

2) **Minutes of the Regular City Council Meeting of December 13, 2022**

Approve the Minutes.



## **REPORT TO CITY COUNCIL**

**To:** Honorable Mayor or Members of the City Council

**From:** Jason Simpson, City Manager

**Prepared by:** Candice Alvarez, MMC, City Clerk

**Date:** January 10, 2023

**Subject:** Minutes of the Regular City Council Meeting of December 13, 2022

### **Recommendation**

Approve the Minutes.

### **Attachments**

Attachment 1 - Draft Minutes





## City of Lake Elsinore

### City Council Meeting Minutes – Final

**Meeting Date:**  
December 13, 2022

**Closed Session: 5:00 PM**  
**Public Session: 7:00 PM**

*Timothy J. Sheridan, Mayor*  
*Natasha Johnson, Mayor Pro Tem*  
*Robert E. Magee, Council Member*  
*Brian Tisdale, Council Member*  
*Steve Manos, Council Member*  
*Jason Simpson, City Manager*

**Cultural Center**  
183 N. Main Street  
Lake Elsinore, CA 92530

#### **CALL TO ORDER**

The Regular Meeting of the City Council was called to order at 5:00 p.m.

#### **ROLL CALL**

**Present:** 5 - Mayor Sheridan, Mayor Pro Tem Johnson, and Council Members Magee, Manos, and Tisdale

**Absent:** 0 - None

#### **CLOSED SESSION**

The City Council recessed into Closed Session at 5:01 p.m.

#### **RECONVENE/CALL TO ORDER**

The Regular meeting of the City Council reconvened and the Regular meeting of the Successor Agency was called to order at 7:00 p.m.

#### **PLEDGE OF ALLEGIANCE**

Members of Boy Scouts Troop 300 led the Pledge of Allegiance.

#### **INVOCATION/MOMENT OF SILENCE**

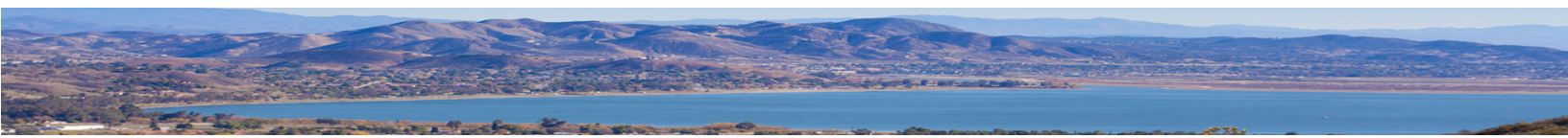
#### **ROLL CALL**

#### **PRESENTATIONS/CEREMONIALS**

##### **1) Installation of Re-elected City Council Members**

City Clerk Alvarez presented Certificates of Election to re-elected Council Members Tisdale and Sheridan and issued the Oath of Office to Council Member Tisdale.

Maha Rizvi, California Democratic Party Region 13 Director, issued the Oath of Office to Council Member Sheridan.



2) **Dedication of the Chris Hyland Plaque**

Mayor Sheridan and City Manager Simpson presented the Plaque dedicating Riverside Drive in honor of Chris Hyland.

3) **Dream Extreme Future Leaders**

Present Certificates of Recognition to the 2022 Dream Extreme Future Leaders Program Participants.

Mayor Sheridan City Clerk Alvarez presented Certificates of Recognition to 2022 Dream Extreme Future Leaders Program participants.

**CLOSED SESSION REPORT**

City Attorney Leibold reported that both items were discussed and the City Council directed and authorized the City Attorney's Office to initiate litigation.

**PUBLIC COMMENTS - NON-AGENDIZED ITEMS - ONE MINUTE**

Douglas Norfolk, Paulie Tehrani, Ace Vallejos, Derek Kinnison, and Kimberly Ryan were called to speak.

**CITY COUNCIL CONSENT CALENDAR**

**Motion by Council Member Manos, second by Mayor Pro Tem Johnson to approve the City Council Consent Calendar with Agenda Item Nos. 13 and 14 being continued to January 10, 2023 and Agenda Item No. 17 being removed for discussion. The motion carried by the following vote:**

**Ayes:** 5 - Mayor Sheridan, Mayor Pro Tem Johnson, and Council Members Magee, Manos, and Tisdale

**Noes:** 0 - None

4) **Minutes of the Regular City Council Meeting of November 8, 2022**

Approve the Minutes.

**This item was approved on the City Council Consent Calendar.**

5) **CC Investment Report for October 2022**

CC Investment Report Dated October 1, 2022 to October 31, 2022. Receive and file.

**This item was approved on the City Council Consent Calendar.**

6) **CC Warrant Report Dated Oct 21, 2022 to Oct 27, 2022**

Receive and File.

**This item was approved on the City Council Consent Calendar.**

7) **CC Warrant Report Dated Oct 28, 2022 to Nov 03, 2022**

Receive and File.

**This item was approved on the City Council Consent Calendar.**

8) **CC Warrant Report Dated Nov 04, 2022 to Nov 10, 2022**

Receive and File.

**This item was approved on the City Council Consent Calendar.**

9) **CC Warrant Report Dated Nov 11, 2022 to Nov 17, 2022**

Receive and File.

**This item was approved on the City Council Consent Calendar.**

10) **CC Warrant Report Dated Nov 18, 2022 to Nov 22, 2022**

Receive and File.

**This item was approved on the City Council Consent Calendar.**

11) **Second Reading of an Ordinance Amending Lake Elsinore Municipal Code Section 2.08.020 for the Purpose of Increasing City Council Compensation to \$744 Per Month**

Adopt by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING LAKE ELSINORE MUNICIPAL CODE (LEMC) SECTION 2.08.020 COMPENSATION, FOR THE PURPOSE OF INCREASING CITY COUNCIL COMPENSATION TO \$744 PER MONTH.

**This item was approved on the City Council Consent Calendar.**

12) **Annual Bond Accountability Report for Fiscal Year 2021-22**

Receive and file the Annual Bond Accountability Report for Fiscal Year 2021-22 pursuant to SB 165 which was transmitted on November 18, 2022 to the City Clerk and to City Council on or before December 31, 2022 as required.

**This item was approved on the City Council Consent Calendar.**

13) **Lake Elsinore Community Facilities District No. 2015-1 (Safety Services) Declaring its Intention to Consider Annexing Territory Tract No. 38116 Annexation No. 13**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2015-1 OF THE CITY OF LAKE ELSINORE (SAFETY SERVICES), DECLARING ITS INTENTION TO CONSIDER ANNEXING TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2015-1 OF THE CITY OF LAKE ELSINORE (SAFETY SERVICES).

**This item was continued to January 10, 2023.**

14) **Annexation No. 18 into Community Facilities District No. 2015-2 (Maintenance Services) for TR 38116 (Lakeside)**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE DECLARING ITS INTENTION TO ANNEX TERRITORY INTO COMMUNITY FACILITIES DISTRICT NO. 2015-2 (MAINTENANCE SERVICES) OF THE CITY OF LAKE ELSINORE, ADOPTING A MAP OF THE AREA TO BE PROPOSED (ANNEXATION NO. 18) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN.

**This item was continued to January 10, 2023.**

15) **Agreement for the Purchase of a Replacement Website Design and Hosting Software**

Approve and Authorize the City Manager to enter into a contract with CivicPlus for \$39,717.00 to design and host the City's website.

**This item was approved on the City Council Consent Calendar.**

16) **Revised Grant of Easement to Elsinore Valley Municipal Water District for Purposes of Pump Station on 71 Acre Mitigation Area**

Approve and authorize the City Manager to execute the Revised Grant of Easement, and such other ancillary documents as may be necessary, in such final form as approved by the City Attorney.

**This item was approved on the City Council Consent Calendar.**

17) **Construction Agreement with Beck Company, Inc. for the Demolition and Removal of the Coco's Restaurant Located at 31706 Casino Drive, Lake Elsinore, CA 92530 (Project No. Z3021blddemo)**

1. Approve and authorize the City Manager to execute an Agreement in an amount not to exceed seventy-six thousand one hundred and three dollars and no cents (\$76,103.00) with Beck Company, Inc. for the Demolition and Removal of the Coco's Restaurant Building Located at 31706 Casino Drive, Lake Elsinore CA 92530, Project No. Z3021BLDDMO in the form attached and in such final form as approved by the City Attorney; and
2. Authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$7,610.00 for construction uncertainties and adjustments.

**This item was removed from the City Council Consent Calendar for discussion.**

18) **Award Public Works' Construction Agreement to Superior Pavement Markings Inc. for the Annual Traffic Striping Maintenance Program (CIP Project No. Z10004)**

1. Approve and authorize the City Manager to execute the Agreement in the not to exceed amount of \$499,235 with Superior Pavement Markings for the Annual Traffic Striping Maintenance Program (CIP Project No. Z10004) in the form attached and in such final form as approved by the City Attorney; and
2. Authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$49,923.50 for construction uncertainties and adjustments.

**This item was approved on the City Council Consent Calendar.**



19) **Cost Increase for Acquisition of City Fleet Vehicle**

Authorize an additional \$4,066.83 for the inflation cost for the purchase of 1 (one) Fleet Vehicle.

**This item was approved on the City Council Consent Calendar.**

20) **Purchase of One (1) Agricultural Tractor**

Approve and authorize the City Manager to execute a Purchase Order with Quinn AG Products for the purchase of one (1) New Agricultural Tractor Model MF 7700 series in the amount of \$86,476.30 (including tax).

**This item was approved on the City Council Consent Calendar.**

21) **Purchase of One (1) Mini Skid Steer Trencher**

Approve and authorize the City Manager to execute a Purchase Order with RDO Equipment Co. for one (1) New 2022 Vermeer Mini Skid Steer S925TX Trencher in the amount of \$51,706.25 (tax included).

**This item was approved on the City Council Consent Calendar.**

22) **Purchase of Four (4) Utility Carts**

Approve and authorize the City Manager to execute a purchase order with John Deere for two (2) John Deere Gator TE Electric 2023 and, two (2) John Deere Gator TX Gas 2023 Utility Carts in the amount of \$60,113.53 (including tax).

**This item was approved on the City Council Consent Calendar.**

23) **Pre-designed and Engineered Canopy Shade Structures and Installation from Usa Shade & Fabric Structures for Canyon Hills Community Park, Summerly Park and Swick & Matich Park**

1. Approve and authorize the City Manager to execute the agreement with USA Shade & Fabric Structures for the purchase and installation of the canopy shade structures in an amount not to exceed \$824,721.90 in such final form as approved by the City Attorney; and
2. Authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$82,472.10 for unanticipated costs.

**This item was approved on the City Council Consent Calendar.**

24) **SAWPA Round 1 Prop 2 Algae Harvester Update**

Authorize the City Manager to approve the continued submittal of the grant application with revised project scope and up to \$1.5M in City cost share for the \$3M project over the 3-year project period.

**This item was approved on the City Council Consent Calendar.**

25) **Conservation Easement for Approximately 33.8 Acres and Restrictive Covenant for Approximately 66 Acres of City Property in the Back Basin**

1. Approve and authorize the City Manager to execute and record a Conservation Easement for approximately 33.8 acres of City property in the Back Basin in substantially the form attached and in such final form as approved by the City Attorney; and
2. Approve and authorize the City Manager to execute and record a Declaration of Restrictive Covenants for approximately 66 acres of City property in the Back Basin in in substantially the form attached and in such final form as approved by the City Attorney.

**This item was approved on the City Council Consent Calendar.**

**ITEM REMOVED FROM THE CITY COUNCIL CONSENT CALENDAR**

17) **Construction Agreement with Beck Company, Inc. for the Demolition and Removal of the Coco's Restaurant Located at 31706 Casino Drive, Lake Elsinore, CA 92530 (Project No. Z3021blddemo)**

1. Approve and authorize the City Manager to execute an Agreement in an amount not to exceed seventy-six thousand one hundred and three dollars and no cents (\$76,103.00) with Beck Company, Inc. for the Demolition and Removal of the Coco's Restaurant Building Located at 31706 Casino Drive, Lake Elsinore CA 92530, Project No. Z3021BLDDMO in the form attached and in such final form as approved by the City Attorney; and
2. Authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$7,610.00 for construction uncertainties and adjustments.

Building Manager Belvin presented a staff report.

**Motion by Mayor Pro Tem Johnson, seconded by Council Member Manos to approve Staff's recommendations. The motion carried by the following vote:**

**Ayes:** 5 Mayor Sheridan, Mayor Pro Tem Johnson, and Council Members Magee, Manos, and Tisdale  
-

**Noes:** 0 None  
-

**SUCCESSOR AGENCY CONSENT CALENDAR**

**Motion by Vice Chair Johnson, seconded by Agency Member Manos to approve the Successor Agency Consent Calendar with Chair Sheridan abstaining from Item No. 33. The motion carried by the following vote:**

**Ayes:** 5 - Mayor Sheridan, Mayor Pro Tem Johnson, and Council Members Magee, Manos, and Tisdale

**Noes:** 0 - None

26) **Minutes of the Regular Successor Agency Meeting of November 8, 2022**

Approve the Minutes.



This item was approved on the Successor Agency Consent Calendar.

27) **SA Investment Report for October 2022**

Receive and file the Investment Report for October 2022.

This item was approved on the Successor Agency Consent Calendar.

28) **SA Warrant Report Dated Oct 21, 2022 to Oct 27, 2022**

Receive and File.

This item was approved on the Successor Agency Consent Calendar.

29) **SA Warrant Report Dated Oct 28, 2022 to Nov 03, 2022**

Receive and File.

This item was approved on the Successor Agency Consent Calendar.

30) **SA Warrant Report Dated Nov 04, 2022 to Nov 10, 2022**

Receive and File.

This item was approved on the Successor Agency Consent Calendar.

31) **SA Warrant Report Dated Nov 11, 2022 to Nov 17, 2022**

Receive and File

This item was approved on the Successor Agency Consent Calendar.

32) **SA Warrant Report Dated Nov 18, 2022 to Nov 22, 2022**

Receive and File

This item was approved on the Successor Agency Consent Calendar.

33) **Authorize the Purchase of Field Wall Padding and Associated Padding Repairs from Sports Field Specialties for the Diamond Stadium (CIP Project No. Z20003)**

Approve and authorize the Executive Director to purchase field wall padding and associated padding repairs from Sports Field Specialties in the amount of \$158,808.25 for the Diamond Stadium field wall padding and associated padding repairs project (CIP Project #Z20003).

This item was approved on the Successor Agency Consent Calendar.

**PUBLIC HEARINGS**

34) **AB1600 Annual Report for Fiscal Year 2021-22**

Receive and File.

The Public Hearing was opened at 7:36 p.m.

Accounting Specialist Fernandez presented a staff report.

There were no speakers.

The Public Hearing was closed at 7:38 p.m.

**Motion by Council Member Tisdale, seconded by Mayor Pro Tem Johnson to receive and file the report. The motion carried by the following vote:**

**Ayes:** 5 - Mayor Sheridan, Mayor Pro Tem Johnson, and Council Members Magee, Manos, and Tisdale

**Noes:** 0 - None

35) **Planning Application No. 2021-37 (Mason Motorsports): Request for Approval of a Zone Change Amending the Zoning Designation of the 1.56-acre Parcel from C-M (Commercial Manufacturing) to M-1 (Limited Manufacturing), in Conjunction with Industrial Design Review to Construct a Two-Story, 25,449 Square-Foot Industrial Building and Related Site Improvements for an Off-Road Vehicle Manufacturing Facility**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING AN ADDENDUM TO THE 2011 GENERAL PLAN UPDATE ENVIRONMENTAL IMPACT REPORT (STATE CLEARING HOUSE NO. 2005121019) FOR PLANNING APPLICATION NO. 2021-37 (ZONE CHANGE NO. 2021-03 AND INDUSTRIAL DESIGN REVIEW NO. 2021-06);
2. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING FINDINGS THAT PLANNING APPLICATION NO. 2021-37 (ZONE CHANGE NO. 2021-03 AND INDUSTRIAL DESIGN REVIEW NO. 2021-06) IS CONSISTENT WITH THE WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP);
3. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING INDUSTRIAL DESIGN REVIEW NO. 2021-06 FOR THE CONSTRUCTION OF A 25,449 SQUARE FOOT INDUSTRIAL BUILDING AND RELATED SITE IMPROVEMENTS LOCATED AT APN: 377-430-016; and
4. Introduce by title only and waive further reading of AN ORDINANCE THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING ZONE CHANGE NO. 2021-03.

The Public Hearing was opened at 7:39 p.m.

Associate Planner Beery presented a staff report.

There were no speakers.

The Public Hearing was closed at 7:44 p.m.

**Motion by Council Member Magee, seconded by Mayor Pro Tem Johnson to adopt the Resolutions and introduce the Ordinance. The motion carried by the following vote:**

**Ayes:** 5 - Mayor Sheridan, Mayor Pro Tem Johnson, and Council Members Magee, Manos, and Tisdale

**Noes:** 0 - None

**BUSINESS ITEMS**

36) **Amendment of Lake Elsinore Municipal Code Chapter 2.20 Regarding Disaster Relief**

Introduce by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING CHAPTER 2.20 OF THE LAKE ELSINORE MUNICIPAL CODE (LEMC) REGARDING DISASTER RELIEF.

Emergency Services Manager Mesa presented a staff report.

**Motion by Council Member Tisdale, seconded by Mayor Pro Tem Johnson to introduce the Ordinance. The motion carried by the following vote:**

**Ayes:** 5 - Mayor Sheridan, Mayor Pro Tem Johnson, and Council Members Magee, Manos, and Tisdale

**Noes:** 0 - None

37) **Film Permit Fees and Municipal Code Amendment Regarding Motion Pictures, Television and Broadcasting, and Photographic Production**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING CHAPTER 5.110 FILM PERMIT FEES; and
2. Introduce by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING AND RESTATING CHAPTER 5.110 OF THE LAKE ELSINORE MUNICIPAL CODE REGARDING MOTION PICTURES, TELEVISION AND BROADCASTING, AND PHOTOGRAPHIC PRODUCTION.

Management Analyst Teahen presented a staff report.

**Motion by Council Member Manos, seconded by Mayor Pro Tem Johnson to adopt the Resolution and introduce the Ordinance. The motion carried by the following vote:**

**Ayes:** 5 - Mayor Sheridan, Mayor Pro Tem Johnson, and Council Members Magee, Manos, and Tisdale

**Noes:** 0 - None

38) **Selection of the Mayor/Chair and Mayor Pro Tem/Vice-Chair for 2023**

Select a Mayor/Chair and Mayor Pro Tem/Vice-Chair to serve through December 12, 2023 per City Council Policy No. 200-4.

Mayor Sheridan yielded the chair to City Clerk Alvarez.

City Clerk Alvarez opened nominations for the seat of Mayor.

**Motion by Council Member Manos, seconded by Council Member Tisdale to nominate Council Member Johnson to serve as Mayor for 2023. The motion carried by the following vote:**

**Ayes:** 5 - Mayor Sheridan, Mayor Pro Tem Johnson, and Council Members Magee, Manos, and Tisdale

**Noes:** 0 - None

Mayor Johnson opened nominations for the seat of Mayor Pro Tem.

Motion by Council Member Tisdale, seconded by Council Member Magee to nominate Council Member Manos to serve as Mayor Pro Tem for 2023. The motion carried unanimously.

**Motion by Council Member Tisdale, seconded by Council Member Magee to nominate Council Member Manos to serve as Mayor Pro Tem for 2023. The motion carried by the following vote:**

**Ayes:** 5 - Mayor Johnson, Mayor Pro Tem Manos, and Council Members Tisdale, Sheridan, and Magee.

**Noes:** 0 - None

Mayor Johnson presented a plaque and gift to outgoing Mayor Sheridan congratulating him on and thanking him for his service over the last year.

#### **PUBLIC COMMENTS - NON-AGENDIZED ITEMS - THREE MINUTES**

There were no speakers.

#### **CITY MANAGER'S COMMENTS**

#### **CITY ATTORNEY COMMENTS**

#### **CITY COUNCIL COMMENTS/REPORTS ON MEETINGS ATTENDED**

Mayor Pro Tem Manos congratulated Council Members Tisdale and Sheridan on their re-elections and Mayor Johnson on her nomination; congratulated the Dream Extreme Future Leaders on their completion of the Program; and reported on his attendance at the Riverside County Airport Land Use Commission meeting on November 10, 2022, League of California Cities Riverside County Division meeting on November 14, 2022, and Southern California Association of Governments meetings on November 16, 2022.

Council Member Tisdale congratulated Council Member Sheridan on his re-election and thanked him for serving as Mayor in 2022, and Mayor Johnson and Mayor Pro Tem Manos on their nominations; thanked his wife for her support; reported on his attendance at the Northwest Mosquito & Vector Control District Board meeting on November 17, 2022 and Western Riverside

Council of Governments Executive Committee meeting on December 5, 2022; and encouraged the community to share its feedback and participate in the General Plan Update by completing the Environmental Justice/Healthy Community Survey by Monday, January 9, 2023.

Council Member Sheridan congratulated Mayor Johnson and Mayor Pro Tem Manos on their nominations and Council Member Tisdale on his re-election; distributed trophies to City staff; reported on his attendance at Riverside Transit Agency meetings on November 16, 2022, November 17, 2022, and December 7, 2022; shared photos and spoke on the City's Winterfest event that was held on Saturday, December 3, 2022; congratulated this year's Dream Extreme Future Leaders on their completion of the Program; shared his presentation of a plaque to the Richard Nixon Foundation; announced the Dudes of Canyon Hills Winter's Wonderland of Lake Elsinore toy giveaway which will be held on December 17, 2022 from 11:00 a.m. to 4:00 p.m. at the Lake Community Center; shared that Elsinore Barber & Beauty Shop is holding a Toy Drive through December 15, 2022 and invited the community to its event on Sunday, December 18, 2022 from 12:00 p.m. to 4:00 p.m. during which toys will be gifted to children ages 0-13; and expressed condolences to the family of Joyce Teyler and spoke on her employment and commitment to the City of Lake Elsinore in the Code Enforcement Division.

Mayor Johnson thanked Boy Scouts Troop 300 for attending and the Dream Extreme Future Leaders for completing the program; congratulated Council Members Tisdale and Sheridan on their re-elections; spoke on the City's Winterfest event; reported on her attendance in the Western Riverside County Regional Conservation Authority meetings on December 5, 2022 and November 16, 2022; encouraged the community to volunteer for the 2023 Point-In-Time County on January 25, 2023 from 5:30 a.m. to 9:30 a.m.; announced The Elsinore Edition, the City's new monthly newsletter and encouraged residents to subscribe.

Council Member Magee reported on his attendance at the Riverside County Transportation Commission meeting that was held on November 9, 2022; announced SCCA Autocross Weekend on Saturday, January 14, 2023 and Sunday, January 15, 2023 at Diamond Stadium; shared Pet Care tips for winter weather; and provided updates from Southern California Edison regarding electricity interruptions; and recognized and expressed condolences to the families of Phil Williams and Ruth Atkins.

### **ADJOURNMENT**

The City Council adjourned at 8:38 p.m. in memory of Joyce Teyler, Phil Williams, and Ruth Atkins to the next Regular Meeting on Tuesday, January 10, 2023.

---

Candice Alvarez, MMC  
City Clerk