

10) **Purchase Order with Tangram Interiors for Office Furniture and Equipment for the Emergency Operations Center (CIP Project #Z20036)**

Approve and authorize the City Manager to execute a purchase order with Tangram Interiors, a member of the Joint Purchasing Cooperative Agreement with National Joint Powers Alliance (NJPA), in the amount of \$100,670.90 for office furniture and equipment for the Emergency Operations Center and authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$10,067.09 for uncertainties and adjustments.



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Ralph Mesa Jr., Emergency Services Manager

Date: November 14, 2023

Subject: Purchase Order with Tangram Interiors for Office Furniture and Equipment for the Emergency Operations Center (CIP Project #Z20036)

Recommendation

Approve and authorize the City Manager to execute a purchase order with Tangram Interiors, a member of the Joint Purchasing Cooperative Agreement with National Joint Powers Alliance (NJPA), in the amount of \$100,670.90 for office furniture and equipment for the Emergency Operations Center and authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$10,067.09 for uncertainties and adjustments.

Background

Staff embarked on an aggressive effort to build a world-class Emergency Operations Center (EOC). As the new EOC is nearing completion, staff has been working with Tangram Interiors to establish furniture requirements, office layouts, and space utilization concepts. A determined effort has been made to coordinate interior design with the office building's color schemes, furnishings, and materials. Staff worked closely with a design specialist to select office furnishings that express a professional look and highly functional design tailored to the needs of an Emergency Operations Center.

Discussion

The City has used Tangram Interiors on similar office furnishing purchases with a positive experience. The purchase includes the professional design services of Tangram Interiors to insure a matching complementary color and design plan. Staff engaged Tangram Interiors for a thorough onsite, room-by-room evaluation of each proposed plan. Also, included in this purchase amount is the receiving, inspecting, and installing of the new furnishing. This is essential as this furniture is modular and tailored for the Emergency Operations Center's use.

EOC Office Furniture

It is important to know that Tangram Interiors is a member of the Joint Purchasing Cooperative agreement with NJPA - National Joint Powers Alliance. The City will receive the bid pricing (competitive low pricing) on all the standard stocked items purchased by this authorization.

Fiscal Impact

The cost of the furnishings is included in the Emergency Operations Center (CIP Project #Z20036) Fiscal Year 2023-2024 – Capital Improvement Plan (CIP) budget.

Attachments

Attachment 1 - Quote



9200 SORENSEN AVENUE
 SANTA FE SPRINGS, CA 90670
 TEL: 562.365.5000
 FAX: 562.777.9742
 WWW.TANGRAMINTERIORS.COM

Quote: 664797
Quote Date: 10/30/23
mm/dd/yy
Project: 664253
Customer: LAK017
Terms: CPO#/NET 30 DAYS
Contact: Louie Mendoza

NEWPORT BEACH 949.955.6700 | BAKERSFIELD 661.397.5300 | FRESNO 559.275.4111 | DALLAS 214.902.7200

Quote To

Savannah Fernandez
 CITY OF LAKE ELSINORE
 130 S MAIN ST
 Lake Elsinore CA 92530-4163

Ship To

CITY OF LAKE ELSINORE
 130 S MAIN ST
 Lake Elsinore CA 92530-4163

Phone: +1 (951) 674-3124 x216
 ap@lake-elsinore.org

Sales Location SANTA FE SPRINGS SALES

Budgetary pricing only. Finishes to be determined prior to order entry. Finish selection may affect pricing. Specification still to be reviewed by design.

Please provide your Purchase Order for order placement.

This Quote is valid for 30 days.

All product is made to order. No changes or cancellations after order placement. No returns.

PRICED USING Sourcewell / Better Together /NJPA Contract No.: 121919-STI / 19Z08621

Client is responsible for proper care and cleaning of products. Please consult your Tangram representative for further information on appropriate cleaning procedures.

Products whose materiality or appearance is affected by improper use of cleaning agents will not be covered by manufacturer warranty.

For questions concerning this quote please
 Contact: Louie Mendoza
 Sales
 lmendoza@tangraminteriors.com
 +1 (951) 777-2594

Lead time approx: 17-19 weeks

Description	Quantity	Unit Price	Extended Price
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CONFERENCE CHAIRS

1	HIEH2 - DISC 12/31/23 Ignition Exe HB Pneu Tilt Syn Tilt Seat Glide B	12	725.75	8,709.00
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Select Arm Type:

.F: Fixed

Select Caster Option:

.H: Hard (Standard)

Select Back:

.U: Upholstered

Select Upholstery:

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Description	Quantity	Unit Price	Extended Price
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1 **\$(8): VIII Upholstery**
 .RS: Brisa
 64: Birch
Select Frame Color:
 .T: Black
Select base:
 .SB: Standard Base
 HONCOMPANY
Tag For CONFERENCE CHAIRS
 HIEH2

Sub Total			8,709.00
LAKE ELSINORE, CITY OF			87.09
RIVERSIDE, COUNTY OF			152.41
CALIFORNIA, STATE OF			522.54
Total			9,471.04

MARY - TACKBOARDS

2	CRTBWM - Tackboard, Wallmount Size Option: Modular Height: 26.25000 Width: 48.00000 Tackboard Finish: Code 5FA9 - ECRU Fabric Direction: Horizontal STEELCASE Tag For MARY - TACKBOARDS	2	221.45	442.90
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Sub Total			442.90
LAKE ELSINORE, CITY OF			4.43
RIVERSIDE, COUNTY OF			7.75
CALIFORNIA, STATE OF			26.57
Total			481.65

OFFICE 1

3	ACTVBASES3 - AMQ Activ Pro 2 Base 3 Stage Depth: 30.00000 Base Finish: Paint F1 - Platinum Leg Type: T-Leg Castors or Glides: Glides AMQSOLUTION	1	557.00	557.00
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NEWPORT BEACH 949.955.6700 | BAKERSFIELD 661.397.5300 | FRESNO 559.275.4111 | DALLAS 214.902.7200

Description	Quantity	Unit Price	Extended Price
3 Tag For OFFICE 1 AP-30-T			
4 238466XSR - Worksurface - Rectangular Size Option: Modular Depth: 29.00000 Width: 70.00000 Top Surface Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Edge Finish: Plastic - PG1 6704 - STORM WENGE Corner: Radius Corner Integrated Rail: No Rail Power Access: No Power Access Soft Edge: No Soft Edge Overhang: No Overhang Grommet: No Grommet Ology Enhanced; Desk-Rectangle - Special * Add: Cutout for (1) 6-Port Byrne MhoB power module, location per attached drawing. Offset 6" from right edge and 3.5" from front edge. Cutout will be raw no edge banding. *Delete: Pilot holes for controller and Ology base. Eng Quote CX049532 Eng Quote Product ID CX00160604 STEELCASE Tag For OFFICE 1	1	717.33	717.33
5 CRMP - Modesty Panel, 13 3/4"H Width: 58.00000 Modesty Panel Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Bracket Finish: Textured Paint 7360 - MERLE STEELCASE Tag For OFFICE 1	1	258.86	258.86
6 CRDSSL - Desk- Shell Size Option: Modular Depth: 24.00000 Width: 36.00000 Worksurface Thickness: 1.12500 Top Surface Finish: Woodgrain HPL 2HSN - STORM NOCE	1	380.55	380.55

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Description	Quantity	Unit Price	Extended Price
<p>6 (HPL) Edge Finish: Plastic - PG1 6710 - STORM NOCE Case Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Support - Right: Full Depth End Panel Support - Left: Full Depth End Panel Modesty Panel: Quarter Height Grommet Location: No Grommet Currency Enhanced Desk Shell Special ADD: (1) cut out for 6-Port Byrne MhoB power module (order separately). Location provided in drawing. See document. Eng Quote SF242174 Eng Quote Product ID SF00333853 STEELCASE Tag For OFFICE 1 24/36</p>			
<p>7 UPL - Post leg, Glides, 28 1/2H LEGS: 4799 PLATINUM METALLIC STEELCASE Tag For OFFICE 1 PL</p>	2	80.96	161.92
<p>8 CRRTNSPR - Return- Single- Pedestal, Right Hand Size Option: Modular Depth: 24.00000 Width: 48.00000 Worksurface Thickness: 1.12500 Top Surface Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Edge Finish: Plastic - PG1 6710 - STORM NOCE Case Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Headset Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull: Handle Pull Finish: Nickel 9211 - NICKEL Support - Right: Box/Box/File Pedestal Modesty Panel: Quarter Height Grommet Location: No Grommet Keys: Key Plug</p>	1	742.61	742.61

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Description	Quantity	Unit Price	Extended Price
8 STEELCASE Tag For OFFICE 1 24/48			
9 CROH - 15" H Overhead Width: 36.00000 Storage: Personal Case Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Door Option Type: Sliding Doors Door Surface Type: Laminate Headset Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Attachment Brackets: Wall Mount Brackets STEELCASE Tag For OFFICE 1 OH/36/15	1	391.73	391.73
10 CRTBWM - Tackboard, Wallmount Size Option: Modular Height: 26.25000 Width: 36.00000 Tackboard Finish: Code 5FA9 - ECRU Fabric Direction: Horizontal STEELCASE Tag For OFFICE 1 TB/36/26.2500	1	201.24	201.24
11 CRL2H - Lateral 2 High File/File Size Option: Modular Depth: 24.00000 Width: 36.00000 Top: With Top Application: Full Worksurface Thickness: 1.12500 Case Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Headset Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Top Surface Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Edge Finish: Plastic - PG1 6710 - STORM NOCE Pull: Handle Pull Finish: Nickel 9211 - NICKEL Lock Finish: Polished Chrome 9201 - POLISHED CHROME	2	953.74	1,907.48

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NEWPORT BEACH 949.955.6700 | BAKERSFIELD 661.397.5300 | FRESNO 559.275.4111 | DALLAS 214.902.7200

Description	Quantity	Unit Price	Extended Price
11 Keys: Key Plug Counterweight: With Counterweight STEELCASE Tag For OFFICE 1 LF/36/FF			
12 JAKUCHAIR - Jaku Task Chair Backrest: Black w/ Black Mesh adj lumbar Seat Pan: Black Plastic Seat Shell Seat Cover Finish: Brisa BR01 - Black Onyx Armrests: 3-Way Adjustable, Black Mechanism: Smart Sync Mechanism, Black Cylinder: Smart Sync Cylinder, Black Base: F3:Black Base Castors or Glides: Soft, Black Packaging: Fully Assembled AMQSOLUTION Tag For OFFICE 1 JAKU	1	512.00	512.00
Sub Total			5,830.72
LAKE ELSINORE, CITY OF			58.31
RIVERSIDE, COUNTY OF			102.04
CALIFORNIA, STATE OF			349.84
Total			6,340.91
OFFICE 2			
13 ACTVBASES3 - AMQ Activ Pro 2 Base 3 Stage Depth: 30.00000 Base Finish: Paint F1 - Platinum Leg Type: T-Leg Castors or Glides: Glides AMQSOLUTION Tag For OFFICE 2 AP-30-T	1	557.00	557.00
14 238466XSR - Worksurface - Rectangular Size Option: Modular Depth: 29.00000 Width: 70.00000 Top Surface Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL)	1	717.33	717.33

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Description	Quantity	Unit Price	Extended Price
<p>14 Edge Finish: Plastic - PG1 6710 - STORM NOCE Corner: Radius Corner Integrated Rail: No Rail Power Access: No Power Access Soft Edge: No Soft Edge Overhang: No Overhang Grommet: No Grommet Ology Enhanced; Desk-Rectangle - Special * Add: Cutout for (1) 6-Port Byrne MhoB power module, location per attached drawing. Offset 6" from right edge and 3.5" from front edge. Cutout will be raw no edge banding. *Delete: Pilot holes for controller and Ology base. Eng Quote CX049532 Eng Quote Product ID CX00160604 STEELCASE Tag For OFFICE 2</p>			
<p>15 CRMP - Modesty Panel, 13 3/4"H Width: 58.00000 Modesty Panel Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Bracket Finish: Textured Paint 7360 - MERLE STEELCASE Tag For OFFICE 2</p>	1	258.86	258.86
<p>16 UPL - Post leg, Glides, 28 1/2H LEGS: 4799 PLATINUM METALLIC STEELCASE Tag For OFFICE 2 PL</p>	2	80.96	161.92
<p>17 CRRNSPR - Return- Single- Pedestal, Right Hand Size Option: Modular Depth: 24.00000 Width: 48.00000 Worksurface Thickness: 1.12500 Top Surface Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Edge Finish: Plastic - PG1 6710 - STORM NOCE Case Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL)</p>	1	742.61	742.61

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Description	Quantity	Unit Price	Extended Price
<p>17 Headset Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull: Handle Pull Finish: Nickel 9211 - NICKEL Support - Right: Box/Box/File Pedestal Modesty Panel: Quarter Height Grommet Location: No Grommet Keys: Key Plug STEELCASE Tag For OFFICE 2 24/48</p>			
<p>18 CRL2H - Lateral 2 High File/File Size Option: Modular Depth: 24.00000 Width: 36.00000 Top: With Top Application: Full Worksurface Thickness: 1.12500 Case Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Headset Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Top Surface Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Edge Finish: Plastic - PG1 6710 - STORM NOCE Pull: Handle Pull Finish: Nickel 9211 - NICKEL Lock Finish: Polished Chrome 9201 - POLISHED CHROME Keys: Key Plug Counterweight: With Counterweight STEELCASE Tag For OFFICE 2 LF/36/FF</p>	2	953.74	1,907.48
<p>19 JAKUCHAIR - Jaku Task Chair Backrest: Black w/ Black Mesh adj lumbar Seat Pan: Black Plastic Seat Shell Seat Cover Finish: Brisa BR01 - Black Onyx Armrests: 3-Way Adjustable, Black Mechanism: Smart Sync Mechanism, Black Cylinder: Smart Sync Cylinder, Black</p>	1	512.00	512.00

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Description	Quantity	Unit Price	Extended Price
19 Base: F3:Black Base Castors or Glides: Soft, Black Packaging: Fully Assembled AMQSOLUTIONIO Tag For OFFICE 2 JAKU			
20 490410U - Move; Chair, Upholstered back, No arms, Glides FRAME: 0835 BLACK SHELL: 6205 BLACK UPHLSTRY: BR01 BLACK ONYX GLIDES: *OPT:GLIDES HARD GLD: STD:HARD GLIDES STEELCASE Tag For OFFICE 2 MOVE	2	321.73	643.46
Sub Total			5,500.66
LAKE ELSINORE, CITY OF			55.00
RIVERSIDE, COUNTY OF			96.26
CALIFORNIA, STATE OF			330.05
Total			5,981.97

RECEPTION CHAIR

21 JAKUCHAIR - Jaku Task Chair Backrest: Black w/ Black Mesh adj lumbar Seat Pan: Black Plastic Seat Shell Seat Cover Finish: Brisa BR01 - Black Onyx Armrests: 3-Way Adjustable, Black Mechanism: Smart Sync Mechanism, Black Cylinder: Smart Sync Cylinder, Black Base: F3:Black Base Castors or Glides: Soft, Black Packaging: Fully Assembled AMQSOLUTIONIO Tag For RECEPTION CHAIR JAKU	1	512.00	512.00
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Description	Quantity	Unit Price	Extended Price
Sub Total			512.00
LAKE ELSINORE, CITY OF			5.12
RIVERSIDE, COUNTY OF			8.96
CALIFORNIA, STATE OF			30.72
Total			556.80

WAR ROOM

22	CRLCTR - Lectern, 18 7/8"D, 24"W, 44 7/8"H Case Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Top Surface Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Edge Finish: Plastic - PG1 6710 - STORM NOCE Support Finish: Smooth Paint PG2 0835 - BLACK STEELCASE	1	708.64	708.64
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23	CRDSSL - Desk- Shell Size Option: Modular Depth: 24.00000 Width: 42.00000 Worksurface Thickness: 1.12500 Top Surface Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Edge Finish: Plastic - PG1 6710 - STORM NOCE Case Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Support - Right: Full Depth End Panel Support - Left: Full Depth End Panel Modesty Panel: Full Grommet Location: No Grommet Currency Enhanced Desk Shell Special ADD: (1) cut out for 6-Port Byrne MhoB power module (order separately). Location provided in drawing. See document. Eng Quote SF242174 Eng Quote Product ID SF00333853 STEELCASE Tag For WAR ROOM 24/42	25	399.47	9,986.75
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24	HAPMBS23SNPT - Fuse Slim 23" D Alcove 15" File Mobile Pedestal Select Pull Type:	25	450.29	11,257.25
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Description	Quantity	Unit Price	Extended Price
<p>24 .L: Linear PR6: Silver Select Case Paint Color: \$(P1): Select Grade 1 Paint Opts .P: Black Select Front Paint Color: \$(P1): Select Grade 1 Paint Opts .P: Black Select Tray/Accessory Color: .DW: Designer White Select Lock Option: .L: Lock HONCOMPANY Tag For WAR ROOM ALC/F</p>			
<p>25 TS4TPSTS60 - Campfire; Slim Table-Standing height, 18D x 60W x 42H BASIC: 4799 PLATINUM METALLIC FOOTSHLF: 4799 PLATINUM METALLIC GROMMET: 6249 PLATINUM SOLID TOP OPT: *OPT:TOP SELECTION HPL TOP: HPL TOP TOP-SURF: TOP SURFACE LAMINATE: *TOP-SURF:LAMINATE FINISHES 2HSN: STORM NOCE (HPL) EDGE: EDGE PLASTIC: *EDGE:PLASTIC 6710: STORM NOCE POWER OPT: *OPT:POWER OPTIONS 2POWER: 2 POWER Campfire Slim Table Special DELETE: Omit standard power. ADD: (1) cut out for 6-Port Byrne MhoB power module (order separately). Location provided in drawing. See document. Eng Quote SF242174 Eng Quote Product ID SF00333854</p>	4	1,308.92	5,235.68

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Description	Quantity	Unit Price	Extended Price
25 STEELCASE Tag For WAR ROOM 60/18			
26 OLELRQ - Ology; Desk-Rectangle, Extended height Size Option: Modular Depth: 36.00000 Width: 76.00000 Top Surface Finish: Woodgrain HPL 2HSN - STORM NOCE (HPL) Edge Finish: Plastic - PG1 6710 - STORM NOCE Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC Corner: Radius Corner Controller: Simple Touch Controller Integrated Rail: No Rail Power Access: No Power Access Soft Edge: No Soft Edge Antimicrobial: Non-Antimicrobial Overhang: No Overhang Grommet: No Grommet Glides: 1/2" Glide Power: NA 120V, NEMA 1-15 Type A - D STEELCASE	1	1,839.35	1,839.35
27 JAKU CHAIR - Jaku Task Chair Backrest: Black w/ Black Mesh adj lumbar Seat Pan: Black Plastic Seat Shell Seat Cover Finish: Brisa BR01 - Black Onyx Armrests: 3-Way Adjustable, Black Mechanism: Smart Sync Mechanism, Black Cylinder: Smart Sync Cylinder, Black Base: F3:Black Base Castors or Glides: Soft, Black Packaging: Fully Assembled AMQSOLUTIO Tag For WAR ROOM JAKU	25	512.00	12,800.00
28 ZILO CHAIR - Zilo Task Chair Backrest: Midback - Black, 22.5" High Seat Pan: Black Plastic Seat Shell	6	521.49	3,128.94

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Description	Quantity	Unit Price	Extended Price
28 Seat Cover Finish: Brisa BR01 - Black Onyx Armrests: 3-Way Adjustable, Black Mechanism: Swivel,Draft Ring w/ Ext. Cyl. Base: F3:Black Base Castors or Glides: Soft, Black Packaging: Fully Assembled AMQSOLUTION Tag For WAR ROOM ZILO			
Sub Total			44,956.61
LAKE ELSINORE, CITY OF			449.57
RIVERSIDE, COUNTY OF			786.74
CALIFORNIA, STATE OF			2,697.41
Total			48,890.33
29 LOCK9201FR - Lock Cylinder-FR Series, Polished Chrome LOCK: 9201 POLISHED CHROME KEYS: SK SPEC 5-FR400 OFFICE 1 5-FR401 OFFICE 2 STEELCASE	10	N/C	N/C
30 999CHT - Clip-Wire, Package quantity 6, Tape, Screws STEELCASE	5	39.19	195.95
31 BE04076-0002115 - Configurable MhoB Power: 2 Port(s), Standard Outlet(s) Cord: 72" Standard Cord, Straight Plug Mount: In-Surface Color: Matte Black, black Plastic Cord color: black Cord USB: 1 Port(s),USB A+C Tech: 3 Port(s), Cat 6, 120" Cable, HDMI, 18" Cable, Passive USB-A, 72" Cable BYRNEELECT	31	295.55	9,162.05
32 BE04076-0002117 - Configurable MhoB Power: 2 Port(s), Standard Outlet(s) Cord: 20.5"-41.5"curly cord-CC5 Curly Cord, Straight Plug Mount: In-Surface Color: Black White, black Plastic Cord color: black Cord USB: 1 Port(s),USB A+C	1	422.00	422.00

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Description	Quantity	Unit Price	Extended Price
32 Tech: 3 Port(s), Cat 6, 120" Cable, HDMI, 18" Cable, Passive USB-A, 72" Cable BYRNEELECT			
34 FEE - FREIGHT BYRNE BYRNEELECT	1	560.00	560.00
35 EACH - per-design processing fee for Steelcase specials STEELCASE	2	670.00	1,340.00
36 FEE - TECHNICAL DESIGN SERVICES TANGRAM	1	1,053.00	1,053.00
37 RECEICE, INSPECT, DELIVER AND INSTALL DURING NORMAL BUSINESS HOURS NON-UNION LABOR SPACE TO BE FREE AND CLEAR READY FOR INSTALL (FEE)	1	13,886.00	13,886.00

Quotation Totals

Sub Total	92,570.89
LAKE ELSINORE, CITY OF	925.71
RIVERSIDE, COUNTY OF	1,620.03
CALIFORNIA, STATE OF	5,554.27
Grand Total	100,670.90

End of Quotation

Accepted by _____ Title _____ Date _____