



## REPORT TO CITY COUNCIL

**To:** Honorable Mayor and Members of the City Council

**From:** Jason Simpson, City Manager

**Prepared by:** Rick DeSantiago, Public Works Manager

**Date:** September 26, 2023

**Subject:** Agreement with Southwest Ice Machine for Citywide Facilities Ice Machine Repairs and Services

### **Recommendation**

Approve and authorize the City Manager to execute Agreement for Contractor Services with Southwest Ice Machine for Citywide Facilities Ice Machine Repairs and Services in an amount not to exceed \$15,000.00 per Fiscal Year for a term of three (3) years in such final form approved by the City Attorney and authorize the City Manager to execute change orders not to exceed a 10% contingency of \$1,500.00 for unanticipated costs.

### **Background**

Southwest Ice Machine has provided ice machine services to the City of Lake Elsinore for the past 7 years. Regular servicing ensures that ice machines are clean and free from contaminants that can compromise the quality and safety of the ice produced. Southwest Ice Machine is scheduled bi-annual and provides the following services:

- Disassemble & clean as necessary
- Clean condenser
- Clean/flush water tank
- Change water filters
- Check/Change water circuit hoses

### **Discussion**

Staff would like to continue with the much-needed bi-annual ice machine repairs and services for Citywide Facilities. This Agreement will provide bi-annual services to the following facilities:

- The Bobber
- Public Works Administrative Building
- Public Works Yard
- Launch Pointe Community Hall
- Senior Center
- Rosetta Sports Park
- Fire Station #97
- Fire Station #85
- Fire Station #94

### **Fiscal Impact**

Funds are available in the City's Fiscal Year 23/24 Annual Operating Budget.

### **Attachments**

Attachment 1 - Agreement  
Exhibit A - Quote