



## REPORT TO CITY COUNCIL

**To:** Honorable Mayor and Members of the City Council

**From:** Jason Simpson, City Manager

**Prepared by:** Rick De Santiago, Public Works Manager

**Date:** May 13, 2025

**Subject:** Amendment No. 1 to Agreement with West Coast Services for Monthly Window Washing Services for Citywide Facilities

### **Recommendation**

Approve and authorize the City Manager to execute Amendment No. 1 to the Contractor Services Agreement with West Coast Services and increase compensation by an additional \$2,200.00 for an amount not to exceed \$15,915.00 in such final form approved by the City Attorney.

### **Background**

West Coast Services has provided window washing services to the City of Lake Elsinore for the past 9 years. West Coast Services provides monthly window cleaning services and aims to enhance the upkeep and presentation of city facilities.

### **Discussion**

Amendment No. 1 is needed to cover the monthly billing total of \$1,325.00. This adjustment will ensure that we can cover the necessary services through the end of the fiscal year.

### **Fiscal Impact**

The funding is available in the FY2025-26 Annual Operating Budget.

### **Attachments**

Attachment 1 - Amendment No. 1  
Exhibit A - Invoices  
Attachment 2 - Original Agreement