the purchase from Moleaer since it is a non-replicable, custom water treatment system;
2. Approve and authorize the City Manager to execute a Contractor Services Agreement with Ballard, Marine Construction in an amount not to exceed \$1,286,240 for installation of barges, mooring, anchoring, and electrical connections in such final form as approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$128,624 for construction uncertainties and adjustments. Waive the formal bidding process per Municipal Code Section 3.08.070(G) for the purchase from Ballard since it is a non-replicable, custom installation;
3. Authorize the City Manager to purchase custom barge systems from Poseidon LLC. in an amount not to exceed \$425,507 and to execute change orders not to exceed a 10% contingency amount of \$42,550 for construction uncertainties and adjustments; and
4. Find that the proposed Lake Water Quality Plan Projects are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Existing Facilities).

Community Support Manager Gufarotti presented the staff report and introduced staff from Moleaer, Inc.

**A motion was made by Council Member Johnson, seconded by Mayor Pro Tem Tisdale to approve The motion Carried by the following vote:**

Aye: 5 Council Members Sheridan, Johnson, and Magee; Mayor Pro Tem Tisdale; and Mayor Manos  
Nay: 0 None

### **SUCCESSOR AGENCY CONSENT CALENDAR**

**A motion was made by Agency Member Johnson, seconded by Vice Chair Tisdale to approve the Successor Agency Consent Calendar. The motion carried by the following vote:**

Aye: 5 Agency Members Sheridan, Johnson, and Magee; Vice Chair Tisdale; and Chair Manos  
Nay: 0 None

**18) Minutes of the Regular Successor Agency Meeting of June 11, 2024**

Approve the Minutes.

**This item was approved on the Successor Agency Consent Calendar.**

**19) SA Warrant Report Dated May 27, 2024 to June 2, 2024**

Receive and file.

**This item was approved on the Successor Agency Consent Calendar.**

**20) SA Warrant Report Dated June 3, 2024 to June 9, 2024**

Receive and File.

**This item was approved on the Successor Agency Consent Calendar.**

**21) SA Investment Report for May 2024**

Receive and file the Investment Report for May 2024.

**This item was approved on the Successor Agency Consent Calendar.**

**22) Fiscal Year 2024-25 Special Taxes for Community Facilities District No. 90-2 (Tuscany Hills Public Improvements)**

Adopt A RESOLUTION OF THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF LAKE ELSINORE, CALIFORNIA, REQUESTING THE TAX COLLECTOR OF THE COUNTY OF RIVERSIDE TO PLACE SPECIAL TAXES ON PROPERTIES WITHIN COMMUNITY FACILITIES DISTRICT NO. 90-2 FOR FISCAL YEAR 2024-25.

**This item was approved on the Successor Agency Consent Calendar.**

23) **Agreement with The Landscape Center (TLC) and the Successor Agency of the Redevelopment Agency of the Agency of Lake Elsinore for Purchase, Delivery, and Installation of 10 Palm Trees at the Lake Elsinore Diamond Stadium**

Approve and authorize the Executive Director to execute a Contractor Services Agreement with The Landscape Center (TLC) in an amount not to exceed \$68,046.25 (including tax) for the Purchase, Delivery, and Installation of 10 Palm Trees at the Lake Elsinore Diamond Stadium in such final form as approved by the Agency Attorney and authorize the Executive Director to execute change orders not to exceed a 10% contingency amount of \$6,804.00 for uncertainties and adjustments.

**This item was approved on the Successor Agency Consent Calendar.**

**PUBLIC HEARINGS**

24) **Capital Improvement Plan (CIP) Budget for Fiscal Years 2024-25 to 2028-29**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2024-25 THROUGH 2028-29.

The Public Hearing was opened at 7:42 p.m.

Assistant Administrative Services Director Rafferty presented the staff report.

There were no speakers.

The Public Hearing was closed at 7:52 p.m.

**A motion was made by Council Member Johnson, seconded by Council Member Magee to approve staff's recommendation. The motion carried by the following vote:**

Aye: 5 Council Members Sheridan, Johnson, and Magee; Mayor Pro Tem Tisdale; and Mayor Manos  
Nay: 0 None

25) **Citywide Landscaping and Street Lighting District and the Landscaping and Street Lighting Maintenance District No. 1 for Fiscal Year 2024-25**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, CONFIRMING A DIAGRAM AND ASSESSMENT AND PROVIDING FOR ANNUAL ASSESSMENT LEVY AFTER FORMATION OF A DISTRICT FOR FISCAL YEAR 2024-25 FOR THE CITYWIDE LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT (LLMD); and

2. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, CONFIRMING A DIAGRAM AND ASSESSMENT AND PROVIDING FOR ANNUAL ASSESSMENT LEVY AFTER FORMATION OF A DISTRICT FOR FISCAL YEAR 2024-25 FOR THE LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1.

The Public Hearing was opened at 7:52 p.m.



Assistant City Manager Buckley presented the staff report and introduced Shane Spicer.

There were no speakers.

The Public Hearing was closed at 7:56 p.m.

**A motion was made by Council Member Johnson, seconded by Mayor Pro Tem Tisdale to adopt the two Resolutions. The motion carried by the following vote:**

Aye: 5 Council Members Sheridan, Johnson, and Magee; Mayor Pro Tem Tisdale; and Mayor Manos  
Nay: 0 None

### **PUBLIC COMMENTS - NON-AGENDIZED ITEMS - THREE MINUTES**

There were no speakers.

### **CITY ATTORNEY COMMENTS**

City Attorney Leibold had no comments.

### **CITY MANAGER'S COMMENTS**

City Manager Simpson thanked Assistant Administrative Services Director Rafferty for a thorough presentation on the Capital Improvement Plan Budget and thanked the Lake Management team for their continued hard work to improve the quality of the Lake.

### **CITY COUNCIL COMMENTS/REPORTS ON MEETINGS ATTENDED**

Council Member Magee recognized June 27, 2024 as PTST Awareness Day; reminded residents that fireworks are illegal, noted that the City provides a free Fireworks Spectacular show at 9:00 p.m. on July 4<sup>th</sup>, and shared pet safety tips; and invited the community to attend the Cal Club SCCA Autocross event on July 7, 2024 at Lake Elsinore Diamond Stadium.

Council Member Johnson reported on her attendance at the Western Riverside County Regional Conservation Authority meeting on June 3, 2024; provided updates on legislative affairs; shared updates from the Homeless Task Force; announced the 2024 Carl Graves Scholarship recipients from Temescal Canyon High School; shared her attendance at the Riverside Sheriff's Office Public Safety Update with Sheriff Chad Bianco; and requested contributions for the COPS for kids Christmas in July toy drive.

Council Member Sheridan reported on his attendance at the Southwest Riverside County Higher Education Coalition meeting on June 25, 2024; shared Riverside Transit Agency's summer promotions; and shared photos from the Lake Elsinore Car Cruise that was held on Saturday, June 22, 2024.

Mayor Pro Tem Tisdale reported on his attendance at the Northwest Mosquito and Vector Control District Board meeting on June 20, 2024; shared that the California Supreme Court sided with Governor Newsom on the constitutionality of placing an anti-tax measure on the November ballot; and shared an update on the Governor's budget.

Mayor Manos announced the Free Summer Concert Series dates; shared 4<sup>th</sup> of July festivities; and announced the Oktoberfest on the Lake event that will take place from 11:00 a.m. – 9:00 p.m. September 28-29, 2024 at Launch Pointe.

### **ADJOURNMENT**

The Lake Elsinore City Council adjourned at 8:31 p.m. to the next Regular meeting of Tuesday, July 9, 2024 in the Cultural Center located at 183 N. Main Street. Closed Session will commence at 5:00 p.m. or such later time as noticed on the Agenda, and the regular Open Session business meeting will commence at 7:00 p.m.