



City of Lake Elsinore
City Council Meeting
Minutes – Draft

Meeting Date:
April 22, 2025

Closed Session: NONE
Public Session: 7:00 PM

Brian Tisdale, Mayor
Robert E. Magee, Mayor Pro Tem
Steve Manos, Council Member
Timothy J. Sheridan, Council Member
Natasha Johnson, Council Member
Jason Simpson, City Manager

Cultural Center
183 N. Main Street
Lake Elsinore, CA 92530

CALL TO ORDER - 7:00 P.M.

The Regular Meetings of the City Council and the Successor Agency were called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Tisdale led the Pledge of Allegiance.

ROLL CALL

Present: 4 - Council/Agency Members Sheridan and Johnson; Mayor Pro Tem/Vice Chair Magee; and Mayor/Chair Tisdale

Absent: 1 - Council/Agency Member Manos

PRESENTATIONS/CEREMONIALS

1) **Business in Action Monthly Spotlight – The Bobber on the Lake**

Recognize The Bobber on the Lake as the City of Lake Elsinore's Business in Action Monthly Spotlight for April 2025.

Mayor Tisdale and Economic Development and Legislative Affairs Director Gonzalez presented the Certificate.

2) **Proclamation Recognizing Municipal Clerks Week, May 4-10, 2025**

Proclaim the week of May 4-10, 2025, as Municipal Clerks Week in the City of Lake Elsinore and present the proclamation to the City Clerk's Office in recognition of their service to the community.

Mayor Tisdale presented the Proclamation to City Clerk Alvarez, Deputy City Clerk Reyes, and Administrative Assistant Theriot.



3) **Riverside County Sheriff's Office 2025 First Quarter Statistical Update**

Lieutenant Clark presented the update.

4) **Local Responsibility Area Fire Hazard Severity Zones Map Update**

Receive a presentation on the changes in the Local Responsibility Area (LRA) Fire Hazard Severity Zones (FHSZ) map and how they will change for the City of Lake Elsinore.

Fire Marshal Williams presented the update.

PUBLIC COMMENTS - NON-AGENDIZED ITEMS - 1 MINUTE

There were no speakers.

CITY COUNCIL CONSENT CALENDAR

A motion was made by Council Member Johnson, seconded by Mayor Pro Tem Magee to approve the City Council Consent Calendar. The motion carried by the following vote:

Aye: 4 Council Members Sheridan and Johnson; Mayor Pro Tem Magee; and Mayor Tisdale
Nay: 0 None
Absent: 1 Council Member Manos

5) **Minutes of the Regular City Council Meeting of March 25, 2025**

Approve the Minutes.

This item was approved on the City Council Consent Calendar.

6) **CC Warrant Report Dated March 17, 2025 to March 23, 2025**

Receive and File.

This item was approved on the City Council Consent Calendar.

7) **CC Warrant Report Dated March 24, 2025 to March 30, 2025**

Receive and File.

This item was approved on the City Council Consent Calendar.

8) **CC Warrant Report Dated March 31, 2025 to April 06, 2025**

Receive and File.

This item was approved on the City Council Consent Calendar.

9) **CC Warrant Report Dated April 07, 2025 to April 13, 2025**

Receive and File.

This item was approved on the City Council Consent Calendar.

10) **CC Investment Report for March 2025**

Receive and file the Investment Report for March 2025.

This item was approved on the City Council Consent Calendar.

11) **Purchase of three (3) BMW R1300 RT-P Authority Motorcycles from BMW Motorcycles of Riverside**

1. Approve and authorize the City Manager to execute a purchase agreement for three (3) BMW R1300 RT-P Motorcycles in the total amount of \$144,811.92 from BMW Motorcycles of Riverside and Long Beach with an additional 10% contingency due to market conditions; and
2. Waive the formal bidding process per Municipal Code Section 3.08.070(G) for the purchase of the three (3) BMW R1300 RT-P Motorcycles because of the service, maintenance, and warranty work agreements on all of the City's motorcycle units between the City and BMW Motorcycles of Riverside and Long Beach.

This item was approved on the City Council Consent Calendar.

12) **Appointment to the Planning Commission**

Appoint Andrew Pease (District 5) to serve on the Lake Elsinore Planning Commission for a term expiring December 31, 2028.

This item was approved on the City Council Consent Calendar.

13) **Services Agreement for Document Scanning Services**

Approve and authorize the City Manager to execute a Professional Services Agreement or other appropriate agreement with Corodata, Inc. in an annual amount not to exceed \$75,000 for document scanning, indexing, and storage/destruction services in such final form as approved by the City Attorney.

This item was approved on the City Council Consent Calendar.

14) **Notice of Decision – Planning Commission Approval of Planning Application No. 2024-16 (Natural Foot Spa) – A Conditional Use Permit for a New 1,117 Square-foot Massage Establishment within Unit A of an Existing Multi-tenant Commercial Center Located at 31736 Mission Trail**

Receive and file the Notice of Decision for Planning Application No. 2024-16 approved by the Planning Commission on March 18, 2025.

This item was approved on the City Council Consent Calendar.

15) **Annual Progress Report on the Lake Elsinore General Plan and Housing Element for Calendar Year 2024**

Receive and File the City's Annual General Plan and Housing Element Progress Report for Calendar Year 2024 and acknowledge submittal of the report to the Department of Housing and Community Development and the Governor's Office of Planning and Research.

This item was approved on the City Council Consent Calendar.

16) **2025 Taco Fest and Car Show Street Closures**

Approve Temporary Street Closures for Taco Fest and Car Show on Saturday, May 3, 2025.

This item was approved on the City Council Consent Calendar.

17) **Main Street Eats BBQ Bash Street Closure**

Approve a Street Closure for the Main Street Eats BBQ Bash event on Saturday, May 17, 2025.

This item was approved on the City Council Consent Calendar.

18) **SoCal Gas Advanced Meter Agreement**

Approve and authorize the City Manager to execute an Advanced Meter Agreement with Southern California Gas Company to install Advanced Meter Facilities at four (4) locations on City-owned Streetlights in such final form as approved by the City Attorney.

This item was approved on the City Council Consent Calendar.

19) **Agreement with David Evans and Associates, Inc., for Construction Support Services for the I-15/Main Street Interchange Landscape Project (CIP Project No. Z10094)**

Approve and authorize the City Manager to execute a Professional Service Agreement with David Evans and Associates Inc., to perform as needed professional services for Construction Support Services for the I-15 / Main Street Interchange Landscape Project in the amount of \$25,800 in such form as approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency of \$2,580.00 for unanticipated costs.

This item was approved on the City Council Consent Calendar.

20) **Kassab Travel Center Haul Route**

Approve a request for the haul route, including hours of operation for the Kassab Travel Center project, and authorize the Mayor and City Manager to execute the haul route construction agreement.

This item was approved on the City Council Consent Calendar.

21) **Agreement with UniFirst for Employee Uniforms, Shop Towels, and Logo Mat Services**

Approve and authorize the City Manager to execute an Agreement with UniFirst for Employee Uniforms, Shop Towels, and Logo Mat Services for an amount not to exceed \$25,795.64 per Fiscal Year in such final form approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency of \$2,579.00 for unanticipated costs.

This item was approved on the City Council Consent Calendar.

22) **Agreement with Shaw Integrated & Turf Solutions, Inc. for the Replacement of Flooring at the Neighborhood Center (CIP Project No. Z20005)**

Approve and authorize the City Manager to execute an Agreement with Shaw Integrated & Turf Solutions, Inc., for an amount not to exceed \$53,190.81 in such final form approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency of \$5,319.00 for unanticipated costs.

This item was approved on the City Council Consent Calendar.

23) **Agreement with Morton Pest Control for On-Call Services**

Approve and authorize the City Manager to execute an Agreement for On-Call Services with Morton Pest Control for \$80,000 in such final form approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency of \$8,000 for unanticipated costs.

This item was approved on the City Council Consent Calendar.

SUCCESSOR AGENCY CONSENT CALENDAR

A motion was made by Agency Member Johnson, seconded by Agency Member Sheridan to approve the Successor Agency Consent Calendar. The motion Carried by the following vote:

Aye: 4 Agency Members Sheridan and Johnson; Vice Chair Magee; and Chair Tisdale
Nay: 0 None
Absent: 1 Agency Member Manos

24) **Minutes of the Regular Successor Agency Meeting of March 25, 2025**

Approve the Minutes.

This item was approved on the Successor Agency Consent Calendar.

25) **SA Warrant Report Dated March 17, 2025 to March 23, 2025**

Receive and File.

This item was approved on the Successor Agency Consent Calendar.

26) **SA Warrant Report Dated March 24, 2025 to March 30, 2025**

Receive and File.

This item was approved on the Successor Agency Consent Calendar.

27) **SA Warrant Report Dated March 31, 2025 to April 06, 2025**

Receive and File.

This item was approved on the Successor Agency Consent Calendar.

28) **SA Warrant Report Dated April 07, 2025 to April 13, 2025**

Receive and File.

This item was approved on the Successor Agency Consent Calendar.

29) **SA Investment Report for March 2025**

Receive and file the Investment Report for March 2025.

This item was approved on the Successor Agency Consent Calendar.

BUSINESS ITEM

30) **Proposed Resolution and Discussion of Other Actions Opposing the State of California Interfering with the City's Land Use Authority**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, OPPOSING THE STATE OF CALIFORNIA INTERFERING WITH THE CITY'S LAND USE AUTHORITY; and
2. Discuss and consider providing staff with additional direction on actions intended to address the State's interference with the City's land use authority.

Economic Development and Legislative Affairs Director Gonzalez presented the staff report.

There were no speakers.

A motion was made by Council Member Johnson, seconded by Mayor Pro Tem Magee to adopt the Resolution. The motion carried by the following vote:

Aye: 4 Council Members Sheridan and Johnson; Mayor Pro Tem Magee; and Mayor Tisdale
Nay: 0 None
Absent: 1 Council Member Manos

PUBLIC COMMENTS - NON-AGENDIZED ITEMS - THREE MINUTES

John Greer was called to speak.

CITY ATTORNEY COMMENTS

Assistant City Attorney Mann had no comments.

CITY MANAGER'S COMMENTS

City Manager Simpson had no comments.

CITY COUNCIL COMMENTS/REPORTS ON MEETINGS ATTENDED

Council Member Sheridan advised that he will attend the Riverside Transit Agency Board of Directors meeting on April 24, 2025 and Southwest Transportation Now Chapter meeting on April 23, 2025; shared information regarding street sweeping; shared a video from a neighbor in Tuscany Hills/Canyon Hills; invited residents of Canyon Hills to attend a Town Hall Fire Safety Discussion meeting on Thursday, May 8, 2025 from 6:30 – 7:30 p.m. in the Canyon Hills Clubhouse; and invited the community to attend a Voter Resource Event that will be held on Monday, April 28, 2025 and Friday, May 9, 2025 from 9:00 a.m. – 1:00 p.m. at City Hall.

Council Member Johnson reported on her attendance at the Western Riverside County Regional Conservation Authority meeting on April 7, 2025; shared updates from the Homeless Task Force; congratulated Students of the Month; and invited the community to attend the Taco Fest and Car Show on Saturday, May 3, 2025 from 5:00 – 9:00 p.m. on Downtown Main Street.

Mayor Pro Tem Magee spoke on the appointment of Andrew Pease to the City's Planning Commission; announced the Twenty25 Pet Walk being held on Saturday, May 10, 2025 from 9:00 – 11:00 a.m. at the Lake Elsinore Levee; and invited the community to participate in the 12th Annual Lake Elsinore Dream Extreme Fishing Derby on Saturday, May 17, 2025 at Launch Pointe and challenged participants to the Councilman's Catfish Challenge.

Mayor Tisdale shared that the City received a Gold ADDY Award from the American Advertising Federation (AAF) for its newly launched Economic Development website; reported on his attendance at the Western Riverside Council of Governments Executive Committee meeting on April 7, 2025 and the Northwest Mosquito & Vector Control District Board meeting on April 17, 2025; shared areas of concern for mosquito trap counts; shared the street sweeping schedule; and announced that the City will hold a Highway Dedication Ceremony in honor of Deputy Darnell Calhoun on Wednesday, April 23, 2025.

Mayor Pro Tem Magee adjourned the meeting in memory of Rod Oshita, Ed Fitzpatrick, and Pete Dawson.

ADJOURNMENT

The Lake Elsinore City Council adjourned at 8:18 p.m. to the next Regular meeting of Tuesday, May 13, 2025 in the Cultural Center located at 183 N. Main Street. Closed Session will commence at 5:00 p.m. or such later time as noticed on the Agenda, and the regular Open Session business meeting will commence at 7:00 p.m.