



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Shannon Buckley, Assistant City Manager

Date: November 14, 2023

Subject: Approval of Community Development Block Grant (CDBG) Supplemental Agreement 2023-2024 Program Year

Recommendation

Approve and authorize the Mayor to execute the Supplemental Agreement between the County of Riverside and the City of Lake Elsinore for the Use of 2023-2024 Community Development Block Grant Funds.

Background

At its regular scheduled meeting on November 8, 2022, the City Council approved the Community Development Block Grant (CDBG) projects for fiscal year 2023-2024. At that time, the City Council decided to allocate FY 2023-2024 CDBG funds for the following:

- City of Lake Elsinore
- Assistance League of Temecula Valley
- Boys & Girls Club of Southwest County
- Helping Our People In Elsinore, Inc. (H.O.P.E.)
- Michelle's Place
- Vista Community Clinic

Discussion

On October 19, 2023, the City received a "Supplemental Agreement for the Use of 2023-2024 Community Development Block Grant Funds" (Agreement).

Executed copies of the Agreement must be returned to the County of Riverside Housing, Homelessness Prevention, and Workforce Solutions (HHPWS) no later than December 12, 2023, for the Board of Supervisors to approve, after which a fully executed agreement will be forwarded to the City along with the "authorization to incur costs." When staff receives the authorization, we

CDBG Supplemental Agreement 2023-2024 Program Year

can release funds to the approved projects with assurance of reimbursement from the County of Riverside to the City of Lake Elsinore.

The City of Lake Elsinore requested \$596,000 for the program year 2023-2024; however, HHPWS notified staff that this year's total amount decreased to \$595,254. Of the \$595,254, thirteen percent (13%) is used for administrative costs. The remaining \$517,871 is allocated to public service programs and capital improvement.

The approved allocation is as follows:

2.LE.87-23	Vista Community Clinic Program	\$21,000
2.LE.86-23	Boys & Girls Club Scholarship Program	\$8,000
2.LE.85-23	City Park Improvements II	\$386,915
	City Park Improvements Admin	\$41,668*
0.252-23	HOPE Pantry Program	\$29,000
0.251-23	Cancer Support Services	\$5,000
0.250-23	Operation School Bell	\$26,288
	Total	\$517,871

*Approved by County to be allocated upon receipt of funds from HUD.

Fiscal Impact

There is no fiscal impact to the 2023-2024 General Fund. Projects are paid through the CDBG reimbursement process once the "authorization to incur costs" has been issued by the County of Riverside.

Attachments

Attachment 1- Supplemental Agreement for the Use of 2023-2024 CDBG Funds