



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Rick DeSantiago, Public Works Manager

Date: September 12, 2023

Subject: Agreement for Contractor Services with California State Fire Protection for Maintenance Services for Portable Fire Extinguishers for City Vehicles & City Facilities

Recommendation

Approve and authorize the City Manager to execute the agreement for Contractor Services with California State Fire Protection for monthly extinguisher inspections and annual extinguisher maintenance for citywide facilities in an amount not to exceed \$13,000.00 per Fiscal Year for a term of three (3) years in such final form as approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency of \$1,300.00 for unanticipated costs.

Background

It is a state requirement to have fire extinguishers in all public facilities. As such, it is further required to maintain annually the certification of the extinguishers to ensure complete serviceability. The City has used California State Fire Protection to inspect and certify all fire extinguishers and replace as-needed extinguishers that have become obsolete for several years.

Discussion

The Contractor Services Agreement is needed to ensure continued services are in place. Portable fire extinguishers will be inspected and maintained to ensure they are appropriately located and operational per NFPA standards and certification as required by CA state Title 19 regulation 1319.5 section 906.4.

Fire extinguishers will be inspected monthly. Annual maintenance will thoroughly examine the fire extinguisher shell and its external mechanical parts. The maintenance will include the following:

1. Inspection of the hose and nozzle for cracks, blockages, or other damage
2. Inspection of extinguisher shell for corrosion, dents, or other damage.

California State Fire Protection Agreement

3. Verify the locking pin is intact and that the tamper seal is not broken.
4. Check the pressure of the extinguisher.

This Agreement will provide services at the following locations:

Monthly Extinguisher Inspection

- City Yard
- City Hall
- Senior Center
- Cultural Center
- Lake Elsinore Historical Society
- Chamber of Commerce
- Community Center
- Tiny Tots
- Planet Youth
- Neighborhood Center

Annual Extinguisher Maintenance

- City Hall
- Launch Pointe

Monthly Extinguisher Inspection - Launch Pointe

- The Bobber
- Launch Pointe Maintenance Yard
- Launch Pointe Office Building
- Launch Pointe Yurts
- Launch Pointe A-Frame Community Hall

Fiscal Impact

Funds are available in the City's Fiscal Year 23/24 Annual Operating Budget.

Attachments

Attachment 1- Agreement

Exhibit A- Proposal