

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [City Clerk](#)  
**Subject:** [External]Online Form Submittal: Commission / Committee Application  
**Date:** Thursday, December 5, 2024 11:43:03 AM

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**Message from external sender. Use Caution.**

## Commission / Committee Application

The City currently has two active Commissions/Committees: the Planning Commission and the Measure Z Citizen Committee. All commissions/committees consist of five members who shall not be officials or employees of the City. Applicants for the [Planning Commission](#) shall legally reside within the City limits or be the owner of a business that is established and currently licensed within the City limits (LEMC Section 2.24.020). Applicants for the Measure Z Citizen Committee must legally reside within the City limits. Each commission/committee serves as an advisory body to the City Council on policy matters or reviewing specific issues as directed by the City Council or prescribed by law. Currently, all Planning Commissioners are appointed at-large by a City Council Subcommittee. However, members of the Measure Z Citizen Committee are appointed by district by their elected council representative.

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### Instructions

Please answer each question completely. This application will be maintained until December 31st of each year. After December 31st, it is necessary to file a new application for another year of eligibility. Please be advised that the City Clerk's Department uses Voter Registration information for verification of residency. **Note:** This application is subject to the Public Records Act and may be released to the public.

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### Additional Resources to Assist in Completing Application

- View a [map showing the City limits \(PDF\)](#).
- [Find out which City Council District you live in.](#)

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Commission / Committee    Measure Z Citizen Committee  
Applying For

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Applicant Eligibility

City Resident, Business Owner

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Applicant Information

First Name

Michele

Last Name

Munoz

Address

[REDACTED]

City

Lake Elsinore

State

CA

Zip Code

92532

Phone Number

[REDACTED]

Email Address

[REDACTED]

Length of Residency in  
Lake Elsinore

30

Length in California

53

What City Council  
District do you live in?

Lake Elsinore

(Section Break)

Business Information (if Applicable)

Business Name

Muñoz Insurance Agency

Business Type

Insurance

Business Address

*Field not completed.*

Lake Elsinore Business  
License Number

*Field not completed.*

Expiration Date

*Field not completed.*

Phone Number

*Field not completed.*

Date Business  
Established

9/25/2007

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Education Information

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Name of School Attended	University of Farmers
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City & State	CA
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Degree Earned	Business Administration
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Number of Units Completed	<i>Field not completed.</i>
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Name of School Attended	<i>Field not completed.</i>
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City & State	CA
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Degree Earned	<i>Field not completed.</i>
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Number of Units Completed	<i>Field not completed.</i>
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Certificates Attained	<i>Field not completed.</i>
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Do you have Economic Interests, such as income, investments, real or personal property, or outstanding loans which might present a potential conflict of interest?	No
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Work History

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Current Employer	Muñoz Insurance Agency
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Address	
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Dates Worked	9/25/2007
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Position	CEO
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Duties Performed	Own and operate insurance agency
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Previous Employer	<i>Field not completed.</i>
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Address *Field not completed.*

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Dates Worked *Field not completed.*

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Position *Field not completed.*

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Duties Performed *Field not completed.*

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#### References

Preferably local residents or stakeholders who are qualified to comment on your capabilities

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Name Kim Cousins

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Address *Field not completed.*

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Phone Number [REDACTED]

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Name Natasha Johnson

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Address *Field not completed.*

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Phone Number [REDACTED]

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Name Tim Sheridan

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Address *Field not completed.*

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Phone Number [REDACTED]

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#### Community Service Participation

Please describe types of service you have performed, if any.

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Organization Lake Elsinore chamber of commerce

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Types of Service Former chairwoman of the board and have served on the board for 15 years.

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Organization Lake Elsinore Rotary

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Types of Service Have been a member and have served as chair for youth services and vocation. I am also our RYLA chair which is a leadership camp for juniors in high school. We sponsor and send students from our school district. I interview, send and work those students involved.

Organization	Tri-Lakes football
Types of Service	Served as team mom, athletic director and coach for several years when my children were involved
Additional Documentation	<i>Field not completed.</i>
(Section Break)	
Are you an Officer or Member of a policy-making board of a non-profit organization which receives funding from the City?	Yes
If Yes, please list all organizations.	
Organization	Lake Elsinore Chamber of Commerce
Position	Past chairwoman of the board
Organization	<i>Field not completed.</i>
Position	<i>Field not completed.</i>
Organization	<i>Field not completed.</i>
Position	<i>Field not completed.</i>
Additional Information	<i>Field not completed.</i>
(Section Break)	
Have you ever been convicted of violating any Federal, State, County or Municipal law, regulation or Ordinance, excluding minor traffic violations?	No
If Yes, please explain.	<i>Field not completed.</i>
(Section Break)	
Why are you interested in serving on this Commission/Committee?	I have lived in Lake Elsinore since 1994 and love our community. I also have a business here since 2007. I want to continue to give back and serve my community so that it continues to grow and improve.

Please list any qualifications you may have to serve on the Commission/Committee you are applying for, i.e. education, related service or work experience, budgeting or financial experience, community involvement, etc.

I run a successful insurance agency with a staff of 4 for the past 17 years. I also have my bachelor's degree in business administration. I have been involved in many different levels in our community from little league, para educator, football boosters, coaching, chamber, rotary, Cops for kids, HOPE but I'm most involved in RYLA.

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Please note

Appointees will be required to take an Oath of Office and file a completed Statement of Economic Interest form, if appointed to a position specified in the City's Conflict of Interest Code. Appointees are not considered to be City employees for purposes of benefits, such as workers compensation and health insurance.

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Applicant's Declaration and Signature

I certify under penalty of the perjury laws of the State of California that all information on this form is true and correct. By typing my name and the date completed on this form, I am affirming my intent to be a candidate for appointment to a Commission for the City of Lake Elsinore. If appointed I pledge to follow the laws of the City of Lake Elsinore, the policies as set forth by the City Council and to conduct myself in such a manner as to be a good representative of the City.

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Signature (Please type your name)

Michele Muñoz

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Date

12/5/2024

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Email not displaying correctly? [View it in your browser.](#)