



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Johnathan Oliver Skinner, Director Of Community Services

Date: October 24, 2023

Subject: Professional Services Agreement with Dustin Thompson Photography for Videography and Photography at Various City Events and Programs

Recommendation

Approve and authorize the City Manager to execute an agreement/contract with Dustin Thompson in an amount not to exceed \$90,000 for videography and photography services in such final form as approved by the City Attorney and authorize the City Manager to execute change orders not exceeding a 10% contingency of \$9,000 for uncertainties and adjustments.

Background

Multiple departments in the City government have a need for professional videography and photography for events, marketing/publications, and other needs. Specified staff and other contracted service providers have served in this capacity in the past. Often times, scheduling and availability, along with last-minute requests have necessitated that City staff has had to secure additional individuals or companies to fill this role and meet the needs of the City.

Discussion

Dustin Thompson Photography has been utilized on multiple occasions for past services and has done an exceptional job of capturing an event or subject matter on video and/or still photography. In the past, services have been for one-offs or isolated instances. Entering into this multi-year agreement of three (3) years at up to \$30,000 per year with two optional annual extensions will help to ensure that both the City Manager's Office and Community Services Department will have an ability to secure services for a variety of events and projects, even when there is relatively short notice to solicit services.

Fiscal Impact

Dustin Thompson Photography Agreement

Funding for marketing and events, including videography and photography, is included in the City Manager's and Community Services operational budgets.

Attachments

Attachment 1- Professional Services Agreement

Exhibit A- Scope of Services

