



REPORT TO PLANNING COMMISSION

To: Honorable Chair and Members of the Planning Commission

From: Damaris Abraham, Community Development Director

Prepared by: Jessica Matie, Administrative Assistant

Date: April 15, 2025

Subject: Reorganization of the Planning Commission to Select the Vice-Chair

Recommendation

Select a Vice-Chair pursuant to City Council Policy No. 200-5A.

Background

Due to a recent vacancy in the Vice-Chair for the Planning Commission, a new Vice-Chair selection is necessary. City Council Policy No. 200-5A provides direction regarding the selection of the Vice-Chair for the Planning Commission. Per said policy, in the event of a vacancy due to a member's resignation or termination before the end of his/her term, a replacement serves out the remainder of that term.

Discussion

The Chair will preside over the selection of a Vice-Chair by opening the floor to nominations. Upon a Planning Commission Member nomination, the Chair will call for any further nominations. The Chair will close the nomination process when no additional nominations are made. A roll call vote will be taken and the Secretary will declare the Planning Commission Member selected to serve as Vice-Chair by majority vote.

Attachments

Attachment 1 - City Council Policy No. 200-5A