

**City of Lake Elsinore  
Community Support Program  
Fiscal Year 2023-24 Funding Application**

**I. GENERAL INFORMATION:**

Applying Organization Name: The Salvation Army

Organization Address: 40270 Los Alamos RD

City: Murrieta

Zip Code: 92562

Mailing Address: 40270 Los Alamos RD

City: Murrieta,

Zip Code: 92562

Website: murrieta.salvationarmy.org

Telephone Number: [REDACTED]

Fax Number:

Executive Director: Mike Dickinson

Telephone Number: [REDACTED]

E-mail: [REDACTED]

Program Manager: Jessyca Carr

Telephone Number: [REDACTED]

E-mail: [REDACTED]

Is your Organization:      Non-Profit Organization      ☒ Yes      ☐ No  
   Faith Based Organization      ☒ Yes      ☐ No

**II. ORGANIZATIONAL HISTORY:**

Date Organization founded: 1865

Date Organization incorporated as a non-profit organization: October 1914

Provide a copy of your statement of non-profit status from the State of California and Most Recent IRS Form 990. IRS Form 990 is a public record. Form 990s for all charities registered in California are posted on the Attorney General's web site [www.ag.ca.gov](http://www.ag.ca.gov). The web site also offers a searchable database of California charities. Form 990s for 501(c)(3) charities may be found at GuideStar [www.guidestar.org](http://www.guidestar.org).

Federal identification number: [REDACTED]

State Identification Number: [REDACTED]

Members/Board of Directors: **(Attach)**

Mission Statement – Briefly describe the goals and objectives of your organization and community services it provides.

The Salvation Army's Mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination. The Salvation Army of Southwest Riverside County food pantry purpose is to provide support, resources, and healthy Nutritious food for people experiencing food insecurity.

Has the organization or any members of the Board of Directors of the organization been involved with any personal business transactions valued over \$500 including any business transactions, negotiations, investments, or interests in real property with a Lake Elsinore City Council Member during the past 12 months? If Yes, briefly describe:

No

Is a Lake Elsinore City Council Member a member of the Board of Directors or an Officer of the organization? If Yes, provide Council Member's Name and title within the organization:

No

This application has been authorized by the organization's:

☒ Executive Committee   ☐ Board of Directors   ☐ Members-at-Large

### III. **PROJECT ACTIVITY:**

Name of Project: Food Pantry Support

Amount Requested: \$5,000

Where will the proposed activity occur (be specific as to the geographic boundaries)? If the project involves a new or existing facility, what is the proposed service/benefit area for the facility?

The Salvation Army food pantry is located in Murrieta, However funds will be spent at Grocery Outlet, 29231 Central Ave, Lake Elsinore, specifically for residents of Lake Elsinore.

Check ONLY the applicable category your application represents.

- ☒ Public Service  
☐ Homeless Activities  
☐ Housing  
☐ Rehabilitation/Preservation (please provide picture of structure)  
☐ Public Facilities (construction)  
☐ Other: (provide description) \_\_\_\_\_

Respond to A & B only if this application is for a public service project.

(a) Is this a NEW service provided by your agency? ☐ Yes ☒ No

(b) If service is not new, will the existing public service activity level be substantially increased or improved? ☒ Yes ☐ No

**V. PROJECT NARRATIVE:**

Provide a detailed Project Description of the project/program (and its objectives) that the City of Lake Elsinore grant funding will be used to support.

Five days a week, The Salvation Army of Southwest Riverside County provides food boxes to those experiencing food insecurity. The boxes are well balanced, but they lack fresh produce, bread, and dairy products, due to our physical capacity and lack of refrigeration. (Donated meat is stored in a freezer and distributed as it's received.) To off set the food boxes, the food pantry would like to distribute gift certificates from Grocery Outlet, because they can print them with the words "Food Only." These are printed specifically for The Salvation Army and help to ensure that no alcohol or non food items are purchased with donated or grant supported funds. All gift certificates are numbered and will be signed for at the time of distribution. They will be kept in a locked safe until distributed. In addition since they are certificates and not cards they can only be spent at the Lake Elsinore Grocery Outlet Location. There are several months a year when the food pantry doesn't have any gift certificates to supplement the food box. Clients comment on how helpful the certificates are to their food budget. As everyone knows the cost of food has risen significantly over the year. Offering a \$25 certificate will allow families to purchase fresh produce and dairy that they may skip if they didn't have the funds.

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Describe how your organization will use the funding awarded? Include equipment or services that would be purchased and why.

The Salvation Army will purchase 200 \$25 gift certificates from Grocery Outlet In Lake Elsinore to be used specifically at the Grocery Outlet store in Lake Elsinore. The certificates will be given to clients of the food pantry to be used to purchase fresh produce, dairy products, and or meat as there is no refrigeration available on site.

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Explain how the grant funding will specifically benefit City of Lake Elsinore residents. Also, who is the target population and provide the estimated number of people expected to benefit from this project/program plus the number of volunteers involved.

The Salvation Army will distribute the Lake Elsinore Grocery Outlet gift certificates specifically to residents of Lake Elsinore who face food insecurity. Because these gift certificates can only be used at the store they are purchased at, they will given to Lake Elsinore residents only. 200 households will be served.

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There is one full time volunteer who works in the food pantry, but through out the year several volunteer groups come in to sort food and build food boxes. Last year there were 87 volunteers.

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What methods will be used for community involvement to assure that all who might benefit from the project are provided an opportunity to participate?

The food pantry is listed on 211 and Connect IE. In addition flyers are given out and emailed to other social service providers including the School districts SAFER program. Whenever someone is seeking other services such as homeless prevention and recovery, Christmas, or back to school assistance, they are informed about the food pantry. When asked how did they hear about the food pantry a common answer is someone told them about our services.

This year The Salvation Army hopes to participate in some community fairs in Lake Elsinore.

What evidence is there of a long-term commitment to the proposal? Describe how you plan to continue the work (project) after the Community Support funds are expended?

The Salvation Army has always had and will continue to have a food pantry available to the residents of Lake Elsinore. In the last three years. Local funds were used to purchase gift certificates, however there has always been more need than capacity. This is the first year applying for community support funding.

The Salvation Army is committed to providing healthy food for those experiencing food insecurity and as such recognizes the need for innovative solutions like gift certificates to purchase fresh produce and dairy products.

In addition, The Salvation Army has specific and detailed policies and procedures for accounting and distribution of gift certificates and cards. These will be followed.

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**VI. FINANCIAL INFORMATION:**

PLEASE ATTACH COPIES OF THE CURRENT BUDGET AND FINANCIAL STATEMENTS (BALANCE STATEMENT AND INCOME STATEMENT) OF THE ORGANIZATION. It does not require a CPA's audit, but please submit if available.

*Attached is the current financial statement and the budget for the Murrieta Corps FY2024. A division wide audit can be provided upon request. (However, it does not single out Murrieta Corps who services the residents of Lake Elsinore.)*



## SIGNATURE PAGE

The applicant acknowledges and agrees to the following:

- Is Subject to all Community Support Funding Program requirements including submittal deadlines and payment disbursements.
- Every Community Support Funding application is considered individually and on its own merit.
- Awards will be given to organizations and activities that directly benefit the residents of Lake Elsinore.
- Funding is not immediately available to the recipient. Please allow time for checks to be processed.
- The awarding of Community Support Funding does not constitute an automatic annual allocation.
- The recognition for Community Support Funding should accrue to the City of Lake Elsinore.
- Community Support Funding must be spent as specified on the application and records may be requested by the City of Lake Elsinore to ensure the funds were used appropriately.
- Community Support Funding grants will not be awarded or announced within the 60 days before an election in which an awarding Council Member is on the ballot.
- The recipient shall provide a full accounting with documentation on the use of awarded funds. The recipient shall return to the City any funds not spent or documented per the signed agreement.

We hereby certify the information contained in this application is true to the best of our knowledge and belief.

PREPARED BY: Major Jessyca Carr, Corps Officer

NAME and TITLE (Please Print or Type)

SIGNATURE: 

PRESIDENT or  
AUTHORIZED OFFICER: J. Koebel; Captain Divisional Secretary for Business

NAME and TITLE (Please Print or Type)

SIGNATURE: 

ORGANIZATION NAME: The Salvation Army, a California Corporation

TELEPHONE: 562-264-3600

EMAIL ADDRESS: j.koebel@usw.salvationarmy.org

DATE: 

(Month, Day, Year)