



REPORT TO CITY COUNCIL

To: Honorable Mayor or Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Shannon Buckley, Assistant City Manager

Date: January 24, 2023

Subject: **Annual On-call and Construction Contractor Services Agreements in Support of City of Lake Elsinore Minor Construction, Maintenance, and Operations**

Recommendation

Approve on-call minor construction contractor services agreements with AAA Restoration, Inc. in an amount not to exceed \$100,000, Amber Airconditioning in an amount not to exceed \$350,000, B&B Nurseries, Inc. (dba Landscape Center) in an amount not to exceed \$250,000, Cotter Construction, Inc. in an amount not to exceed \$250,000, Endresen Development, Inc. in an amount not to exceed \$350,000, Hemet Fence, Inc. in an amount not to exceed \$241,000, Pursuit Electric in an amount not to exceed \$250,000, Unique Builders of California, Inc. in an amount not to exceed \$350,000, and United Carports, LLC in an amount not to exceed \$250,000 in the form attached and in such final form as approved by the City Attorney.

Background

On-call contracts allow a city to mobilize maintenance and construction services quickly and efficiently under pre-negotiated terms and conditions. The City may require services due to an urgent matter or because the City is unable to provide or perform those services internally. For a city that needs to engage a general or specific maintenance or construction service, the benefits of having an on-call contract in place include the following:

- Wide span of technical expertise**
- Resource availability and flexibility**
- Commitments as needed for services**
- Accelerated procurement and authorization**
- Independent and objective assessments and proposals**
- Validation of resolution-oriented actions**

Annual On-Call Agreements

The on-call and minor construction services in the City of Lake Elsinore are essential to maintain City amenities and efficiently construct low-cost minor projects. Staff solicited proposals for time and material of minor construction contractor services. Proposals are on file with the City Clerk. Utilizing the submittals from these contractors' additional agreements is needed to sustain these essential services. All of these have provided essential contractor services per the agreed scope of work which includes but is not limited to the below maintenance/minor construction and repair trade areas commonly utilized by the City and listed below:

Minor Construction and Repair

**Plumbing
Concrete
HVAC
Roofing
Finish Wood Working
Sheet Metal
Demolition & Disposal**

Carpentry (Framing)

**Electrical
Masonry
Painting
Dry Wall
Welding
Flooring
Data & Communication**

Discussion

These on-call contractors will perform various on-call repairs and minor construction work. All assigned work will be proposed in writing, reviewed, negotiated by Staff, and approved before execution. Several of these contractors have performed as contractors and sub-contractors on several large City and Agency projects at the Diamond Stadium, Rosetta Canyon Sports Park, Launch Pointe RV Resort, City Hall, The Neighborhood Community Center, Camino Del Norte, Anchor, and various other City projects.

These agreements are needed to ensure that continued on-call and minor construction contractor support is in place for immediate operational demands and minor construction projects. The sustainment of these essential general requirements provides City-wide far-reaching minor construction, rehabilitation, and immediate maintenance augmentation of construction and repair services.

Fiscal Impact

Funds are budgeted in the Fiscal Year 2022/23 budget.

Attachments

Attachment 1- Agreement - AAA Restoration, Inc.
Attachment 2- Agreement - Amber Air-conditioning
Attachment 3- Agreement - B&B Nurseries, Inc. (dba Landscape Center)
Attachment 4- Agreement - Cotter Construction, Inc.
Attachment 5- Agreement - Endresen Development, Inc.
Attachment 6- Agreement - Hemet Fence, Inc.
Attachment 7- Agreement - Pursuit Electric

Annual On-Call Agreements

Attachment 8- Agreement - Unique Builders of California, Inc.
Attachment 9- Agreement - United Carports, LLC.

