



## REPORT TO CITY COUNCIL

**To:** Honorable Chair and Members of the Successor Agency

**From:** Jason Simpson, City Manager

**Prepared by:** Shannon Buckley, Assistant City Manager

**Date:** January 9, 2024

**Subject:** Amendment No. 1 to Agreements for Minor Construction and Maintenance Operations

### **Recommendation**

Approve and authorize the City Manager to execute Amendment No. 1 to the Agreements with Endresen Development, Inc. in an amount not to exceed \$250,000, Cotter Construction, Inc. in an amount not to exceed \$250,000, B&B Nurseries, Inc. (dba Landscape Center) in an amount not to exceed \$75,000, and Pursuit Electric in an amount not to exceed \$75,000 in such final form as approved by the City Attorney.

### **Background**

On-call contracts allow the City to mobilize maintenance and construction services quickly and efficiently under pre-negotiated terms and conditions. The City may require services due to an urgent matter or because the City is unable to provide or perform those services internally. For a City who needs to engage a general or specific maintenance or construction service, the benefits of having an on-call contract in place include:

- Wide span of technical expertise**
- Resource availability and flexibility**
- Commitments as needed for services**
- Accelerated procurement and authorization**
- Independent and objective assessments and proposals**
- Validation of resolution-oriented actions**

## Minor Construction Amendments

The on-call and minor construction services in Lake Elsinore are essential to maintaining city amenities and efficiently constructing low-cost minor projects. Staff solicited proposals for time and material of minor construction contractor services. Utilizing the submittals from these contractors' additional agreements are needed to sustain these critical services. All of these have provided essential contractor services per the agreement scope of work, which includes but is not limited to the below maintenance/minor construction and repair trade areas commonly utilized by the City and listed below:

### **Minor Construction and Repair**

**Plumbing  
Concrete  
HVAC  
Roofing  
Finish Wood Working  
Sheet Metal  
Demolition & Disposal**

### **Carpentry (Framing)**

**Electrical  
Masonry  
Painting  
Dry Wall  
Welding  
Flooring  
Data & Communication**

### **Discussion**

These on-call contractors will perform various on-call repairs and minor construction work. All assigned work will be proposed in writing, reviewed, negotiated by Staff, and approved before execution. Several of these contractors have performed as both contractors and sub-contractors on several large City and Agency projects at the Diamond Stadium, Rosetta Canyon Sports Park, Launch Pointe RV Resort, City Hall, The Neighborhood Community Center, Camino Del Norte, Anchor, and various other City projects.

These amendments are needed to ensure continued on-call and minor construction contractor support for immediate operational demands and minor construction projects. Considering the projected wet winter storm year, the anticipated emergency on-call services are high. The sustainment of these essential general requirements provides City-wide far-reaching minor construction, rehabilitation, and immediate maintenance augmentation of construction and repair services.

### **Fiscal Impact**

Funds are included in the Fiscal Year 2023-24 budget.

**Attachments**

Attachment 1 - Endresen Development, Inc. Amendment No. 1  
Exhibit A - Proposal  
Attachment 2 – Endresen Development, Inc. Original Agreement  
Attachment 3 - Cotter Construction, Inc. Amendment No. 1  
Exhibit A - Proposal  
Attachment 4 – Cotter Construction, Inc. Original Agreement  
Attachment 5 - B&B Nurseries Inc. (dba Landscape Center) Amendment No. 1  
Exhibit A - Proposal  
Attachment 6 – B&B Nurseries Inc. (dba Landscape Center) Original Agreement  
Attachment 7 - Pursuit Electric Amendment No. 1  
Exhibit A – Proposal  
Attachment 8 - Pursuit Electric Original Agreement