



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Rick DeSantiago, Public Works Manager

Date: June 27, 2023

Subject: Agreement With Service First Commercial Pools for Monthly Splash Pad and Pool Maintenance Services

Recommendation

Approve and authorize the City Manager to execute an Agreement for Contractor Services with Service First Commercial Pools in an amount not to exceed \$133,896.00 for Monthly Splash Pad and Pool Maintenance Services in such final form as approved by the City Attorney: and authorize the City Manager to execute change orders not exceeding a 10% contingency of \$13,389.00 for uncertainties and adjustments.

Background

The On-Call services in the City of Lake Elsinore are essential to efficiently maintaining City amenities. The City of Lake Elsinore has contracted with Service First Commercial Pool Systems for monthly splash pad and pool maintenance for the past four years. Service First Commercial Pool Systems has provided services at the following locations:

- Canyon Hills Park Splash Pad \$4,375.80/mo.
- Yarborough Park Splash Pad \$3,880.25/mo.
- Launch Pointe Splash Pad \$4,375.80/mo.
- Launch Pointe Pool & Spa \$981.75/mo.
- The Anchor Pool \$984.50/mo.

Discussion

Staff is satisfied with the services provided by Service First, which offers expert knowledge of pool and splash pad maintenance. Tasks performed at each scheduled visit include:

- Check and adjust all automatic and manual water chemistry control systems.
- Maintain and adjust all company-owned equipment.
- Maintain a proper residual of chemical stock on hand for all automatic and manual water chemistry control systems.
- Place chlorine and pH neutralizers necessary to maintain the water balance per local and state health department codes and regulations regarding commercial pools and spas sanitation.
- Maintain water levels in all bodies of water and adjust all automatic water level equipment.
- Provide secondary containment for all chemical stocks per all local fire and safety codes.
- Maintain pool records charts per local health authority guidelines.
- Drain all pools and spas as necessary.
- Check all pool equipment for proper operation.
- Check the pool area for apparent hazards.
- Check pool and spa lighting for proper operation.

Wavier of Competitive Bidding Procedures

Under Section 3.08.070(G) of the Municipal Code, the City Council can waive the competitive bidding requirement that would otherwise be utilized for these services. The benefits outlined above and the fact that Service First Commercial Pool Systems satisfies all of the City's requirements were as competitors have significant shortfalls in specifications and operating levels that are essential to the needs of the City. Therefore, staff recommends that the City Council waive the competitive bidding according to Municipal Code Section 3.08.070(G) and allow the City Manager to approve the Monthly Splash Pad and Pool Maintenance Services as outlined in this agenda report.

Fiscal Impact

Funds are available in the City's Fiscal Year 23/24 Operating Budget.

Attachments

Attachment 1 - Agreement
Exhibit A - Proposal