

4) **November 5, 2024 General Municipal Election**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND FOR THE SUBMISSION TO THE VOTERS A QUESTION RELATING TO WHETHER THE CITY TREASURER POSITION SHOULD BE APPOINTIVE;
2. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE CALIFORNIA ELECTIONS CODE; and
3. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024.



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council
From: Jason Simpson, City Manager
Prepared by: Candice Alvarez, MMC, City Clerk
Date: April 23, 2024
Subject: November 5, 2024 General Municipal Election

Recommendation

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND FOR THE SUBMISSION TO THE VOTERS A QUESTION RELATING TO WHETHER THE CITY TREASURER POSITION SHOULD BE APPOINTIVE;
2. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE CALIFORNIA ELECTIONS CODE; and
3. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024.

Background

The City of Lake Elsinore was incorporated in 1888 as a General Law city and, therefore, must adhere to all laws pertaining to the conduct and holding of elections as can be found in the California Elections Code. The laws allow for cities to set regulations pertaining to candidate and election materials either by Resolution or through their Municipal Code.

On February 1, 2018, the City adopted the By-District election process, subdividing the City into five districts. Each district is represented by one seat on the City Council. City Council Members for Districts two, four, and five and the City Treasurer will be on the ballot.

The question of whether the position of City Treasurer should continue to be elected or should be an appointed position was presented by the City Council in 2004 to the Mayor's Electoral Reform Ad Hoc Committee. On this issue, the Committee made nine findings, including "[D]ue to the complexity of government finance, the role defined by the laws of the State of California for a City Treasurer can best be satisfactorily performed by a full time, qualified financial professional" and "[T]he position of Director of Administrative Services of the City of Lake Elsinore requires a credentialed finance professional with commensurate education and experience. Any candidate qualified to be the Director of Administrative Services would be qualified to perform the duties of City Treasurer." Based on its Findings, the Committee recommended that a measure be placed on the ballot to eliminate the position of elected City Treasurer.

Moreover, former Elected City Treasurer Baldwin strongly advocated changing the position from elective to appointive to ensure that a qualified and experienced municipal finance and municipal accounting professional fills the position. Following Treasurer Baldwin's passing, the City Council, at its meeting on March 12, 2024, appointed Edwin Castro to serve an incomplete term as City Treasurer through December 2024 and directed staff to prepare a Resolution with proposed ballot measure wording to change the City Treasurer position from elective to appointive to be submitted to the Riverside County Registrar of Voters for inclusion on the November 5, 2024 General Municipal Election ballot.

Discussion

The election will be conducted on Tuesday, November 5, 2024 for the purpose of electing a City Treasurer and three members of the City Council (District 2, District 4, and District 5) to four-year terms. The City Council must adopt Resolutions calling the election, setting candidate statement regulations, and requesting the County of Riverside to consolidate the election with the Statewide General Election and render services required to conduct the election.

There are several significant dates associated with the election which are listed in Attachment 4. The significant dates pertaining to qualifying as a candidate are as follows:

Nomination Period – July 15 through August 9, 2024

The period where those interested in running for election to one of the available seats must pull and submit nomination papers in order to qualify having their name on the ballot.

Nomination Period Extended – through August 14, 2024

The nomination period is extended for a period of five days if an incumbent does not file to run in the election

Write-In Candidacy Nomination Period – September 9 through October 22, 2024

The nomination period where persons not on the ballot, wishing to submit their name as a write-in candidate must submit their nomination forms.

County Voter Information Guide Mailed – September 26 through October 15, 2024

Vote-By-Mail Ballots Mailed Beginning October 7, 2024

City Treasurer

The California Government Code addresses the election process for this ballot question for a General Law city.

Section 36508. “At any municipal election, or a special election held for that purpose, the city council may submit to the electors the question whether the elective officers, or any of them except council members, shall be appointed by the city council; provided, however, that the city council shall not submit such question to the electors more often than once in an 11-month period.”

Section 36509. “The question shall be printed on the ballots used at the election substantially in one of the following forms:

(c) “Shall the office of City Treasurer be appointive?”

The words “yes” and “no” shall be so printed on the ballots that the voters may express their choice.”

Section 36510. “If a majority of the votes cast on the proposition is for it, the city council shall appoint such officers at the expiration of the terms of the officers then in office and on a vacancy in any such office. Such officers shall hold office during the pleasure of the city council and, notwithstanding Section 36502 to the contrary, are not required to be residents or electors in the city. The City Council may, by ordinance, vest in the City Manager its authority to appoint such officers.”

To place a ballot measure before the electorate, the City Council must adopt a resolution that:

- Submits proposed ballot measure wording (including whether the full text will be printed) to the Riverside County Registrar of Voters;
- Authorizes City Council Members and other individuals (up to five) to file a written argument regarding the measure, including providing for the filing of rebuttal arguments to the measure in accordance with filing deadlines; and
- Directs the City Attorney to prepare an impartial analysis of the measure.

Elective Versus Appointive City Treasurer

A survey of nine surrounding Cities resulted in seven having an appointed City Treasurer and the remaining two having an elected position. The Cities with the appointed City Treasurer are also their Finance or Administrative Services Directors who fulfill the treasurer duties within their director classification based on their relevant experience in government finance and professional financial background.

If the position of City Treasurer becomes appointive in Lake Elsinore, the duties will likely be fulfilled by the Assistant City Manager or Finance Director/Director of Administrative Services as appointed by and working under the direction of the City Manager. Having the City Treasurer function performed by qualified in-house professional staff would be more efficient. Under the current arrangement the elected Treasurer performs a largely ceremonial role.

Ballot Measure Timing

The Resolution calling for the Municipal Election must be adopted at least 88 days before the election, which for the November 5, 2024 election would be by August 9, 2024. The last regular City Council meeting before the 88-day deadline is July 23, 2024.

Mr. Castro will fulfill the position's duties until the November 5, 2024 Municipal Election. Should the measure pass, the position will become appointive as of December 2024.

Fiscal Impact

The elected City Treasurer receives \$150 per month. Instead, a full-time hourly employee would perform the duties currently performed by the elected City Treasurer, so there would be a salary savings of \$1,800 per year. Additionally, if the position is appointed instead of elected, the City would only pay for the election for the three Districts' Council Members that are currently on the ballot at the same time, since the position would no longer be on the ballot. So, the City would only pay for an election in three Districts rather than Citywide, unless another measure is on the ballot.

The County has estimated that the base cost for this Election will be approximately \$130,500. Adding the measure onto the ballot would be an additional roughly \$38,000. Funding will be included in the Fiscal Year 2024-25 Budget.

Attachments

- Attachment 1 - Resolution Calling the Election
Exhibit A - Ordinance
- Attachment 2 - Resolution Requesting Consolidation
Exhibit A - Ordinance
- Attachment 3 - Resolution Setting Candidate Statement Regulations
- Attachment 4 - 2024 General Municipal Election Calendar

RESOLUTION NO. 2024-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND FOR THE SUBMISSION TO THE VOTERS A QUESTION RELATING TO WHETHER THE CITY TREASURER POSITION SHOULD BE APPOINTIVE

Whereas, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 5, 2024, for the election of Municipal Officers, and

Whereas, the City Council also desires to submit to the voters at the election a question relating to whether the City Treasurer position should be changed from elective to appointive.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Lake Elsinore, California, on Tuesday, November 5, 2024, a General Municipal Election for the purpose of electing three Members of the City Council for the full term of four years and a City Treasurer for the full term of four years.

Section 2. That the City Council, pursuant to its right and authority, does order submitted to the voters at the General Municipal Election the following question:

Shall the office of City Treasurer be appointive?	YES
	NO

Section 3. That the proposed complete text of the measure submitted to the voters is attached as Exhibit A.

Section 4. That the vote requirement for the measure to pass is a majority (50%+1) of the votes cast.

Section 5. That the ballots to be used at the election shall be in form and content as required by law.

Section 6. That the City Clerk is authorized, instructed, and directed to coordinate with the County of Riverside Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

Section 7. That the vote centers for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls (vote centers) shall be closed, pursuant to Election Code §10242, except as provided in §§14212, 14401 of the Elections Code of the State of California.

Section 8. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 9. That notice of the time and place of holding the election is given, and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election in time, form, and manner as required by law.

Section 10. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the County of Riverside Registrar of Voters, the City Council, in accordance with Election Code § 15651 (a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.

Section 11. The City Council authorizes the City Clerk to administer said election, and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

Section 12. This Resolution shall take effect immediately upon its adoption.

Section 13. The City Clerk shall certify to the adoption of this Resolution and enter it into the book of original Resolutions.

Passed and Adopted at a regular meeting of the City Council of the City of Lake Elsinore, California, this 23rd day of April 2024.

Steve Manos
Mayor

Attest:

Candice Alvarez, MMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF LAKE ELSINORE)

I, Candice Alvarez, MMC, City Clerk of the City of Lake Elsinore, California, do hereby certify that Resolution No. 2024-____ was adopted by the City Council of the City of Lake Elsinore, California, at the Regular meeting of April 23, 2024 and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Candice Alvarez, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING LAKE ELSINORE MUNICIPAL CODE CHAPTER 2.42 (CITY TREASURER) OF TITLE 2 (ADMINISTRATION AND PERSONNEL) TO MAKE THE OFFICE OF CITY TREASURER AN APPOINTIVE OFFICE

Whereas, Government Code Section 36508 and Elections Code Section 9222 authorize the City Council to submit to the electors the question of whether the elective City Treasurer shall be an appointive office and, if a majority of voters voting on the measure approve it, the office shall become appointive; and

Whereas, an appointive City Treasurer will be required to possess relevant experience in government finance and a professional financial background, training, skills and experience necessary to fulfill the important responsibilities of the office of City Treasurer; and

Whereas, on April 23, 2024, pursuant to State law, the City Council adopted Resolution No. 24-___, submitting this ordinance to the voters at the General Municipal Election on Tuesday, November 5, 2024; and

Whereas, all other legal prerequisites to the adoption of this ordinance have occurred.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE DOES ORDAIN AS FOLLOWS:

Section 1. Subject to the approval of a majority of the voters of the City of Lake Elsinore at the scheduled election so designated by the City Council in a separate resolution placing this proposal on the ballot for such election, Chapter 2.42 of Title 2 of the Lake Elsinore Municipal Code is hereby amended to read as follows:

2.42.010 Office established.

As of the November 5, 2028 Municipal Election or the earlier vacancy of the elected Treasurer position, the office of the City Treasurer shall cease to be elected as provided by law and shall become an appointive office. Pursuant to California Government Code section 36510, such appointive officer shall be appointed by the City Manager. The City Manager may appoint himself, the Director of Finance, or other professional with relevant experience in government finance and a professional financial background, training, skills and experience necessary to fulfill the powers and duties of City Treasurer.

2.42.020 — Elective office.

~~The City Treasurer shall be elected from the City at large at a general municipal election.~~

2.42.030 — Term of office.

~~The City Treasurer shall serve for a term of four years and until his successor is elected and qualified.~~

2.42.050 — Eligibility.

~~No person shall be eligible to hold the office of City Treasurer unless such person, at the time of assuming office, shall be a qualified elector of the City and shall have been a resident of the City for at least the minimum period provided by law next preceding the date of such person's election or appointment.~~

2.42.060 — Vacancies.

~~A vacancy in the office of City Treasurer shall be filled by appointment by the City Council. Such appointee shall hold office until the next succeeding general municipal election and until his successor is elected and qualified.~~

2.42.070 — Failure to fill vacancy.

~~In the event that the City Council shall fail to fill a vacancy by appointment within 30 days after such office has become vacant, the City Council shall forthwith call a special election to fill such vacancy; provided, that if such vacancy occurs within 120 days prior to a general municipal election, such vacancy shall be filled at the general municipal election.~~

2.42.080 — Powers and duties.

~~The City Treasurer shall be the custodian of all public funds belonging to or under the control of the City or of any office, department or agency of the City and shall perform such duties as may be prescribed from time to time by the City Council consistent with this chapter and applicable law.~~

2.42.020 Bond Requirements

Pursuant to California Government Code Section 36518, the City Treasurer shall furnish a corporate surety bond to be approved by the City Council in the same amount as that required of the Director of Finance and City Clerk, and it shall be conditioned upon the satisfactory performance of the duties imposed upon the City Treasurer by statute, ordinance, or resolution. Any premium for such bond shall be a proper charge against the City of Lake Elsinore.

2.42.030 Powers and duties.

The City Treasurer shall perform the duties as are prescribed by Cal. Gov't Code Sections 41001 through 41007 and by any other provisions of law applicable to deposit, investment and safekeeping of public funds of the city.

Section 2. Validity. If any portion of this Ordinance is declared invalid by a court of law or other legal body with applicable authority, the invalidity shall not affect or prohibit the force and effect of any other provision or application of the Ordinance that is not deemed invalid. The voters of the City hereby declare that they would have circulated for qualification and/or voted for the adoption of this section, and each portion thereof, regardless of the fact that any portion of the initiative may be subsequently deemed invalid.

Section 3. **Supersedence.** To the fullest extent allowed by law, the provisions of this Ordinance shall prevail over, and supersede, all other provisions of the Municipal Code and any ordinances, resolutions or administrative policies of the City of Lake Elsinore which are in conflict with any provision of this Ordinance.

Section 4. **Amendments.** This section shall not be repealed or amended except by a measure approved by a majority of the electors voting on the issue at a General Municipal Election, or at a special election called for that purpose.

Section 5. **CEQA.** This Ordinance is exempt from the California Environmental Quality Act in accordance with Section 15061(b) (3) there is no possibility that the activity in question may have a significant effect on the environment.

Section 6. **Severability.** If any provision of this Ordinance or its application is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions, sections, or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end each phrase, section, sentence, or word is declared to be severable.

Section 7. **Effective Date.** This Ordinance shall take effect only if approved by a majority of the eligible voters of the City of Lake Elsinore voting at a General Municipal election to be held on November 5, 2024, and shall take effect ten (10) days after the City Council has certified the results of the General Municipal election by resolution.

Section 8. **Attestation.** The Mayor is hereby authorized to attest to the adoption of this Ordinance by the People voting thereon on November 5, 2024, by signing where indicated below.

Section 9. **Certification.** The City Clerk shall certify to the passage of this Ordinance and shall cause a synopsis of the same to be published according to law.

PASSED, APPROVED, AND ADOPTED by the People of the City of Lake Elsinore on the 5th day of November 2024.

Mayor's Name
Mayor

Attest:

Candice Alvarez, MMC
City Clerk

RESOLUTION NO. 2024-__**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2024 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE CALIFORNIA ELECTIONS CODE**

Whereas, the City Council of the City of Lake Elsinore, California, called a General Municipal Election to be held on November 5, 2024 for the purpose of the election of a City Treasurer and three Members of the City Council (District 2, District 4, and District 5) for full four-year terms;

Whereas, the City Council is submitting to the voters the question relating to whether the City Treasurer position should be changed from elective to appointive, and

Whereas, it is desirable that the General Municipal Election be consolidated with the Statewide General election to be held on the same date and that within the city, the precincts, vote centers, and election officers of the two elections be the same, and that the Riverside County Registrar of Voters canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That pursuant to the requirements of §10403 of the Elections Code, the Board of Supervisors of the County of Riverside is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General election on Tuesday, November 5, 2024 for the purpose of the election of a City Treasurer and three Members of the City Council (District 2, District 4, and District 5) for full four-year terms.

Section 2. That a measure is to appear on the ballot as follows:

Shall the office of City Treasurer be appointive?	YES
	NO

Section 3. That the proposed complete text of the measure submitted to the voters is attached as Exhibit A.

Section 4. That the vote requirement for the measure to pass is a majority (50%+1) of the votes cast.

Section 5. That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide or special election.

Section 6. That the Board of Supervisors is requested to issue instructions to the Registrar of Voters to take any and all steps necessary for the holding of the consolidated election.

Section 7. That the City of Lake Elsinore recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

Section 8. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Riverside County Board of Supervisors and the Registrar of Voters.

Section 9. This Resolution shall take effect immediately upon its adoption.

Section 10. The City Clerk shall certify to the adoption of this Resolution and enter it into the book of original Resolutions.

Passed and Adopted at a regular meeting of the City Council of the City of Lake Elsinore, California, this 23rd day of April 2024.

Steve Manos
Mayor

Attest:

Candice Alvarez, MMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF LAKE ELSINORE)

I, Candice Alvarez, MMC, City Clerk of the City of Lake Elsinore, California, do hereby certify that Resolution No. 2024-____ was adopted by the City Council of the City of Lake Elsinore, California, at the Regular meeting of April 23, 2024 and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Candice Alvarez, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING LAKE ELSINORE MUNICIPAL CODE CHAPTER 2.42 (CITY TREASURER) OF TITLE 2 (ADMINISTRATION AND PERSONNEL) TO MAKE THE OFFICE OF CITY TREASURER AN APPOINTIVE OFFICE

Whereas, Government Code Section 36508 and Elections Code Section 9222 authorize the City Council to submit to the electors the question of whether the elective City Treasurer shall be an appointive office and, if a majority of voters voting on the measure approve it, the office shall become appointive; and

Whereas, an appointive City Treasurer will be required to possess relevant experience in government finance and a professional financial background, training, skills and experience necessary to fulfill the important responsibilities of the office of City Treasurer; and

Whereas, on April 23, 2024, pursuant to State law, the City Council adopted Resolution No. 24-__, submitting this ordinance to the voters at the General Municipal Election on Tuesday, November 5, 2024; and

Whereas, all other legal prerequisites to the adoption of this ordinance have occurred.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE DOES ORDAIN AS FOLLOWS:

Section 1. Subject to the approval of a majority of the voters of the City of Lake Elsinore at the scheduled election so designated by the City Council in a separate resolution placing this proposal on the ballot for such election, Chapter 2.42 of Title 2 of the Lake Elsinore Municipal Code is hereby amended to read as follows:

2.42.010 Office established.

As of the November 5, 2028 Municipal Election or the earlier vacancy of the elected Treasurer position, the office of the City Treasurer shall cease to be elected as provided by law and shall become an appointive office. Pursuant to California Government Code section 36510, such appointive officer shall be appointed by the City Manager. The City Manager may appoint himself, the Director of Finance, or other professional with relevant experience in government finance and a professional financial background, training, skills and experience necessary to fulfill the powers and duties of City Treasurer.

2.42.020 — Elective office.

~~The City Treasurer shall be elected from the City at large at a general municipal election.~~

2.42.030 — Term of office.

~~The City Treasurer shall serve for a term of four years and until his successor is elected and qualified.~~

2.42.050 — Eligibility.

~~No person shall be eligible to hold the office of City Treasurer unless such person, at the time of assuming office, shall be a qualified elector of the City and shall have been a resident of the City for at least the minimum period provided by law next preceding the date of such person's election or appointment.~~

2.42.060 — Vacancies.

~~A vacancy in the office of City Treasurer shall be filled by appointment by the City Council. Such appointee shall hold office until the next succeeding general municipal election and until his successor is elected and qualified.~~

2.42.070 — Failure to fill vacancy.

~~In the event that the City Council shall fail to fill a vacancy by appointment within 30 days after such office has become vacant, the City Council shall forthwith call a special election to fill such vacancy; provided, that if such vacancy occurs within 120 days prior to a general municipal election, such vacancy shall be filled at the general municipal election.~~

2.42.080 — Powers and duties.

~~The City Treasurer shall be the custodian of all public funds belonging to or under the control of the City or of any office, department or agency of the City and shall perform such duties as may be prescribed from time to time by the City Council consistent with this chapter and applicable law.~~

2.42.020 Bond Requirements

Pursuant to California Government Code Section 36518, the City Treasurer shall furnish a corporate surety bond to be approved by the City Council in the same amount as that required of the Director of Finance and City Clerk, and it shall be conditioned upon the satisfactory performance of the duties imposed upon the City Treasurer by statute, ordinance, or resolution. Any premium for such bond shall be a proper charge against the City of Lake Elsinore.

2.42.030 Powers and duties.

The City Treasurer shall perform the duties as are prescribed by Cal. Gov't Code Sections 41001 through 41007 and by any other provisions of law applicable to deposit, investment and safekeeping of public funds of the city.

Section 2. Validity. If any portion of this Ordinance is declared invalid by a court of law or other legal body with applicable authority, the invalidity shall not affect or prohibit the force and effect of any other provision or application of the Ordinance that is not deemed invalid. The voters of the City hereby declare that they would have circulated for qualification and/or voted for the adoption of this section, and each portion thereof, regardless of the fact that any portion of the initiative may be subsequently deemed invalid.

Section 3. **Supersedence.** To the fullest extent allowed by law, the provisions of this Ordinance shall prevail over, and supersede, all other provisions of the Municipal Code and any ordinances, resolutions or administrative policies of the City of Lake Elsinore which are in conflict with any provision of this Ordinance.

Section 4. **Amendments.** This section shall not be repealed or amended except by a measure approved by a majority of the electors voting on the issue at a General Municipal Election, or at a special election called for that purpose.

Section 5. **CEQA.** This Ordinance is exempt from the California Environmental Quality Act in accordance with Section 15061(b) (3) there is no possibility that the activity in question may have a significant effect on the environment.

Section 6. **Severability.** If any provision of this Ordinance or its application is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions, sections, or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end each phrase, section, sentence, or word is declared to be severable.

Section 7. **Effective Date.** This Ordinance shall take effect only if approved by a majority of the eligible voters of the City of Lake Elsinore voting at a General Municipal election to be held on November 5, 2024, and shall take effect ten (10) days after the City Council has certified the results of the General Municipal election by resolution.

Section 8. **Attestation.** The Mayor is hereby authorized to attest to the adoption of this Ordinance by the People voting thereon on November 5, 2024, by signing where indicated below.

Section 9. **Certification.** The City Clerk shall certify to the passage of this Ordinance and shall cause a synopsis of the same to be published according to law.

PASSED, APPROVED, AND ADOPTED by the People of the City of Lake Elsinore on the 5th day of November 2024.

Mayor's Name
Mayor

Attest:

Candice Alvarez, MMC
City Clerk

RESOLUTION NO. 2024-___**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION (TO BE HELD ON TUESDAY NOVEMBER 5, 2024)**

Whereas, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Lake Elsinore on Tuesday, November 5, 2024 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

Section 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the County of Riverside. The County is required to translate candidate statements into the following languages: Spanish, Mandarin, Cantonese, Tagalog, Korean, and Vietnamese.
- B. The County will mail separate voter information guides and candidate statements in Spanish, Mandarin, Cantonese, Tagalog, Korean, or Vietnamese to only those voters who are on the county voter file as having requested a voter information guide in a particular language. The County will make the voter information guides and candidate statements in the required languages available at all polling places/vote centers, on the County's website, and in the Elections Official's office.

Section 3. PAYMENT.

- A. Translations:
 - 1. The candidate shall be required to pay for the cost of translating the candidate statement into any required foreign language as specified in (A) or (B) of Section 2 above pursuant to Federal or State law.
 - 2. The candidate shall be required to pay for the cost of translating the candidate statement into any foreign language that is not required as specified in (A) or (B) of Section 2 above, pursuant to Federal or State law, but is requested as an option by the candidate.
- B. Printing (choose one or more as appropriate):

1. The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.
3. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.
4. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required by (A) of Section 2 above, in the facsimile voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election. *Addendum can include request of time for county invoices, etc.

Section 4. MISCELLANEOUS.

- A. All translations shall be provided by professionally-certified translators.
- B. The City Clerk shall allow underlining, capitalization, and bullets to the same extent and manner as allowed in previous City elections.
- C. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

Section 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the voter information guide.

Section 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

Section 7. That all previous resolutions establishing council policy on payment for candidates statements are repealed.

Section 8. That this resolution shall apply only to the election to be held on November 5, 2024 and shall then be repealed.

Section 9. This Resolution shall take effect immediately upon its adoption.

Section 10. The City Clerk shall certify to the adoption of this Resolution and enter it into the book of original Resolutions.

Passed and Adopted at a regular meeting of the City Council of the City of Lake Elsinore, California, this 23rd day of April 2024.

Steve Manos
Mayor

Attest:

Candice Alvarez, MMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF LAKE ELSINORE)

I, Candice Alvarez, MMC, City Clerk of the City of Lake Elsinore, California, do hereby certify that Resolution No. 2024-____ was adopted by the City Council of the City of Lake Elsinore, California, at the Regular meeting of April 23, 2024 and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Candice Alvarez, MMC
City Clerk

ELECTION CALENDAR

Tuesday, November 5, 2024

Prepared by:

Candice Alvarez, MMC, Lake Elsinore City Clerk

This information is for general information only and does not have the force and effect of law, regulations, or rule. In case of conflict, the law, regulation, or rule will apply. Because of possible changes in law of procedure since the publication of this information, the candidate should obtain the most up-to-date available from the City Clerk.

DATE	PERSON RESPONSIBLE	DESCRIPTION
Tuesday, April 23, 2024 (City Council meeting prior to First Day to Circulate Petition in-Lieu Form)	City Clerk	ADOPTION OF RESOLUTIONS CALLING THE ELECTION, ADOPTING CANDIDATE STATEMENT REGULATIONS, AND CONSOLIDATING WITH THE REGISTRAR OF VOTERS All petition in-lieu forms shall be made available commencing 60 days before the first day for circulating nomination papers. (E.C. 8106, et seq.)
Thursday, May 16, 2024 (E-173)	Candidate	FIRST DAY TO CIRCULATE PETITION IN- IN-LIEU FORMS All petition in-lieu forms shall be made available commencing 60 days before the first day for circulating nomination papers. (E.C. 8106, et seq.)

DATE	PERSON RESPONSIBLE	DESCRIPTION
<p>Monday, June 17, 2024 (E-141)</p>	<p>City Council</p>	<p>LAST DAY TO ADOPT RESOLUTION CALLING ELECTION</p> <p>By this suggested date, the City Council shall adopt resolutions regarding the following:</p> <ul style="list-style-type: none"> • Ordering election including offices to be filled; • Requesting Registrar of Voters to conduct election; and • Regulations whether candidates or City will pay for candidate statements <p>(E.C. 330, 10002, 10403.5, 13307(e))</p>
<p>Monday, July 1, 2024 thru Monday, July 15, 2024</p> <p>(E-127 thru E-113)</p>	<p>City Clerk</p>	<p>PUBLISH NOTICE OF ELECTION</p> <p>The City Clerk shall publish a “Notice of Election” once in a newspaper of general circulation in the City. Said notice shall include the date and time of election, nomination deadline, and offices to be filled, specify whether each term is a full term or short term, hours the polls will be open, and the place designated as the election night central counting location. Federal law requires publication to be made in English and Spanish.</p> <p>(E.C. 12101, 12102, 12109; G.C. 6060, 6061)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
<p>No later than Tuesday, October 29, 2024 (E-7)</p>	<p>City Clerk</p>	<p>PUBLISH MEASURE(S)</p> <p>The City Clerk shall publish a synopsis of the measure(s) at least one time no later than one week before the election. The City Clerk shall consolidate the notice of election and the notice of measure(s) to be voted on into one notice if the measure(s) are/were placed on the ballot before the notice of election is published. The Notice of Measure(s) shall include the deadline for filing arguments in support of and in opposition to the Measure(s), as well as the deadline for filing rebuttals to such arguments.</p>
<p>Monday, July 8, 2024 (E-120)</p>	<p>City Clerk</p>	<p>LAST DAY TO ADOPT REGULATIONS REGARDING CANDIDATE STATEMENTS</p> <p>Last day for local agency to adopt or amend regulations regarding charges for printing candidates' statements. (E.C. 13307 (e))</p>
<p>Wednesday, July 10, 2024 (E-118)</p>	<p>Candidates/ City Clerk</p>	<p>LAST DAY TO FILE PETITION IN-LIEU FORMS</p> <p>Completed petition in-lieu forms must be filed with the City Clerk's Office by 5 p.m. Petition in-lieu forms shall be filed at least 30 days prior to the close of the nomination period. [E.C. 8106 (b) (3)]</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
<p>Monday, July 15, 2024 thru Friday, August 9, 2024 (E-113 thru E-88)</p>	<p>Candidates/ City Clerk</p>	<p>NOMINATION PERIOD</p> <p>Forms for nomination to all city offices shall be obtained from the City Clerk. The forms shall be available on the 113th day prior to the election and shall be filed not later than 4 p.m. on the 88th day prior to the election in the office of the City Clerk. No candidate may withdraw his/her nomination papers after 4 p.m. on the 88th day prior to the election. (E.C. 10220, 10224, 13307, 13308, 13309, 13311; G.C. 87200)</p> <p>CANDIDATE STATEMENT</p> <p>The Candidate's Statement, if a candidate elects to provide one, shall be filed at the same time and in the same place as nomination papers. The candidate statement shall not exceed 200 words in length. Candidate Statements are confidential until the deadline for filing has passed. (E.C. 13307, 13311)</p> <p>CODE OF FAIR CAMPAIGN PRACTICES</p> <p>At the time a candidate is issued nomination papers, the City Clerk shall issue the Code of Fair Campaign Practices. The City Clerk shall inform the candidate that filing the code is voluntary. The code may be filed any time prior to the election and is available for public inspection until 30 days after the election. (E.C. 20440)</p>
<p>Monday, July 15, 2024 thru Friday, August 9, 2024 (E-113 thru E-88)</p>	<p>Candidates</p>	<p>STATEMENT OF ECONOMIC INTERESTS</p> <p>A Candidate Statement of Economic Interests (Form 700) must be filed with nomination papers. (G.C. 87200, et seq.)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
Wednesday, July 31, 2024	Candidates/ Committees/ City Clerk	<p>POLITICAL REFORM ACT – CAMPAIGN DISCLOSURE – SEMI-ANNUAL STATEMENTS DUE</p> <p>The period covered by this statement begins on the day after the closing date of the last statement filed OR January 1, 2024 if no previous statement has been filed, through June 30, 2024.</p>
Friday, August 9, 2024 (E-88)	City Clerk	<p>LAST DAY TO SUBMIT ORDINANCE/MEASURE</p> <p>Last day for all documents associated with an ordinance or measure to be submitted to the Registrar of Voters if a measure is to be included on the ballot. (E.C. 9222, 9223, 13247)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
<p>Friday, August 9, 2024 OR Wednesday, August 14, 2024 (E-88 OR E-83)</p>	<p>City Clerk/ City Council</p>	<p>INSUFFICIENT NOMINEES – POSSIBLE PROCEDURES</p> <p>If, by 4 p.m. on this date, no one or only one person has been nominated, the City Clerk shall inform the City Council that it may, at a regular meeting or special meeting held before the election, adopt a Resolution doing one of the following:</p> <ol style="list-style-type: none"> 1. Appointing the person who was nominated. 2. If no one has been nominated, appointing any eligible elector. <p>After the fifth day following the date of posting or publication, the City Council may make the appointment or direct an election to be held in the affected territory. The person appointed, if any, shall qualify and take office and serve exactly as if elected at a municipal election for the office.</p> <p>Notwithstanding Section 10403, if, by the 75th day before the municipal election, no person has been appointed to office pursuant to paragraph (1) or (2), the election shall be held.</p> <p>The provisions of this section shall not apply if, at the regularly scheduled municipal election, a city measure has qualified and is to be submitted to the voters at that municipal election. (E.C. 10229; G.C. 6060, 6061)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
<p>Friday, August 9, 2024 4:00 p.m. (E-88)</p>	<p>Candidates/ City Clerk</p>	<p>LAST DAY TO FILE/WITHDRAW NOMINATION PAPERS</p> <p>All nomination papers shall be filed with the City elections official during regular normal business hours (4 p.m.), as posted, not later than the 88th day before the election. Until that time, but not after, a candidate may withdraw his/her nomination paper after it is filed with the City Clerk.</p> <p>(E.C. 10220, 10224, 13307, 13308, 13311; G.C. 87200)</p>
<p>Friday, August 9, 2024 4:00 p.m. (E-88)</p>	<p>Candidates/ City Clerk</p>	<p>LAST DAY TO WITHDRAW CANDIDATE STATEMENTS</p> <p>Last day to withdraw candidate statements, unless there is an extension of the nomination period. Withdrawal of candidate statements must be in writing to the City Clerk.</p> <p>(E.C. 13307(a)(3))</p>
<p>Monday, August 12, 2024 thru Thursday, August 22, 2024 (E-85 thru E-75)</p>	<p>City Clerk</p>	<p>PUBLIC EXAMINATION PERIOD – CANDIDATE STATEMENTS</p> <p>The City Clerk shall make candidate statements available for public examination for a period of 10 calendar days immediately following the filing deadline for the submission of those documents. During the 10 day viewing period, any voter of the jurisdiction may seek a writ of mandate or an injunction requiring any or all of the material in the statements to be amended or deleted.</p> <p>(E.C. 13313, 13314)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
Wednesday, August 14, 2024 (E-83)	Candidates/ City Clerk	<p>EXTENSION OF NOMINATION PERIOD</p> <p>Notwithstanding any other provisions of law, if nomination papers for an incumbent elective officer are not filed by 4 p.m. on the 88th day prior to the election, any person, other than the incumbent, shall have until the close of business (5 p.m.), as posted, on the 83rd day before the election to file nomination papers for the elective office. (E.C. 10225)</p>
Wednesday, August 14, 2024 (E-83)	Candidates/ City Clerk	<p>LAST DAY TO FILE OR WITHDRAW NOMINATION PAPERS --EXTENDED NOMINATION PERIOD</p> <p>For an extended nomination period, a candidate may withdraw his or her nomination paper until the 83rd day before the election during normal business hours (5 p.m.), as posted. [E.C. 10225(b)]</p>
Wednesday, August 14, 2024 (E-83)	Candidates/ City Clerk	<p>LAST DAY TO WITHDRAW CANDIDATE STATEMENT – EXTENDED NOMINATION PERIOD</p> <p>For an extended nomination period, a candidate may withdraw his or her candidate statement until the 83rd day before the election during normal business hours (5 p.m.), as posted. Withdrawal of candidate statements must be in writing to the City Clerk. (E.C. 13307)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
<p>Thursday, August 15, 2024 thru Saturday, August 24, 2024</p> <p>(E-82 thru E-73)</p>	City Clerk	<p>EXTENSION OF PUBLIC EXAM PERIOD – CANDIDATE STATEMENTS</p> <p>The City Clerk shall make candidate statements available for public examination for a period of 10 calendar days immediately following the filing deadline for the submission of those documents. During the 10 day viewing period, any voter of the jurisdiction may seek a writ of mandate or an injunction requiring any or all of the material in the statements to be amended or deleted.</p> <p>(E.C. 13313)</p>
<p>Thursday, August 15, 2024 (E-82)</p>	Secretary of State/ Registrar of Voters	<p>RANDOMIZED ALPHABET DRAWING</p> <p>On this date, the Secretary of State will determine the order in which candidates' names will appear on the ballot by conducting a drawing of the letters of the alphabet, the result of which shall be known as a randomized alphabet.</p> <p>(E.C. 13112)</p>
<p>Friday, August 16, 2024 (E-81)</p>	City Clerk	<p>SUBMIT NAMES OF CANDIDATES TO REGISTRAR OF VOTERS</p> <p>Last day for the City Clerk to submit to the Registrar of Voters the names and ballot designations of candidates as they are to appear on the ballot. The certified list should be submitted in alphabetical order by office.</p> <p>(E.C. 10403)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
Friday, August 16, 2024 thru Tuesday, October 29, 2024 (E-81 thru E-7)	City Clerk	PUBLISH LIST OF NOMINEES The City Clerk shall, not later than one week before the election, publish a list of the names of the nominees, in the order in which they will appear on the ballot, and the respective offices for which they have been nominated. (E.C. 12110)
Monday, September 9, 2024 thru Tuesday, October 22, 2024 (E-57 thru E-14)	Candidates/ City Clerk	WRITE-IN CANDIDATES – NOMINATION PAPERS AVAILABLE Any qualifying person wishing to file as a write-in candidate may pick up nomination papers beginning on this date. Papers must be filed with the City Clerk no later than 14 days prior to election day. Write-in candidates must also file a Candidate Statement of Economic Interests and Campaign Disclosure Statements. The Candidate must also pay any filing fees at this time. (E.C. 8600; 8604)
Thursday, September 26, 2024 (E-40)	Candidates/ Committees/ City Clerk	1ST PRE-ELECTION CAMPAIGN STATEMENT FILING Last day to file campaign statements by candidates and committees for the period July 1, 2024 through September 21, 2024 (E-45). Statements must be filed with the City Clerk's Office. (G.C. 84200.5, 84200.7(b))

DATE	PERSON RESPONSIBLE	DESCRIPTION
Thursday, September 26, 2024 thru Tuesday, October 15, 2024 (E-40 thru E-21)	Registrar of Voters	VOTER INFORMATION GUIDE MAILED TO VOTERS The Registrar of Voters shall mail a Voter Information Guide not more than 40 nor less than 21 days before the election to each voter who is registered at least 29 days before the election. (G.C. 57148; E.C. 13303, 13307(b))
Monday, October 7, 2024 (E-29)	Registrar of Voters	MAIL VOTE-BY-MAIL BALLOTS The Registrar of Voters begins mailing vote by mail ballots. (G.C. 57148; E.C. 13303, 13307)
Monday, October 7, 2024 thru Monday, November 4, 2024 (E-29 thru E-1)	Elections Office	EARLY VOTING PERIOD Early Voting is available at the Elections Office and at off-site locations. Locations can be found at www.voteinfo.net .
Tuesday, October 22, 2024 (E-14)	City Clerk/ Candidates	WRITE-IN CANDIDATES - LAST DAY TO FILE NOMINATION PAPERS Last day for write-in candidates to file nomination papers with the City Clerk. Write-in candidates must also file Statement of Economic Interests and campaign disclosure statements. (E.C. 8600, et seq.; 15340, et seq.)
Thursday, October 24, 2024 (E-12)	Candidates/ Committees/ City Clerk	2nd PRE-ELECTION CAMPAIGN STATEMENT FILING Last day to file campaign statements showing receipts and expenditures for the period September 22, 2024 (E-44) through October 19, 2024 (E-17) (G.C. 84200.5, 84200.7(b))

DATE	PERSON RESPONSIBLE	DESCRIPTION
Tuesday, November 5, 2024	Voters	<p>ELECTION DAY</p> <p><u>Vote by Mail.</u> Mail ballots may be returned to any mail ballot drop-off location during normal business hours, to any polling place within the county and to the Elections Office.</p> <p><u>Vote at assigned polling place. Polling place assignments can be found on the back of the Voter Information Guide, online at www.voteinfo.net, or by calling the Elections Office at (951) 486-7200 or (800) 773-VOTE(8683). Polls are open from 7:00 a.m. to 8:00 p.m.</u></p>
Thursday, November 7, 2024 thru Thursday, December 5, 2024 (E+2 thru E+30)	Registrar of Voters	<p>OFFICIAL CANVASS AND CERTIFIED STATEMENT OF RESULTS</p> <p>The canvass shall commence no later than the Thursday following the election and shall be open to the public. (E.C. 10411, 15300, et seq., 15372)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
Tuesday, December 10, 2024	City Council/ City Clerk	<p>CITY COUNCIL CERTIFICATION OF ELECTION RESULTS</p> <p>The city elections official, upon receipt of the results of the election from the Registrar of Voters, shall certify the results to the City Council which shall, no later than the next regularly scheduled City Council meeting following presentation of the 28-day canvass of the returns, or at a special meeting called for this purpose, comply with the applicable provisions of California Elections Code Section 10263. (E.C. 10262(b))</p> <p>Upon completion of the canvass and before installing the new officers, the governing body shall adopt a Resolution reciting the fact of the election and the other matters that are enumerated in Election Code Section 10264. (E.C. 10263)</p>
Friday, January 31, 2025	Candidates/ Committees/ City Clerk	<p>FILING DATE FOR SEMI-ANNUAL CAMPAIGN DISCLOSURE STATEMENT</p> <p>Last day to file /semi-annual Campaign Statements showing receipts and expenditures for the period October 20, 2024 (E-16) through December 31, 2024.</p>