



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Rick DeSantiago, Public Works Manager

Date: November 14, 2023

Subject: Agreement for Contractor Services with Alvarez Enterprise Services for Citywide Parks Janitorial Services

Recommendation

Approve and authorize the City Manager to execute an Agreement for Contractor Services with Alvarez Enterprise Services in an amount not to exceed \$134,166.12 per Fiscal Year for a term of three (3) years for Citywide Parks Janitorial Services in such final form approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency of \$13,416.00 for unanticipated costs.

Background

On September 18, 2023, City Staff solicited quotes from three Citywide Parks Janitorial Services contractors. The City has utilized Alvarez Enterprise Services to provide janitorial services. The City has experienced the work of Alvarez Enterprise Services at several City construction sites and City facilities. Alvarez Enterprise Services will provide services at the following locations:

- Lakepoint Park
- McVicker Park Upper
- McVicker Park Lower
- Summerly Park
- Summerhill Park
- Summerlake Park
- Swick & Matich Park Ballfield
- Swick & Matich Park Concession
- Tuscany Hills Park
- Machado Park
- Creekside Park
- Alberhill Park
- Rosetta Park
- Rosetta Sports Park
- Seaport Boat Launch
- Serenity Park
- Christensen Park
- Canyon Hills Park

Discussion

This Agreement is needed as our City's parks serve as essential recreational spaces for our residents and visitors. These parks are vital in promoting physical and mental well-being, fostering community engagement, and enhancing our citizens' overall quality of life.

Routine cleaning and maintenance of park facilities, including restrooms, picnic areas, playgrounds, and recreational equipment. Trash and debris removal from designated areas, ensuring a clean, litter-free environment. Regularly inspect and restock supplies, such as toilet paper, soap, and paper towels.

The City received two proposals for the Citywide Parks Janitorial Services. The amounts of each proposal are listed below:

Name of Company	Amount
Alvarez Enterprise Services	\$11,180.51/Month
Azteca Cleaning Services	\$33,000/Month
Logan Construction	Non-Responsive

Fiscal Impact

Funds are available in the City's Fiscal Year 23/24 Operating Budget.

Attachments

Attachment 1 - Agreement
Exhibit A - Proposal