



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Remon Habib, City Engineer

Date: April 11, 2023

Subject: Professional Services Agreement with Albert A. Webb Associates for Preparation of a Transportation Impact Fee (TIF) Study

Recommendation

Approve and authorize the City Manager to execute the Professional Services Agreement with Albert A. Webb Associates (Webb) for \$155,730 to prepare a Transportation Impact Fee (TIF) study for the City, plus an additional 10% contingency for unforeseen expenditures, in final form as approved by the City Attorney.

Background

The City is rapidly growing and future development of land within the City imposes increased demands on the City's transportation infrastructure. A Transportation Impact Fee (TIF) is a mechanism for local municipalities to charge new development projects to help mitigate the additional traffic burdens that developments create.

The last TIF study performed for the City was in 2002 and the latest fee adjustment for the TIF was approved in 2005. Due to the many local and regional transportation changes over the past 20 years, a new TIF study for the City is long overdue.

The attached Agreement will authorize Webb to start the preparation of a new TIF study for the City. Webb will coordinate with City Staff to ensure consistencies between the TIF study and the City's General Plan.

Discussion

With approval from City Council, Albert A. Webb Associates will prepare a Transportation Impact Fee (TIF) study for the City to help mitigate traffic burdens caused by future development projects. The new TIF study will help provide updated fees for the City to collect from future development projects based on 2023 data.

Fiscal Impact

The Professional Services Agreement will result in a cost of \$155,730 plus an additional 10% contingency. The costs associated with this design work will be covered by Measure Z funds.

Attachments

Attachment 1 - Agreement

Exhibit A - Proposal