



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Rick DeSantiago, Public Works Manager

Date: July 11, 2023

Subject: Agreement with Prudential Overall Supply for Employee Uniforms, Shop Towel Services, and Logo Mat Services

Recommendation

Approve and authorize the City Manager to execute an Agreement with Prudential Overall Supply for Employee Uniforms, Shop Towel Services, and Logo Mat Services for an amount not to exceed \$21,000 per Fiscal Year for a term of two years in such final form approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency of \$2,100.00 for unanticipated costs.

Background

The Public Works Department provides uniform services to employees. The City has contracted with Prudential Overall Supply to provide uniform rental services, shop towel services and entry floor mats. Overall Supply has provided services to the City of Lake Elsinore for the past 7 years. Providing these services and the need for employee identification to the public and customers who visit City facilities are essential.

Discussion

Prudential Overall Supply has proved to be responsive to the City's needs by providing a high standard of service and has demonstrated that they have the City's best interest in mind. Staff would like to continue with much-needed services in this growing City. This Agreement will provide weekly services to 35 Public Works Operations Staff.

- Industrial Shirt + Industrial Pants 11 sets per employee (\$9.52 per employee per week)
- 200 Shop Towels (\$14.40 per week)
- (6) 3x5 Mats & (2) 4x6 Mats (\$16.31 per week)

Agreement for Contractor Services with Prudential Overall Supply

- 4 Bath Towels (\$1.28 per week)

Fiscal Impact

Funds are available in the City's Fiscal Year 23/24 Annual Operating Budget.

Attachments

Attachment 1- Agreement
Exhibit A- Proposal