



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Brendan Rafferty, Assistant Administrative Services Director

Date: November 12, 2024

Subject: Approval of Community Development Block Grant (CDBG) Supplemental Agreement 2024 - 2025 Program Year

Recommendation

Approve and authorize the Mayor to execute the Supplemental Agreement between the County of Riverside and the City of Lake Elsinore for the Use of 2024 – 2025 Community Development Block Grant Funds.

Background

At its meeting on November 14, 2023, the City Council approved the Community Development Block Grant (CDBG) projects for the fiscal year 2024 – 2025. At that time, the City Council decided to allocate FY 2024 – 2025 CDBG funds for the following:

- City of Lake Elsinore
- Assistance League of Temecula Valley
- Boys & Girls Club Scholarship Program
- HOPE Pantry Program
- Michelle's Place
- Vista Community Clinic

Discussion

On September 27, 2024, the City received a “Supplemental Agreement for using 2024-2025 Community Development Block Grant Funds” (Agreement).

Executed copies of the Agreement must be returned to the County of Riverside Housing, Homelessness Prevention, and Workforce Solutions (HHPWS) no later than November 26, 2024, for the Board of Supervisors to approve, after which a fully executed agreement will be

CDBG Supplemental Agreement 2024-2025 Program Year

forwarded to the City along with the “authorization to incur costs.” When staff receives the authorization, we can release funds to the approved projects with the assurance of reimbursement from the County of Riverside to the City of Lake Elsinore.

The City of Lake Elsinore requested \$595,254 for the program year 2024-2025; however, HHPWS notified staff that this year’s total amount decreased to \$587,974. Of the \$587,974, thirteen percent (13%) is used for the Riverside County Administrative costs. The Remaining \$511,537 is allocated to public service programs and capital improvement.

The approved allocation is as follows:

2. LE. 88-24	ADA Sidewalk Improvement Project	\$382,179
	ADA Sidewalk Improvement Project Admin *	\$41,158
2.LE.89-24	Vista Community Clinic	\$20,840
2.LE90-24	Boys & Girls Club Scholarship Program	\$7,840
0.264-24	HOPE Pantry Program	\$28,840
0.265-24	Operation School Bell	\$25,840
0.266-24	Cancer Support Services	\$4,840
	Total	\$511,537

* Approved by the County to be allocated upon receipt of funds from HUD.

Fiscal Impact

There is no fiscal impact to the 2024-2025 General Fund. Projects are paid through the CDBG reimbursement process once the “authorization to incur costs” has been issued by the County of Riverside.

Attachments

Attachment 1 - Supplemental Agreement

Attachment 2 - Original Agreement