



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Shannon Buckley, Assistant City Manager

Date: July 9, 2024

Subject: Amendment No. 2 to On-call Services Agreement with Ak Security Alarm, LLC. for Minor Construction and Repair Services.

Recommendation

Approve and authorize the City Manager to execute Amendment No. 2 to the Agreement for On-Call Services with AK Security Alarm, LLC. for minor construction and repair services in an amount not to exceed \$550,000.00 per fiscal year in such final form as approved by the City Attorney.

Background

On August 8, 2022, the City prepared a request for proposals for On-Call minor construction and repair services. On September 13, 2022, the City Council approved an agreement with AK Security Alarm LLC for \$405,000.00 ending September 13, 2023, with the option of two 1-year extensions. The City has exercised one of the options by extending the contract to September 13, 2024.

On June 11, 2024, the City Council approved Amendment No. 1 with AK Security Alarm, LLC. increasing annual compensation to \$450,000.00. This Amendment also changed the terms of the agreement to coincide with the City's fiscal year-end.

Discussion

On-Call contracts allow the City to mobilize construction and repair services quickly and efficiently under pre-negotiated terms and conditions. The City may require services due to an urgent matter or because the City is unable to provide or perform those services internally. For a city who needs to engage a general or specific construction and repair service, the benefits of having an on-call contract in place include:

- A wide span of technical expertise.
- Resource availability and flexibility.
- Commitments as needed for services.

AK Amendment No. 2 On-Call

- Accelerated procurement and authorization.
- Independent and objective assessments and proposals.
- Validation of resolution-oriented actions.

The On-Call minor construction and repair services are essential to maintain city amenities and efficiently construct low-cost minor projects.

AK Security and Alarm has provided essential contractor services for various projects around the City. This contract will allow the contractor to perform a variety of on-call communication and electronic data repair and minor construction work. AK Security and Alarm has performed as a contractor and sub-contractor on several large city and agency projects at the Rosetta Canyon Sports Park, Launch Pointe RV Resort, City Hall, The Neighborhood Community Center, The Anchor, and various other city projects.

This Amendment ensures continued on-call minor construction and repair services support to immediate operational demands. The sustainment of these essential general requirements provides city-wide minor construction, rehabilitation, and immediate maintenance augmentation of repair services.

Fiscal Impact

Funds are budgeted in the Fiscal Year 2023-24 Annual Operating Internal Service Budget.

Attachments

Attachment 1- Amendment No. 2
Exhibit A - Proposal
Attachment 2 - Amendment No. 1
Attachment 3 - Original Agreement