



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Rick De Santiago, Public Works Manager

Date: September 12, 2023

Subject: Agreement for On-call Services with Murrieta Lock & Safe, Inc. for Citywide Locksmith Services

Recommendation

Approve and authorize the City Manager to execute an agreement with Murrieta Lock and Safe, Inc. for On-Call Citywide Locksmith Services for an amount not to exceed \$15,000 per fiscal year for a term of three (3) years in such final form as approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency of \$1,500.00 for unanticipated costs.

Background

The On-Call Services for the City are essential to efficiently maintain City amenities. The City has contracted Murrieta Lock & Safe, Inc. for On-Call Services for the past six years. Murrieta Lock & Safe has provided services citywide.

Discussion

Staff are satisfied with the services provided by Murrieta Lock & Safe, which offers expert knowledge of locksmith services. The services provided include:

- Inspect, install, repair, service, and maintain all lock systems, including door locks, padlocks, panic bars, exit hardware, door holdbacks, door closures, and all parts and accessories (lock cylinders, door strike plates, and latch guards).
- Install and maintain all mechanical components, key locksets, and panic hardware portion of access control systems. Repairs malfunctioning locks, cuts keys, or duplication.

Fiscal Impact

Funds are available in the City's Fiscal Year 23/24 Operating Budget.

Attachments

Attachment 1 - Agreement
Exhibit A - Price List

