



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Rick DeSantiago, Public Works Manager

Date: August 8, 2023

Subject: Amendment No. 3 to the On-Call Contractor Services Agreement with Alvarez Enterprise Services for Monthly Janitorial Services for City Parks

Recommendation

Approve and authorize the City Manager to execute Amendment No. 3 to the contract with Alvarez Enterprise Services in an amount not to exceed \$44,717.04 for four (4) months of Monthly Janitorial Services for City Parks, with such amendment to be prepared and approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$4,471.00 for uncertainties and adjustments.

Background

On June 30, 2023, Alvarez Enterprise Services completed a four-year contract with the City of Lake Elsinore for monthly janitorial services at Citywide Parks. At the completion of the four-year contract, the City and Alvarez Enterprise Services agreed to seek an extension of the contract to continue janitorial services at City Parks for four (4) additional months while City staff evaluates other service options. The total planned compensation for the four month period is \$44,717.04 and will be paid in monthly installments, with a 10% contingency.

Discussion

The amendment will provide for the continued performance of monthly janitorial services to city park restrooms, locking of park gates where necessary seven days a week including holidays. This will ensure the continued On-Call support is in place for immediate operational demands and continued services are provided through October.

Fiscal Impact

Funds are available in the City's Fiscal Year 23/24 Operating Budget.

Attachments

The City Attorney's Office will prepare Amendment No. 3 consistent with the City Council's approval.

Attachment 1 – Amendment No. 2

Attachment 2 – Amendment No. 1

Attachment 3 – Original Agreement