



## REPORT TO CITY COUNCIL

**To:** Honorable Mayor and Members of the City Council

**From:** Jason Simpson, City Manager

**Prepared by:** Remon Habib, City Engineer

**Date:** June 13, 2023

**Subject:** Professional Services Agreement to Provide Construction Engineering & Inspection Services for the Highway Safety Improvement Program (HSIP) Cycle 9 Traffic Signal Improvements Project

### **Recommendation**

Approve and Authorize the City Manager to execute a Professional Services Agreement with Transtech Engineers, Inc. for \$170,020 to provide construction engineering & inspection services for the Highway Safety Improvement Program (HSIP) Cycle 9 Traffic Signal Improvements Project, plus an additional 10% contingency, in final form as approved by City Attorney.

### **Background**

The City applied for and received federal Highway Safety Improvement Program (HSIP) Cycle 9 grant funding to design and construct improvements at ten (10) existing traffic signals throughout the City. Part of the HSIP Cycle 9 grant funds includes costs for construction engineering and inspection services. Plans have been finalized, the project has been advertised, and the project was awarded to Select Electric, Inc. during the May 23<sup>rd</sup>, 2023 Council meeting.

Due to the rigorous and time-consuming document control requirements for federally funded projects, City Staff solicited proposals from consultants to provide construction engineering and inspection services for the duration of the project. Construction for the project is anticipated to be completed early 2024.

### **Discussion**

Consultant Proposals were secured via the City's electronic bidding portal PlanetBids on May 9, 2023. The City received five (5) proposals from qualified consultants. After review of all proposals, City Staff recommends approving Transtech Engineer's, Inc.'s proposal for \$170,020 and execute an agreement to provide construction engineering & inspection services for the City's HSIP Cycle 9 Traffic Signal Improvements Project.

### **Fiscal Impact**

## Professional Services Agreement Transtech Engineers

Professional Services Agreement will result into a cost of \$170,020 plus an additional 10% in contingency for a not to exceed amount of \$187,022. The costs associated with this agreement are programmed within the City's CIP budget.

### **Attachments**

Attachment 1- Agreement

Exhibit A- Proposal