

13) **Notice of Completion on Roof Replacement at Swick & Matich Park (CIP Project #Z40023)**

Accept the improvements and authorize the City Clerk to file the Notice of Completion with the County Recorder for the Swick & Matich Park Roof Replacement Project (Project #Z40023) completed by Don Luginbill Roofing, Inc. (JJ Roofing).



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Rick De Santiago, Public Works Manager

Date: April 23, 2024

Subject: Notice of Completion on Roof Replacement at Swick & Matich Park (CIP Project #Z40023)

Recommendation

Accept the improvements and authorize the City Clerk to file the Notice of Completion with the County Recorder for the Swick & Matich Park Roof Replacement Project (Project #Z40023) completed by Don Luginbill Roofing, Inc. (JJ Roofing).

Background

The City Council approved a contract to Don Luginbill Roofing, Inc. (JJ Roofing) for the work specified in the above table. All of the work has been completed per the plans for this project. Final billing and invoicing have been received by the City and the contractor paid in full.

Discussion

This contractor has completed the corresponding scope of work for the subject project.

Fiscal Impact

Funding for this project was allocated under the City's CIP budget.

Attachments

Attachment 1- Notice of Completion

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

Name City of Lake Elsinore

Street 130 S. Main Street
Address

City & State Lake Elsinore CA 92530

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SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of Lake Elsinore
3. The full address of the owner is 130 S. Main Street, Lake Elsinore, CA 92530

4. The nature of the interest or estate of the owner is in fee.

Roof replacement at Swick & Matich Park

(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES

None

ADDRESSES

6. A work of improvement on the property hereinafter described was completed on March 26, 2024. The work done was:
Roof replacement at Swick & Matich Park The name of the contractor, if any, for such work of improvement was:
Don Luginbill Roofing (JJ Roofing) 2011 Spruce St. Riverside, Ca 92507 January 23, 2024

(If no contractor for work of improvement, insert "none")

(Date of Contract)

8. The property on which said work of improvement was completed is in the City of Lake Elsinore
County of Riverside, State of California, and is described as follows: Roof replacement for Swick & Matich Park

9. The street address of said property is 402 Limited St. Lake Elsinore, CA 92530

(If no street address has been officially assigned, insert "none")

Dated: _____

City Clerk: Candice Alvarez, MMC

VERIFICATION

I, the undersigned, say: I am the City Manager the declarant of the foregoing.

("President of," "Manager of," "A partner of," "Owner of," etc.)

notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I

declare under penalty of perjury that the foregoing is true and correct.

Executed on April 23, 20 24, at City of Lake Elsinore, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)