



## REPORT TO CITY COUNCIL

**To:** Honorable Mayor and Members of the City Council

**From:** Jason Simpson, City Manager

**Prepared by:** Rick De Santiago, Public Works Manager

**Date:** March 11, 2025

**Subject:** Amendment No. 2 to the Citywide Portable Sanitation Services Agreement to Rightway Site Services, Inc.

### **Recommendation**

Approve and authorize the City Manager to execute Amendment No. 2 to the Agreement with Rightway Site Services, Inc., and increase compensation by an additional \$20,000 for a total not to exceed \$105,000.00 in such final form as approved by the City Attorney.

### **Background**

On August 25, 2020, the City Council approved a contract with Rightway Site Services, Inc., for portable sanitation services for City-owned parks, beaches, levee, and City special events.

On March 22, 2022, the City Council approved Amendment No. 1 to increase compensation to cover extra services, including monthly porta-potty rentals for Launch Pointe, porta-potty rentals for concerts at Launch Pointe, and monthly rentals for the levee road.

**Discussion**

Amendment No. 2 is being requested as this additional funding will cover services for the following locations:

- Agency & Energy Fee
- Monthly porta-potty rentals for fishing locations
- Monthly porta potty rentals for staff (Street Clean Up)
- Monthly porta potty rentals for Elm Grove/Seaport
- Monthly porta potty and sink rentals (City Hall Project)

Staff is requesting additional funds to cover fees for servicing additional locations. With our current agreement ending at the end of this fiscal year, it is crucial to secure these funds to ensure continued services.

**Fiscal Impact**

Funds are available in the Public Works Operating Budget for FY24-25.

**Attachments**

- Attachment 1- Amendment No. 2
- Exhibit A- Invoices
- Attachment 2 - 1st Extension Letter
- Attachment 3 - 2nd Extension Letter
- Attachment 4 - Amendment No. 1
- Attachment 5 - Original Agreement