



## **REPORT TO CITY COUNCIL**

**To:** Honorable Mayor and Members of the City Council

**From:** Jason Simpson, City Manager

**Prepared by:** Candice Alvarez, MMC, City Clerk

**Date:** July 11, 2023

**Subject:** Appointment to the Planning Commission

### **Recommendation**

Appoint Myles Ross to serve on the Lake Elsinore Planning Commission for a partial term expiring December 31, 2024.

### **Background**

Per Lake Elsinore Municipal Code Section 2.24.020, the Planning Commission consists of five members who shall not be officials or employees of the City and shall be at least 18 years of age and legally reside within the City limits of the City of Lake Elsinore. Sections 2.24.030 and 2.24.040 provide that the members of the Commission shall be appointed by the City Council “by district” with one member appointed from each of the five City Council Districts. With some exception, Planning Commission members must reside in the Council District from which they are appointed. Planning Commissioners serve for a term of four years. City Council Policy 200-5A sets forth the process in which applications will be accepted and reviewed.

Additionally, the former District 5 Planning Commission representative, Rendell Klaarenbeek, resigned from the Commission effective June 30, 2023. On May 23, 2023, the City Council extended the term for the position from June 30, 2024 to December 31, 2024.

### **Discussion**

The City Clerk’s Department posted the Notice of Accepting Applications for Consideration of Appointment from May 15, 2023 through June 23, 2023. While there are currently two vacancies on the Planning Commission for Districts 4 and 5, only one application was received by the filing deadline. Since the applicant is a resident of District 5, Council Member Magee confirmed that he would like to appoint the applicant, Myles Ross, to fill the District 5 vacancy through December 31, 2024 which is unexpired balance of the term.

**Fiscal Impact**

There is no fiscal impact associated with this item.

**Attachments**

Attachment 1 - Application

