



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Brendan Rafferty, Assistant Administrative Services Director

Date: November 12, 2024

Subject: Community Development Block Grant (C.D.B.G.) Allocation for Fiscal Year 2025-2026 and Community Support Allocation for Fiscal Year 2024-2025

Recommendation

1. Adopt the Community Development Block Grant (C.D.B.G.) Program for Fiscal Year 2025-2026;
2. Approve the submittal of the City's program to the County of Riverside; and
3. Approve allocation of Community Support Funds.

Background

Each year, the City of Lake Elsinore receives an allocation of Community Development Block Grant (C.D.B.G.) funds. These allocations are based on population and are designed to assist low- and moderate-income residents and areas.

On June 23, 2020, the City Council renewed its Joint-Recipient Cooperation Agreement (Metropolitan Cities Agreement) with the County of Riverside. Participation in the Joint-Recipient Cooperation Agreement allows the City of Lake Elsinore to receive its portion of funds allocated by H.U.D. minus a thirteen percent (13%) administration fee by the County of Riverside.

To qualify for funding, eligible projects must primarily benefit low- and moderate-income persons, prevent or eliminate slums and blight, or meet a particular urgent need. The County of Riverside Housing, Homelessness Prevention, and Workforce Solutions (H.H.P.W.S.) has stated that "To ensure the effective, efficient, and appropriate allocation and use of the County's C.D.B.G. funding, the County may reject any proposed cooperating city C.D.B.G. activity in an amount less than \$10,000." The only exceptions to this policy include traditionally county-wide activities (city/county, multiple City, etc.) or a project or activity serving a very remote location.

On August 30, 2024, a Notice of Funding Availability was published and e-mailed to previously funded organizations and other interested persons. Additionally, this notice was published on the City's website along with the information regarding the City's Community Support Funding Program. The organizations were instructed to submit their applications for Community Support Funds along with their C.D.B.G. applications.

On October 18, 2024, the City received eight (8) applications for C.D.B.G. Funds and six (6) applications for Community Support Funds. A list of current and past C.D.B.G. and Community Support Funding allocations is attached.

Discussion

For the Fiscal Year 2025-2026 funding program, the City hopes to receive approximately \$587,000, slightly less than the total amount awarded to the City for Fiscal Year 2024-2025 of \$595,254. It should be noted that this amount is an estimate, and the actual amount of C.D.B.G. funds received by the City could fluctuate depending on how the United States Congress approves the national budget.

Based on an allocation of \$587,000 and C.D.B.G. requirements, thirteen percent (13%) or \$76,310 would be required by the County of Riverside for administrative costs. Additionally, the City can earmark a maximum of seven (7%) or \$41,090 towards C.D.B.G. program administration costs and fifteen (15) or approximately \$88,050 towards public service programs.

However, to maximize the amount of C.D.B.G. funds available for the City projects, Staff proposes using none of the C.D.B.G. funds for the City's administrative costs. This will allow a balance of \$422,640 for the following City project:

1. Limited Avenue Sidewalk Improvement (\$422,640). The proposed project involves using C.D.B.G. funds to make much-needed improvements to the sidewalks on West Limited Avenue.

As of the filing deadline of October 18, 2024, the City received eight (8) outside public service agency applications for a total requested allotment of \$358,000.

The agencies requesting funds are as follows:

1. Assistance League of Temecula Valley (\$50,000). The agency is located in Temecula, and the organization's Operation School Bell provides clothing and shoes to disadvantaged children in the Murrieta, Lake Elsinore, Menifee, and Temecula School Districts. The requested C.D.B.G. funds would be used to service children in Lake Elsinore.
2. Boys and Girls Club of Southwest Riverside County (\$10,000). Located in Lake Elsinore, the organization requests funds for Boys and Girls Club Program Scholarships for before and after school programming and transportation to serve underserved youth in the City of Lake Elsinore. The activities are provided at the Boys and Girls Club's Clubhouse at 16275 Grand Avenue in Lake Elsinore.

3. Helping Our People in Elsinore, Inc. (H.O.P.E.) (\$50,000). Located in Lake Elsinore, the organization requests funds for its Pantry Program. It distributes a balanced menu of groceries to low-income families, seniors, and individuals in Lake Elsinore and the surrounding communities.
4. Vista Community Clinic (\$21,000). This organization's request for C.D.B.G. funds to meet the costs of a Certified Enrollment Counselor who links uninsured low-income residents of Lake Elsinore to health insurance and medical/dental home, thereby providing access to comprehensive healthcare services. Services would be provided at Vista Community Clinic's health center at 30195 Fraser Drive.
5. Voices for Children (\$10,000). Riverside County Court Appointed Special Advocate to transform the lives of abused, abandoned, or neglected children by providing them with trained volunteers.
6. Baby Dollaz (\$100,000). Assist in multiple risk populations: homeless, foster youth, low-income, elderly, and illiterate adults. Run a Hot Meal program. Run workshops and financial information to educate our communities.
7. WeeCare BOOST (\$112,000). BOOST (Business Operation & Optimization Support Tools) Childcare business specialists will provide personalized coaching on essential areas such as business operations, financial management, licensing, and compliance.
8. Honore's Home of Care (\$5,000). Community Feed Program. Provide 15 freshly prepared meals to the community in need 3 times a week.

F.Y. 2025 – 2026 C.D.B.G. Program Year – Proposed Allocation

Agency	2025-2026 Requested Amount	2025-2026 Proposed Allocation	2024-2025 Allocation
PUBLIC SERVICE PROGRAMS			
Assistance League of Temecula Valley	\$50,000	\$27,000	\$25,840
Boys & Girls Club of Southwest County	\$10,000	\$8,000	\$7,840
Helping Our People in Elsinore, Inc. (H.O.P.E.)	\$50,000	\$25,000	\$28,840
Michelle's Place	\$0	\$0	\$4,840
Vista Community Clinic	\$21,000	\$21,000	\$20,840
Voices for Children	\$10,000	\$7,050	\$0
Baby Dollaz	\$100,000	\$0	\$0
WeeCare (BOOST)	\$112,000	\$0	\$0
Honore's Home of Care	\$5,000	\$0	\$0
Subtotal	\$358,000	\$88,050	\$88,200
PUBLIC FACILITY PROJECT			
Public Facility Improvements	\$422,640	\$422,640	\$428,583
Subtotal	\$422,640	\$422,640	\$428,583
ADMINISTRATIVE COSTS			
Riverside County E.D.A.	\$76,310	\$76,310	\$77,383
Subtotal	\$76,310	\$76,310	\$77,383
GRAND TOTAL	\$856,950	\$587,000	\$595,254

As of the filing deadline of October 18, 2024, the City received six (6) Community Support Funding applications for the total requested allotment of \$35,000.

The agencies requesting funds are as follows:

1. Trauma Intervention Program (\$10,000). Located in Murrieta, this agency provides emotional first aid to survivors of the tragedy to ease their immediate suffering and facilitate their healing and long-term recovery.
2. Salvation Army (\$5,000). Located in Temecula, this organization provides school-age children with a back-to-school shopping spree with the clothing and supplies they need to start school.
3. Helping our People in Elsinore, Inc. (\$5,000). Located in Lake Elsinore, the Pantry Program distributes a balanced menu of groceries to low-income families, seniors, and individuals in Lake Elsinore and the surrounding communities.
4. Boys and Girls Club of Southwest County (\$5,000). Located in Murrieta, the Ultimate S.T.E.M./Computer Science program provides technology and access to computers for youth. Through various activities, youth participate in web exploration, media production, robotics, coding, and more.
5. Assistance League of Temecula Valley (\$5,000). The agency is located in Temecula, and the organization's Operation School Bell provides clothing and shoes to disadvantaged children in the Murrieta, Lake Elsinore, Menifee, and Temecula School Districts. The requested C.D.B.G. funds would be used to serve children in Lake Elsinore.
6. Honore's Home Care (\$5,000). Farm to Fork model. The M.A.'s community members prepare the land, plant the seeds, and share/donate the harvested produce.

A breakdown of Community Support funding requests and proposed allocations for Fiscal Year 2024-2025 are reflected in the following table:

Agency	2024-2025 Requested Amount	2024-2025 Proposed Allocation	2023-2024 Allocation
Trauma Intervention Program	\$10,000	\$10,000	\$10,000
Salvation Army	\$5,000	\$5,000	\$5,000
Helping Out People in Elsinore, Inc.	\$5,000	\$5,000	\$5,000
Assistance League of Temecula Valley	\$5,000	\$5,000	\$5,000
Boys and Girls Club	\$5,000	\$5,000	\$5,000
Honore's Home Care	\$5,000	-	-
GRAND TOTAL	\$35,000	\$30,000	\$30,000

Fiscal Impact

As indicated above, the City of Lake Elsinore's C.D.B.G. allocation is anticipated to be \$587,000 for the 2025-2026 Fiscal Year. These funds will be available on or about July 1, 2025.

There is \$30,000 available in the General Fund for Community Support Funding in the Community Support Budget.

Attachments

- Attachment 1 - Summary Matrix of Public Service Requests with Past Awards (C.D.B.G.)
- Attachment 2 - Summary Matrix of Community Support Funding Requests with Past Awards (C.D.B.G.)
- Attachment 3 - 2025 - 26 C.D.B.G. - Assistance League Temecula Valley
- Attachment 4 - 2025 - 26 C.D.B.G. - Boys & Girls Club
- Attachment 5 - 2025 - 26 C.D.B.G. - Helping Our People Elsinore (H.O.P.E.)
- Attachment 6 - 2025 - 26 C.D.B.G. - Vista Community Clinic
- Attachment 7 - 2025 - 26 C.D.B.G. - Baby Dollaz Organization
- Attachment 8 - 2025 - 26 C.D.B.G. - WeeCare
- Attachment 9 - 2025 - 26 C.D.B.G. - Voices for Children
- Attachment 10 - 2025 - 26 C.D.B.G. - Honore's Home Care
- Attachment 11 - 2024 - 25 Community Support - Trauma Intervention Programs
- Attachment 12 - 2024 - 25 Community Support - The Salvation Army
- Attachment 13 - 2024 - 25 Community Support - Helping Our People in Elsinore (H.O.P.E.)
- Attachment 14 - 2024 - 25 Community Support - Boys & Girls Club
- Attachment 15 - 2024 - 25 Community Support - Assistance League
- Attachment 16 - 2024 - 25 Community Support - Honor's Home Care