



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Shannon Buckley, Assistant City Manager

Date: July 9, 2024

Subject: Agreement with Engineering Resources of Southern California Inc. for the Civil Engineering Services of the New City Library Project (CIP Project Z20003)

Recommendation

Approve and authorize the City Manager to execute a Professional Services Agreement for \$127,385.00 for the Civil Engineering Services of the New City Library Project (CIP Project Z20003) in such final form as approved by the City Attorney and authorize the City Manager to approve change orders up to 10% of the agreement for \$12,738.50.

Background

Staff has engaged the services of Engineering Resources of Southern California Inc. (ERSC) to provide civil engineering design services with valued engineering concepts. ERSC is a leading civil engineering firm that has assisted the City at Launch Pointe RV Resort and the new City Hall. These services are needed to create an engineered building pad for the new corporate facility. ERSC and the City's architect, STK Architectural, will work together with the help of Dennis Janda Surveying to establish an engineered build site complete with utility connections complete with utility connections.

Discussion

These services are standard civil engineering services for the project's site development and will include the needed civil engineering construction documentation to affect the complete site development. Essential tasks are included in the following:

- Record Data on Utilities Research Topography & Boundary Survey
- Base Map Development Plan Pre-Design
- Alley Improvements
- Storm Drain Relocation Plan

- Sewer Relocation Plan
- Gas Line Relocation
- New Utility Connections
- Utility Easement

During the professional services review phase, the deliberate outcome was to ensure a complete understanding of the required and needed services, identify assumptions, and gain an understanding of and experience with corporate facility amenities and civil engineering costs. The ERSC proposal details all the services required to develop project construction documentation.

ERSC deliverable services will include the following major elements:

- Existing Utilities and Boundary Research
- Acquire available public land records
- Acquire available utility records
- Commission preparation of a Preliminary Title Report
- Staff and Accessible Parking
- Begin layout of other site features
- Layout drainage concept
- Layout BMP location
- Utility coordination
- Grading design and plan
- Retaining wall design and plan
- Hydrology Report and WQMP
- Incorporate any modifications/comments

Environmental Consideration

Approval of the Agreement for civil engineering services for the New City Library project (CIP Project Z20003) is in furtherance of implementing the New City Library project approved by the City Council on June 25, 2024. Additionally, there is no substantial change to the project, no new circumstances under which the project will be developed, nor new information requiring additional analysis. Accordingly, no further environmental review is required.

Fiscal Impact

The new City Library Project (CIP Project Z20003) is included in the Fiscal Year 23/24 – 27/28 Capital Improvement Plan (CIP) budget.

Attachments

Attachment 1- ERSC Agreement
Attachment 2 - ERSC Proposal