



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Candice Alvarez, MMC, City Clerk

Date: June 13, 2023

Subject: Second Reading of an Ordinance Amending and Restating LEMC Chapter 2.24 (Planning Commission)

Recommendation

- 1) Adopt by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING AND RESTATING IN ITS ENTIRETY CHAPTER 2.24 (PLANNING COMMISSION) OF THE LAKE ELSINORE MUNICIPAL CODE.
- 2) Approve revision to City Council Policy No. 200-5A - Commission Appointments - to provide for selection of Planning Commission Chair and Vice Chair annually each January.

Background/Discussion

At its Regular meeting on May 23, 2023, the City Council introduced by title only and waived further reading of the Ordinance. The Ordinance updates the Municipal Code provisions governing the Planning Commission, including revising Planning Commission terms to align with the City Council District election cycle. Under the Ordinance, Planning Commissioners will be appointed by District for a four-year term commencing January 1 following the City Council District election.

In order to sync City Council Policy No. 200-5A with the updated Planning Commission terms, Section G of the Policy should be amended to provide for selection of the Chair and Vice Chair each January instead of annually in July. No other changes are required.

Attachments

Attachment 1 – Ordinance

Attachment 2 – Council Policy 200-5A

